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# TOWN OF PLYMOUTH 2003 ANNUAL REPORT



In March 2003, Hollywood discovers Plymouth...

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## TOWN OF PLYMOUTH OFFICES

web site: [www.plymouth.cc](http://www.plymouth.cc)

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<u>Town Hall Offices:</u>	e-mail: <a href="mailto:townhall.plymouth@rcn.com">townhall.plymouth@rcn.com</a>	536-0036 FAX
Selectmen's Office:	Monday-Friday 8:00 AM - 4:30 PM	536-1731
Town Administrator:	e-mail: <a href="mailto:ecorrow@rcn.com">ecorrow@rcn.com</a>	536-1731
Finance/Personnel:	e-mail: <a href="mailto:kafreitas@rcn.com">kafreitas@rcn.com</a>	536-1731
Community Planning:	e-mail: <a href="mailto:junehr@rcn.com">junehr@rcn.com</a>	536-1731
Town Clerk:	Monday-Friday 8:30 AM - 4:00 PM	536-1732
Tax Collector:	Tues, Wed, Thurs 8:00 AM - 2:00 PM	536-4733

### Police Department

Administration Office:	Monday-Friday 8:00 AM - 4:00 PM	536-1804
334 North Main Street	e-mail: <a href="mailto:info@plymouthpd.com">info@plymouthpd.com</a>	536-4008 FAX

### Fire Department

Administration Office:	Monday-Friday 8:00 AM - 4:00 PM	536-1253
42 Highland (Fire Station)	e-mail: <a href="mailto:plymouthfire@rcn.com">plymouthfire@rcn.com</a>	536-0035 FAX

### Highway Department

Administration Office:	Monday-Friday 7:00 AM - 3:30 PM	536-1623
South St., Highway Garage		

### Recycling Center

	Tues.Th.Fri.Sat 8:00 AM - 4:00 PM	536-2378
Administration Office:	Sunday 8:00 AM - Noon	
Beech Hill Road	e-mail: <a href="mailto:pfreitas@rcn.com">pfreitas@rcn.com</a>	

### Parks & Recreation

	Monday-Friday 8:00 AM - 4:00 PM	536-1397
Administration Office:	Summer Hours 7:30 AM - 3:30 PM	536-9085 FAX
Plymouth Elem. School	e-mail: <a href="mailto:parkrec@rcn.com">parkrec@rcn.com</a>	

### Pease Public Library

	Mon.Tues.Wed. 10:00 AM - 8:00 PM	536-2616
Russell Street	Thurs.Fri. 10:00 AM - 5:00 PM	536-2369 FAX
	Saturday 10:00 AM - 2:00 PM	
	e-mail: <a href="mailto:peasekh@adelphia.net">peasekh@adelphia.net</a>	

### Public Welfare Office:

Police Station	Mon. Wed. Hours as posted	536-2242
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## PLYMOUTH EMERGENCY NUMBERS

FIRE AND AMBULANCE

911

POLICE

911

**2003**  
**ANNUAL REPORT**  
**OF THE OFFICERS**  
**OF THE**

N. H. STATE LIBRARY

OCT 14 2004

CONCORD, NH

**TOWN OF**  
**PLYMOUTH, N.H.**

**YEAR ENDING**  
**DECEMBER 31, 2003**

**FISCAL YEAR ENDING**  
**JUNE 30, 2003**



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<b>DATES TO REMEMBER – INSIDE BACK COVER</b>
--

THANKS TO  
ALL THE PEOPLE OF  
PLYMOUTH FROM THE CREW OF  
"THE BROTHERHOOD  
OF POLAND, NH"



*R. J. Jones*

*NA  
CROW*

*Paul  
Walker*

*Frank  
Buckley*

*Andrew  
Belk*

*David*

*Blue Pope  
Walker*

*J. J. Jones*

*"B"*

**KEN  
SALTER**

*J. J. Jones*



## THE BROTHERHOOD OF POLAND, NEW HAMPSHIRE

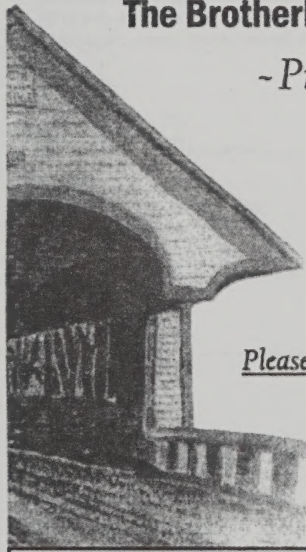
It was a brief but very exciting time in Plymouth in March of 2003, during the production of a new fictional television drama. Hollywood writer/producer David E. Kelly chose Plymouth over several other small New England towns to shoot the pilot for his newest project, The Brotherhood of Poland, NH. Through efforts of the New Hampshire Film Commission, Chamber of Commerce and Town of Plymouth the cast and crew saw what we are fortunate enough to enjoy each and every day, and that is the quaintness of our little town, the kindness of the people who live and work here, and the beauty of our historic buildings and their architectural designs. Several local businesses in town were chosen as filming locations. Our beautiful new covered bridge was featured and some homeowners even allowed the crew to use their house as a set for filming. In addition, many local citizens got their shot at "Hollywood" when they were chosen to participate in the process by being filmed as extras.

Although the series was short lived, and the fictional story and characters did not represent Plymouth, the overall experience was truly enjoyed by all who became a part of it. In addition the flurry of activity provided a substantial temporary economic boost for many local businesses. The cast and crew enjoyed their visit and expressed their thanks to the townspeople for being so warm and welcoming.

Elizabeth Corrow  
Town Administrator

### The Brotherhood of Poland New Hampshire

#### *~ Premiere Night Party ~*



The New Hampshire Film Commission,  
in cooperation with the Town of Plymouth and  
the Plymouth Chamber of Commerce wish to  
recognize and extend their appreciation to  
the many people who helped make the concept  
of a television show based in Plymouth a reality.

*Please join us as we celebrate the show's season premiere!*

**Wednesday, September 24, 2003**  
**6:00 pm • The Common Man Inn**  
~ 6:30 pm Recognition / Remarks ~  
Light Appetizers compliments of  
The Common Man Inn

**Watch the Season Premiere at 10 pm in the Lounge on the BIG screen!**

**RSVP to the Plymouth Chamber of Commerce ~ 536-1001 ~ by Sept. 23**



It is a well-known fact that the medical profession has been the subject of much criticism in recent years. This criticism has been based on many factors, including the high cost of medical care, the complexity of medical technology, and the perceived lack of communication between doctors and patients. In response to this criticism, the medical profession has taken several steps to improve its image and the quality of care it provides. These steps include the implementation of patient safety programs, the development of new medical technologies, and the establishment of patient advisory committees. The medical profession is committed to providing the highest quality of care to its patients and to maintaining the trust of the public.

The medical profession is a complex and multifaceted one. It is a profession that requires a high level of education and training, and it is a profession that is constantly evolving. The medical profession is a profession that is dedicated to the improvement of human health and the well-being of the community. It is a profession that is proud of its achievements and its commitment to excellence.

## The Journal of the American Medical Association

### Volume 195, Number 1, January 1956

The Journal of the American Medical Association is a peer-reviewed medical journal that publishes original research, clinical studies, and reviews. It is one of the most influential medical journals in the world and is read by a wide range of medical professionals. The journal is published weekly and is available in both print and electronic formats. The journal's content is focused on the advancement of medical knowledge and the improvement of patient care.

### Editorial Board and Editorial Staff

- Editor: J. H. Green
- Associate Editor: J. A. Smith
- Section Editors: J. B. Jones, J. C. Lee, J. D. Miller, J. E. Wilson
- Editorial Staff: J. F. Adams, J. G. Baker, J. H. Clark, J. I. Davis, J. K. Evans, J. L. Fisher, J. M. Gibson, J. N. Hall, J. O. Harris, J. P. Howell, J. Q. Ingram, J. R. Jones, J. S. Kelly, J. T. Lewis, J. U. Martin, J. V. Myers, J. W. Nichols, J. X. Oliver, J. Y. Peterson, J. Z. Quinn

Subscription information and contact details for the Journal of the American Medical Association.

Published by the American Medical Association, 535 North Dearborn Street, Chicago, IL 60610.

David E. Kelley Productions  
Raleigh Studios Manhattan Beach  
1600 Rosecrans Avenue  
Building 4A/3rd Floor  
Manhattan Beach, CA 90266

Board of Selectmen  
Town of Plymouth  
6 Post Office Square  
Plymouth, NH 03264

March 28, 2003

Dear Elizabeth, John, Dick & Paul:

Now that Kelley Productions has wrapped up filming of "THE BROTHERHOOD OF POLAND, NH" in Plymouth, we would like to take this opportunity on behalf of the entire cast and crew to thank everyone for all of the assistance provided throughout the preparatory and filming processes. Our presence would not have been possible without the ongoing support of many individuals and departments.

Sincere thank yous go to Elizabeth Corrow and Selectmen John Tucker, Dick Piper and Paul Sansoucie for allowing us to lens the Town of Plymouth as the setting for our pilot episode. You treated all of us not only as welcome visitors, but as an integral part of the community during our stay.

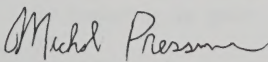
Chief Tony Raymond and Captain Steve Temperino led a first class team of Police officers. They both went far beyond the call of duty by acting as a day to day liason with the community and by assisting members of several different production departments in numerous matters.

Jim Boucher of the Highway Department provided invaluable assistance by giving us space to stage our trucks and vehicles and by volunteering his services on numerous occasions over the course of our shoot.

Jim Blake of the Parks and Recreation Department was an asset to our production in the preperation and filming of the skating scene at Fox Park.

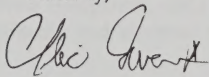
Our filming in the Town of Plymouth ran as successfully as it did due to a highly efficient team of professionally organized municipal departments. We certainly hope to be lucky enough to work with all of you again in filming future episodes of "THE BROTHERHOOD OF POLAND, NH" in Plymouth. Once again, many thanks for all of your efforts.

Sincerely,



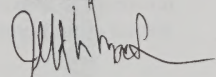
Michael Pressman  
Executive Producer/Director  
Kelley Productions

Sincerely,



Alice West  
Co-Executive Producer  
Kelley Productions

Sincerely



Jeff MacLean  
Location Manager  
Kelley Productions

cc: Elizabeth Corrow, Chief Tony Raymond, Cptn Steve Temperino, Jim Boucher, Jim Blake

1. The first part of the report is a summary of the work done during the year.

2. The second part is a detailed account of the work done during the year.

3. The third part is a summary of the work done during the year.

4. The fourth part is a summary of the work done during the year.

5. The fifth part is a summary of the work done during the year.

6. The sixth part is a summary of the work done during the year.

7. The seventh part is a summary of the work done during the year.

8. The eighth part is a summary of the work done during the year.

9. The ninth part is a summary of the work done during the year.

10. The tenth part is a summary of the work done during the year.

11. The eleventh part is a summary of the work done during the year.

12. The twelfth part is a summary of the work done during the year.



# A PROCLAMATION

## **DECLARING SEPTEMBER 24, 2003, “PLYMOUTH APPRECIATION DAY” IN NEW HAMPSHIRE**

**WHEREAS**, “*The Brotherhood of Poland, NH*” is a new television drama depicting the quirkiness of small town life by following the lives of three brothers and their families in the fictional town of Poland, New Hampshire; and

**WHEREAS**, David E. Kelley, the show’s creator and native of New England, chose Plymouth, New Hampshire, to represent the fictional town of Poland in the series; and

**WHEREAS**, the scenic vistas of New Hampshire’s famous White Mountains and the traditional New England feel of its downtown area made Plymouth the ideal setting for the series; and

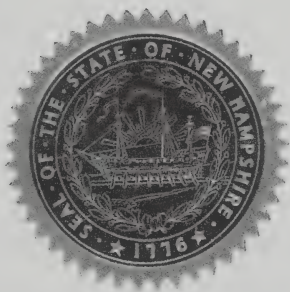
**WHEREAS**, in March 2003, David E. Kelley, along with his cast and crew, spent two weeks filming scenes to be used in the series in and around Plymouth; and

**WHEREAS**, many of the 5,892 residents of Plymouth appear as extras in the scenes filmed during this time; and

**WHEREAS**, the residents of Plymouth were gracious and accommodating when many streets, businesses and buildings were closed due to filming; and

**WHEREAS**, the hospitality and courtesy that were exhibited by the citizens of Plymouth is a great example of the benevolence of all New Hampshire citizens, as well as the New Hampshire way of life; and

**NOW, THEREFORE, I, CRAIG BENSON, GOVERNOR** of the state of New Hampshire, do hereby proclaim **September 24, 2003**, as **PLYMOUTH APPRECIATION DAY** in New Hampshire, and I thank the citizens of Plymouth for displaying the grace, hospitality and kindness that New Hampshire is known for.



Given at the Executive Chamber in Concord, this twenty-fourth day of September, in the year of Our Lord two thousand and three, and the independence of the United States of America, two hundred and twenty-eight.

A handwritten signature in black ink, appearing to read "Craig R. Benson".

**Craig R. Benson**  
Governor of New Hampshire

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**MEETING SCHEDULE OF  
TOWN BOARDS AND COMMISSIONS**

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**BOARD OF SELECTMEN**

Meets on the 2<sup>nd</sup> and 4<sup>th</sup> Monday of each month, 5:30 PM, Meeting Room,  
Town Hall (as posted at the Town Hall or call the Selectmen's Office)

**PLANNING BOARD**

Meets on the 3<sup>rd</sup> Thursday of each month, 6:00 PM, Meeting Room,  
Town Hall. Also, work sessions are held on the  
1<sup>st</sup> Thursday of each month at 6:00 PM

**CONSERVATION COMMISSION**

Meeting dates/time posted at Town Hall  
Or contact Chairperson for the date/time and location

**PARKS AND RECREATION COMMISSION**

Meets on the 2<sup>nd</sup> Wednesday of each month, 7:00 PM, Parks & Recreation Office  
Plymouth Elementary School

**ZONING BOARD OF ADJUSTMENT**

Meets on the 1<sup>st</sup> Tuesday of each month at 7:00 PM  
Town Hall

All other committees meet at the call of the Chairperson.  
Contact the Chairperson for the location and time.

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## ELECTED OFFICIALS

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<b><u>ELECTED BY BALLOT:</u></b>	TERM EXPIRATION DATE
<b>Selectmen:</b> (3 year term)	
John H. Tucker, Chairman	2004
Paul SanSoucie	2006
Richard M. Piper (resigned 6/1/03)	2005
Quentin Blaine – appointed 7/14/03	2004
<b>Moderator:</b> (2 year term)	
Robert B. Clay	2004
<b>Town Treasurer:</b> (3 year term)	
Carol Geraghty	2005
<b>Town Clerk:</b> (3 year term)	
Kathleen Latuch	2004
<b>Tax Collector:</b> (3 year term)	
Linda Buffington	2004
<b>Supervisors of the Checklist:</b> (6 year term)	
Marlene Stuart	2006
Jane Blaine	2004
Mary Nelson	2008
<b>Trustees of the Trust Fund:</b> (3 year term)	
William Crangle, Chair	2005
Quentin Blaine (resigned 7/14/03)	2006
Michael Long	2004
<b>Library Trustees:</b> (3 year term)	
Elsa Turmelle	2006
Winifred Hohlt	2006
A. Joan Bowers	2004
Douglas Grant	2005
Ann Hodsdon	2005
<b>Cemetery Trustees:</b> (established 1999)	
Ted Geraghty ( 3 yr. term)	2005
Gregor Andersen (1 yr. term)	2004
Patrice Scott (appointed)	2004

### **ELECTED BY VOTE AT TOWN MEETING:**

<b>Advisory Budget Committee:</b> (4 year term)	
Edith Smith, Chair	2005
Neil McIver (appointed to fill vacancy)	2004
Guy Brisson (appointed to fill vacancy)	2006
Bill Cushing (appointed to fill vacancy)	2007



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## TOWN BOARDS AND COMMISSIONS

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### APPOINTED:

#### **Planning Board: (3 year term)**

William Houle, Chair	2006
Ray Gosney, Vice Chair	2005
Quentin Blaine, Selectmen's Rep.	2004
John Tucker, Selectmen's Rep. Alt.	2004
Carolyn Kent	2004
Tom McGlaufflin	2004
Chris Murphy	2006
David Switzer	2005
Robert Dragon, alternate	2004
John Krueckeberg, alternate	2006
(vacancy, alternate)	2005

#### **Zoning Board of Adjustment: (3 year term)**

Tom McGlaufflin, Chair	2005
Jim Welch, Vice Chair	2004
Robert Barach	2006
Brian Murphy	2005
Ralph Oliver	2005
(vacancy)	2004
Steve Kaminski, alternate	2006
Keyle Mabin, alternate	2006
(vacancy, alternate)	2006
(vacancy, alternate)	2005

#### **Conservation Commission: (3 year term)**

Dominick Marocco, Chair	2004
David Switzer, Secretary/Treasurer	2005
Alan Davis	2004
Gisela Estes	2005
Gerry Gontarz	2005
Jennifer Preiss	2006
Susan Swope	2006
Brenda Brown, alternate	2004
Rod Hull, alternate	2004
Brian Blasi, alternate	2004
Chris Buckley, alternate	2004

#### **Parks and Recreation Commission: (3 year term)**

Jim Mayhew, Chair	2005
Norman LeBlanc	2006
Mark McGlone	2006
Anne Doyle	2004
Tonia Orlando	2005
Elizabeth Corrow, Selectmen's Rep.	

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## COMMITTEES

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### **Capital Improvement Committee:**

Carolyn Kent, Chair  
Quentin Blaine, Selectmen's Rep.  
Guy Brisson  
Mike Bullek  
Elizabeth Corrow  
Carol Elliott  
Ray Gosney  
Mark Halloran  
June Hammond-Rowan  
Carol Kenneson  
Edith Smith  
Eldwin Wixson

### **Highway and Public Safety Committee:**

Bill Houle, Chair  
John Tucker, Selectmen's Rep.  
Lloyd Berry  
Jim Boucher  
Chief Raymond  
Chief Thibeault  
Carol Swete (PSC Rep.)

### **CH-3 Cable TV Committee:**

Wally Stuart  
Ken Bergstrom  
Peter Cofran  
George Morrill  
Martha Morrill  
Claire Moorhead  
Jamie Cadorette  
Tim Korade  
Eric Hoffman  
Chris Blackey  
Barry Walker  
John Bowen

### **Town Parking Committee:**

John Tucker, Selectmen's Rep.  
Chief Thibeault  
Captain Temperino  
Frank Miller  
Steve Rand  
Bill Crangle (PSC Rep.)  
Chief John Clark (PSC alternate)

### **Public Safety Complex Committee:**

Chief Thibeault, Chair  
Paul SanSoucie, Selectmen's Rep.  
Ray Gosney  
Tom Morrison  
Dick Piper  
Chief Raymond  
Captain Temperino

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## **TOWN OF PLYMOUTH**

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### **TOWN ADMINISTRATOR**

Elizabeth Corrow

### **COMMUNITY PLANNER**

June Hammond-Rowan

### **POLICE CHIEF**

Anthony Raymond

### **FIRE CHIEF**

### **DIRECTOR OF EMERGENCY MANAGEMENT**

Brian Thibeault

### **PARKS AND RECREATION DIRECTOR**

Larry Gibson

### **PEASE PUBLIC LIBRARY DIRECTOR**

Katherine Hillier

### **HIGHWAY DEPARTMENT MANAGER**

Jim Boucher

### **SOLID WASTE OPERATIONS MANAGER**

Paul Freitas

### **ANIMAL CONTROL OFFICER**

Plymouth Police Department

### **AIRPORT DIRECTOR**

Norm Smith, Jr.

### **CEMETERY SEXTON**

Paul Freitas

### **CODE ENFORCEMENT/HEALTH OFFICER**

Tom Morrison

ASSISTANT CODE ENFORCEMENT OFFICER — Charles Stein

### **WELFARE OFFICER**

Sherry Ryea



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## TOWN OF PLYMOUTH EMPLOYEES

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### **Selectmen's Office:**

Elizabeth Corrow, Town Administrator  
June Hammond Rowan, Planner  
Karen Freitas, Finance/Personnel  
Judith Blossom, Selectmen's Secretary  
Kathryn Beisiegel, Land Records Supvr.  
Faith Jacobs, Bookkeeper

### **Police Department:**

Anthony Raymond, Police Chief  
Steven Temperino, Captain  
Peter Gardner, Lieutenant  
Stephen Lefebvre, Sergeant  
Barry Tanner, Detective/Sergeant  
Ronald Dalphonse, Sergeant  
Michael Lewis, Police Officer  
Robert Cormier, Police Officer  
Alexander Hutchins, Police Officer  
Derrick Boden, Police Officer  
Stephanie Magoon, Admin. Assistant  
Susan Madden, Records Secretary  
John Taffner, Parking Enf/Crossing Guard  
Ronald Shaw, Parking Enf/Crossing Guard  
James MacDonald, Part-time Officer  
Richard Brewer, Part-time Officer  
Lacey Smock, Dispatch Supervisor  
Erin Smith, Dispatcher  
Karen McComiskey, Dispatcher  
Maren Godville, Dispatcher  
Christopher Szatynski, Dispatcher  
Dean Chandler, Part-time Dispatcher

### **Parks & Recreation:**

Larry Gibson, Director  
Lisa Fahey-Ash, Program Coordinator  
Jim Blake, Park Foreman  
Maurice Bransdorfer, Groundskeeper II  
Larry Levesque, Groundkeeper I  
Daniel Medaglia, Groundskeeper I  
Lydia McCart, Secretary

### **Airport:**

Norm Smith, Jr.

### **Welfare Officer:**

Sherry Ryea

### **Code Enforcement/Health Officer:**

Tom Morrison

### **Assistant Code Enforcement Officer:**

Charles Stein

### **Fire Department:**

Brian Thibeault, Fire Chief  
Thomas Morrison, Deputy Chief  
Robert VonInderstine, Captain  
John P. Olmstead, Lieutenant  
Casino Clogston, Lieutenant  
Eleanor Mardin, Lieutenant  
Gary Mack, Firefighter  
John Keller, Firefighter  
Drew Lazarus, Firefighter  
Brian Tobine, Firefighter  
Ann McKenney, Secretary

### **Solid Waste/Recycling Center:**

Paul Freitas, Manager  
Michael Barden  
Michael Ray  
Kevin Danforth  
Richard Labelle

### **Highway Department:**

Jim Boucher, Manager  
Gene Dupont - retired 7/03  
Chris McCormack  
Joe Fagnant  
Robert Bain  
David Goodwin  
Shaun Dutile  
Jeremy Zimmer

### **Library:**

Katherine Hillier, Director  
Pat Hanscomb, Ass't Librarian  
Deborah Perloff, Ass't Librarian  
Ann Pierce  
Nancy Law  
Irene Blake  
Robert Olmstead

### **Cemetery:**

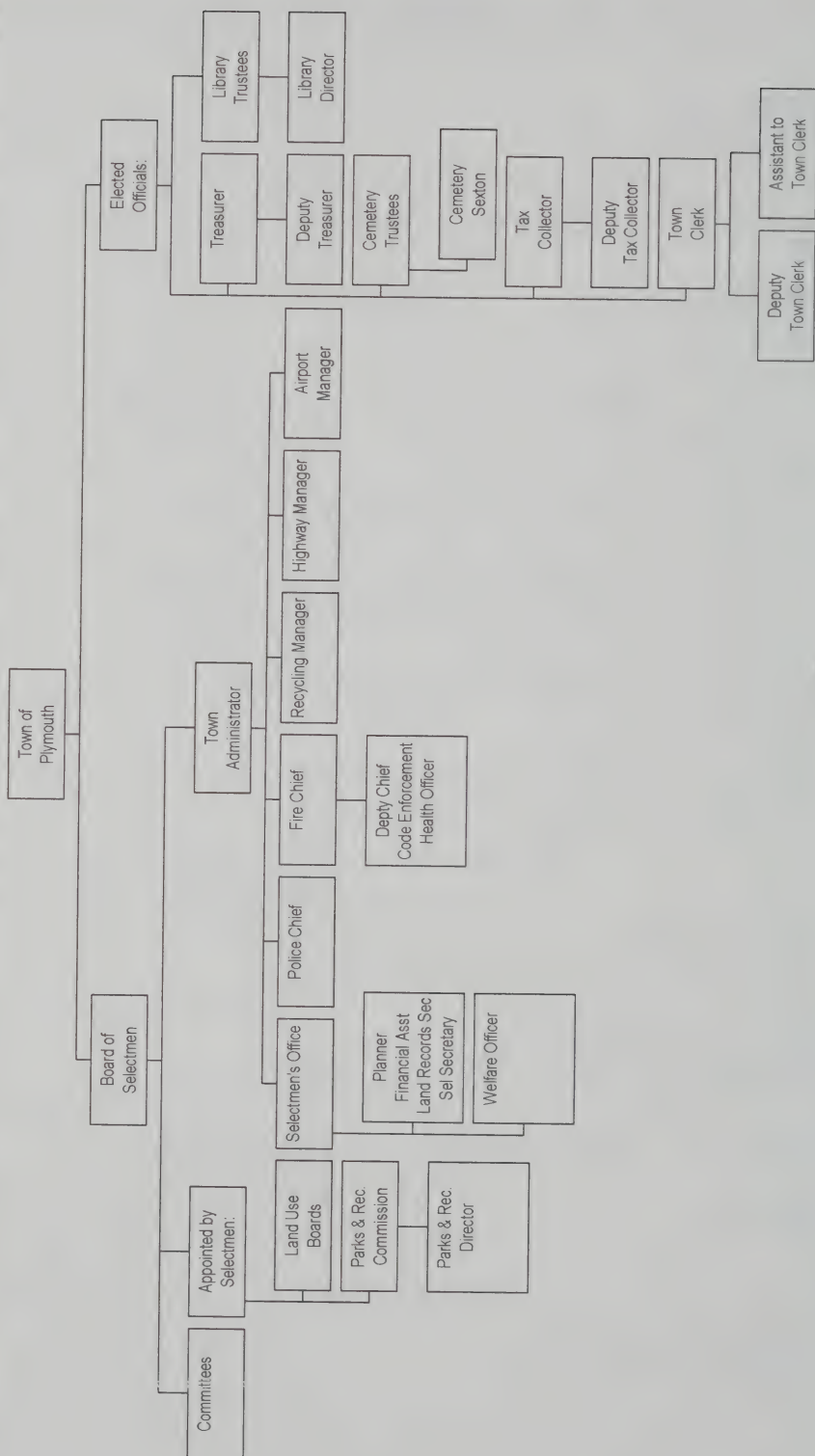
Paul Freitas, Sexton

### **\*\*Elected Officials:**

#### **\*\*Board of Selectmen:**

**\*\*John Tucker**, Chairman  
**\*\*Paul SanSoucie**  
**\*\*Richard Piper** - resigned 7/8/03  
**\*\*Quentin Blaine** - appointed 7/14/03  
**\*\*Town Clerk:** Kathleen Latuch  
Ass't Town Clerk: Joan Morabito  
**\*\*Tax Collector:** Linda Buffington  
**\*\*Town Treasurer:** Carol Geraghty

# TOWN OF PLYMOUTH



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**PLYMOUTH BOARD OF SELECTMEN**  
**2003 ANNUAL REPORT**

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It has been another very good year for the town of Plymouth. Increased tax revenues resulting from the completion of the Wal-Mart store, the Common Man Inn and other smaller construction projects allowed the Selectman to lower the tax rate by a dollar per thousand and still retain additional money to bolster our fund balance. This reduction was possible in this past year in spite of increases in the town and school budgets.

Unfortunately, this revenue advantage will be short lived; and though our tax base is still growing modestly, it cannot currently keep up with the rising cost of town government. All employers are wrestling with the rising cost of providing health insurance to their employees. For Plymouth, the cost of this benefit has gone up over 50% in the last three years, many times the rate of inflation. Employees in every sector are being asked to share some of the burden. Plymouth's employees have already done that. The town has continued to finance their health insurance, but their wages have actually gone up less than the cost of living. Reluctantly, we will have to ask them for even more sharing in the future. At the same time, we realize that our employees are our most important asset, and we must be fair and even-handed, and work with them to the maximum extent we can on this issue.

Work on upgrading our roads and bridges continues to be a priority. Both the Cummings Hill and the Morse Road bridges will be completed by the summer of 2004; and a one inch overlay (done at no expense to the town), added in the summer of 2003 to the section of Highland Street rebuilt in the summer of 2002, has made that a particularly smooth ride. It makes it all the more apparent and imperative that we upgrade the remaining two sections of Highland Street. The next section to be done is from Old Ward Bridge Road to Tenney Mountain Highway, scheduled for the summer of 2005.

One particularly challenging decision for the Selectmen this year was the configuration of the new intersection, which will result from the proposed new bridge entering Plymouth from Holderness on Rte. 175. Three years ago the Board of Selectmen had informed the State Department of Transportation (DOT) that they had considered and rejected the idea of a roundabout at that intersection and would prefer a standard signaled intersection. This was reiterated to the DOT in early 2003. However, after continuous lobbying from our Main Street organization and other interested individuals in town, and with the personal assurance from DOT Commissioner Murray that it was late, but not too late, and that they would be glad to look at it again; a majority of the Board thought it worthwhile to reconsider the roundabout idea. The DOT made a preliminary design and briefed the Board and others; two of the Selectmen visited a roundabout site in Montpelier, Vermont and talked with Montpelier town officials about how it worked for vehicle and pedestrian traffic; we reviewed the voluminous amount of literature we had accumulated on the subject; and we took nearly two hours of public input at a Board of Selectmen meeting with an overflow crowd in attendance. At that meeting, the Board decided after much serious reconsideration to reverse the decision of the earlier Board and ask DOT to design and construct a roundabout intersection in conjunction with their construction of the new Rte. 175 bridge.

We are not touting this as a “slam dunk,” “no-brainer,” “can’t lose” decision; but we think we made the best choice and are enthusiastic about what the entrance to our town will look like by the summer of 2008.

In reviewing this year, we recognize the dedication and hard work of our town employees and the extraordinary commitment of the volunteers who serve on all the boards and committees that are absolutely essential to the operation of our town government. Work on the Planning Board and the Budget Committee is particularly time consuming, and other public-spirited citizens are devoting many hours to economic development and to the formation of a TIF (Tax Increment Financing) district in Plymouth.

In closing, we should mention an ongoing concern to all of us: our property tax situation. Plymouth’s high tax rate is an onerous and continuing burden and one that we as selectmen struggle with constantly. But there is also a degree of vitality, energy and enthusiasm present in our town that is palpable. If we can exploit this spirit, and take advantage of the benefit of being a university town, our community can be a model for progress and growth in northern New Hampshire.

Board of Selectmen:

John Tucker, Chairman  
Paul SanSoucie  
Quentin Blaine



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**STATEMENT OF APPROPRIATIONS AND TAXES ASSESSED FOR THE  
FISCAL YEAR JULY 2003 - JUNE 2004**

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**GENERAL GOVERNMENT:**

Town Officers' Salaries and Expenses	231,378.00
Election	112,014.00
Financial Administration	128,906.00
Property Appraisal	37,000.00
Legal Expenses	55,250.00
Insurance	70,100.00
Planning and Zoning	71,865.00
General Government Buildings	34,450.00
Cemeteries	49,471.00
Advertising and Regional Associations	10,307.00

**PUBLIC SAFETY:**

Police Department	1,084,534.00
Ambulance	59,105.00
Fire Department	761,126.00

**HIGHWAYS AND SANITATION:**

Highway Department	582,528.00
Bridges	50,000.00
Street Lighting	55,000.00
Airport	3,532.00
Solid Waste Disposal Department	322,130.00
Pemi-Baker Solid Waste District	3,500.00

**HEALTH AND WELFARE:**

Humane Society Agreement	4,300.00
Pemi-Baker Home Health Agency	16,000.00
Speare Memorial Hospital	0.00
Plymouth Regional Free Clinic	1,000.00
General Assistance	38,518.00
Baker-Pemi Senior Citizens	1,800.00
Grafton County Senior Citizens	6,050.00
Community Action Outreach	2,500.00
Plymouth Task Force Against Violence	1,500.00
Youth and Family Services Council	

**CULTURE AND RECREATION:**

Parks and Recreation Department	397,131.00
Library	236,629.00
Patriotic Purposes	675.00
Band Concerts	4,000.00
Town Common	3,500.00

Friends of the Arts	100.00
Conservation	2,825.00
DEBT SERVICE:	
Principal Long Term Notes & Bonds	80,000.00
Interest Expense Long Term Notes & Bonds	9,360.00
CAPITAL OUTLAY:	
Fuel Cleanup-Highway	2,660.00
Landfill Monitoring/Testing	7,800.00
Landfill Closure	55,000.00
Town Wide Mapping	30,000.00
Fox Park Enhancement	10,000.00
Main St (00-89TE) T-21	47,500.00
Planning-Master Plan	5,000.00
Library Maint. Expendable Trust	15,000.00
Copy Machine Lease	2,052.00
Recy-Recycling Equipment	5,000.00
Fire-Replace Chief's Car	10,937.00
Fire-New Engine Truck	47,000.00
Phone System-Town Hall	2,160.00
Partial/Assessing Update	105,000.00
Hwy-Sno Go Snow Blower	70,000.00
Hwy-Dump Truck(repl 1985 truck)	30,000.00
CAPITAL RESERVE	
Ambulance Reserve	31,104.00
Recy-Compactor	6,000.00
Sidewalks	20,000.00
Dispatch Equipment	10,000.00
Highland Street Reserve	50,000.00
Recy-Horizontal Baler	15,000.00
Fire&amb-Repl Defibrillators	7,500.00
Public Safety Complex	50,000.00
TRANSFER TO TRUST	
Exp Trust-Emergency Equip Replace	<u>0.00</u>
<b>TOTAL APPROPRIATIONS</b>	<b><u>5,162,797.00</u></b>
LESS ESTIMATED REVENUES AND CREDITS	
TAXES:	
Land Use Change Taxes	15,000.00
Yield Taxes	25,000.00
Payments in Lieu of Taxes	37,228.00
Other Taxes	0.00
Interest and Penalties on Delinquent Taxes	65,000.00

LICENSES PERMITS AND FEES:	
Business Licenses and Permits	5,000.00
Motor Vehicle Permit Fees	520,000.00
Land Use Permits	24,000.00
Other Licenses, Permits and Fees	38,000.00
TAXES FROM STATE:	
Shared Revenue	59,007.00
Meals & Rooms Tax Distribution	183,022.00
Highway Block Grant	113,983.00
Other Miscellaneous Revenue	2,662.00
CHARGES FOR SERVICES:	
Income from Departments	810,000.00
Other Charges	0.00
MISCELLANEOUS REVENUES:	
Sale of Municipal Property	0.00
Interest on Investments	25,000.00
Other (Rents, BC/BS and Dental reimburse, etc.)	178,371.00
INTERFUND OPERATING TRANSFERS IN:	
Capital Reserve Withdrawals	0.00
Cypres Reimbursement/Perp Care	21,000.00
<b>TOTAL REVENUE AND CREDITS</b>	<b><u>2,122,273.00</u></b>

## 2003 TAX RATE COMPUTATION

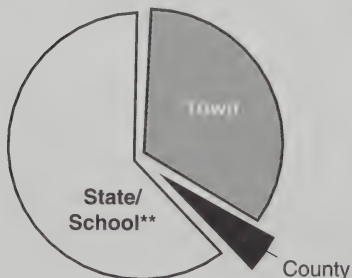
Total Town Appropriations	5,162,796
Total Revenues and Credits	<u>- 2,199,747</u>
Net Town Appropriations	2,963,049
Net School/State Appropriations	+ 3,783,282
County Tax Assessment	326,553
 Total Town, School/State and County	 <u>7,072,884</u>
 DEDUCT: Total Business Profits Tax Reimbursement	 0
ADD: War Service Credits	+29,600
ADD: Overlay	<u>+45,800</u>
 PROPERTY TAXES TO BE RAISED	 7,148,284
 TAXES COMMITTED TO COLLECTOR:	
Property taxes	7,148,284
Precinct Taxes and/or Service Area Taxes	0
Less War Service Credits	<u>-29,600</u>
 TOTAL TAX COMMITMENT	 7,118,684

## 2003 TAX RATE BREAKDOWN PER \$1,000.00

Town	17.03
County	1.83
State/School District	<u>21.44</u>
MUNICIPAL TAX RATE	40.30

Precinct: Plymouth Village Water & Sewer

PRECINCT VALUATION 82,768,115



### Town of Plymouth 2003 Tax Rate

<span style="display: inline-block; width: 10px; height: 10px; background-color: #cccccc; border: 1px solid black;"></span> Town	41%
<span style="display: inline-block; width: 10px; height: 10px; background-color: #333333; border: 1px solid black;"></span> County	5%
<span style="display: inline-block; width: 10px; height: 10px; background-color: #ffffff; border: 1px solid black;"></span> State/School**	54%

\*\* School portion includes State Education tax



COMPARATIVE STATEMENT						
	7/02-6/03	7/02-6/03		Encumbered	7/03-6/04	7/04-6/05
	Available	Expended	Balance	to FY 03/04	Appropriated	Proposed
Town Office Salaries, Fees, Exp.	222,667.31	217,324.05	5,343.26	2,500.00	226,917.09	266,285.02
Election, Registration, Statistics	106,461.07	111,046.45	-4,585.38	0.00	112,013.95	125,263.84
Financial Administration	119,974.08	113,898.63	6,075.45	0.00	128,905.04	140,342.73
Reappraisal/Revaluation	32,000.00	31,587.75	412.25	0.00	37,000.00	37,000.00
Legal Expenses	65,850.00	72,617.50	-6,767.50	10,600.00	55,250.00	70,000.00
Planning and Zoning	66,268.01	65,851.26	416.75	0.00	71,864.27	83,521.84
General Government Buildings	34,950.00	32,000.05	2,949.95	0.00	34,450.00	33,500.00
Cemeteries	48,276.73	47,483.68	793.05	0.00	49,470.68	50,783.86
Insurance (other)	126,429.69	76,763.24	49,666.45	0.00	74,560.00	102,960.00
Advertising & Regional Assoc.	10,027.49	10,027.52	-0.03	0.00	10,306.96	10,806.96
Police Department	987,914.19	1,020,634.67	-32,720.48	0.00	1,084,533.84	1,212,930.52
Ambulance	62,805.00	60,923.21	1,881.79	0.00	59,105.00	70,094.00
Fire Department	675,144.95	678,265.03	-3,120.08	10,000.00	761,125.63	855,419.90
Highways and Streets	534,007.55	526,935.20	7,072.35	12,000.00	582,527.89	583,543.23
Bridges	84,307.34	69,813.32	14,494.02	14,494.02	50,000.00	210,000.00
Street Lighting	55,000.00	50,826.29	4,173.71	0.00	55,000.00	47,000.00
Airport	3,374.32	2,639.69	734.63	0.00	3,531.06	3,800.00
Solid Waste Disposal	310,602.66	288,214.28	22,388.38	1,180.00	322,129.45	340,683.34
Pemi-Baker Solid Waste Dist.	3,800.00	3,901.51	-101.51	0.00	3,500.00	3,500.00
Animal Control/Humane Society	4,100.00	4,184.00	-84.00	0.00	4,300.00	4,400.00
Pemi-Baker Home Health Agency	16,000.00	16,000.00	0.00	0.00	16,000.00	16,000.00
Genesis-Lakes Region Mental Health	0.00	0.00	0.00	0.00	0.00	1,000.00
Plymouth Regional Free Clinic	1,000.00	1,000.00	0.00	0.00	1,000.00	1,000.00
General Assistance	30,342.80	34,290.17	-3,947.37	0.00	38,517.13	38,517.13
Baker-Pemi Senior Citizens	1,800.00	1,800.00	0.00	0.00	1,800.00	1,800.00
Grafton County Senior Citizens	6,050.00	6,050.00	0.00	0.00	6,050.00	6,050.00
Community Action Outreach	2,500.00	2,500.00	0.00	0.00	2,500.00	2,500.00
Voices Against Violence	1,500.00	1,500.00	0.00	0.00	1,500.00	1,500.00
Youth and Family Council	2,500.00	0.00	2,500.00	0.00	0.00	0.00
Parks and Recreation Dept.	368,881.59	372,798.60	-3,917.01	0.00	397,130.76	422,934.31
Pease Public Library	216,869.33	214,161.90	2,707.43	0.00	236,628.14	263,062.78
Patriotic Purposes	675.00	975.00	-300.00	0.00	675.00	975.00
Band Concerts	3,500.00	3,500.00	0.00	0.00	4,000.00	4,000.00
Town Common	2,500.00	2,571.60	-71.60	0.00	3,500.00	8,000.00
Friends of the Arts	100.00	100.00	0.00	0.00	100.00	100.00
Conservation Commission	350.00	350.00	0.00	0.00	425.00	6,200.00
Conservation-Tree Care	2,400.00	650.00	1,750.00	0.00	2,400.00	2,400.00
Principal-Long Term Note/Bonds	85,000.00	85,000.00	0.00	0.00	80,000.00	80,000.00
SRF-Landfill Closure payment	0.00	0.00	0.00	0.00	0.00	74,177.43
Interest-Long Term Note/Bonds	14,247.50	14,247.50	0.00	0.00	9,360.00	4,720.00
Capital Outlay						
Fuel Clean-Up	2,660.00	2,576.30	83.70	0.00	2,660.00	2,660.00
Landfill Monitoring/Testing	0.00	0.00	0.00	0.00	7,800.00	5,400.00
Landfill Closure Engineering	142,164.03	11,683.15	130,480.88	130,980.86	0.00	0.00
Landfill Closure	958,318.93	568,023.07	0.00	0.00	0.00	0.00
Landfill Closure/SRF Loan	0.00	0.00	0.00	0.00	55,000.00	0.00
Highland St. Project	356,039.74	340,748.14	15,291.60	15,291.60	0.00	899,500.00
Perambulate Town Lines	0.00	0.00	0.00	0.00	0.00	0.00
Sidewalk Improvements	7,090.00	7,089.90	0.10	0.00	0.00	0.00
Road Construction	90,000.00	89,999.33	0.67	0.00	0.00	0.00
Town Wide Mapping	30,000.00	30,000.00	0.00	0.00	30,000.00	30,000.00
Fox Pond Park Enhancement	15,000.00	3,337.00	11,663.00	11,663.00	10,000.00	0.00

COMPARATIVE STATEMENT						
	7/02-6/03	7/02-6/03		Encumbered	7/03-6/04	7/04-6/05
Capital Outlay cont.	Available	Expended	Balance	to FY 03/04	Appropriated	Proposed
Main Street (00-89 TE) T21	47,500.00	0.00	47,500.00	47,500.00	47,500.00	0.00
NH Route 25 Initial Corridor Study	4,000.00	0.00	4,000.00	4,000.00	0.00	0.00
Plymouth Housing Study	5,000.00	5,300.00	-300.00		0.00	0.00
Plymouth Master Plan	0.00	0.00	0.00	0.00	5,000.00	20,000.00
Library Maint. Expendable Trust	0.00	0.00	0.00	0.00	15,000.00	0.00
Amb/Fire Management Study	0.00	0.00	0.00	0.00	0.00	20,000.00
Public Safety Complex	0.00	0.00	0.00	0.00	0.00	50,000.00
Snowmobile Trail Grant	0.00	0.00	0.00	0.00	0.00	20,000.00
Copy-Fax Machine/Selectmen	2,052.00	2,686.66	-634.66	0.00	2,052.00	2,052.00
Fire-Lakes Region Commun. Ctr.	7,851.00	7,851.70	-0.70	0.00	0.00	0.00
Equip-Baler/Recycle	0.00	0.00	0.00	0.00	0.00	53,000.00
Equip-Defibrillator/Amb	0.00	0.00	0.00	0.00	0.00	15,000.00
Recyc Opportunities/Recy Equip	5,000.00	4,108.72	891.28	0.00	5,000.00	5,000.00
Hwy-Front End Loader	22,688.25	22,688.25	0.00	0.00	0.00	0.00
Fire/Premption Equipment	9,629.40	0.00	9,629.40	0.00	0.00	0.00
P&D Generator Replacement	25,000.00	24,999.89	0.11	0.00	0.00	0.00
Fire-Replace Chief's Car	12,000.00	12,026.36	-26.36	0.00	10,936.73	0.00
Public Safety Building Plans	20,000.00	96.00	19,904.00	19,904.00	0.00	0.00
Replace '81 Mack/Fire	47,000.00	0.00	47,000.00	47,000.00	47,000.00	42,069.00
Park&Rec New Tractor	0.00	0.00	0.00	0.00	0.00	7,000.00
Replace Sidewalk-Trak & Tool Kit	58,000.00	57,871.00	129.00	0.00	0.00	0.00
Phone System Town Hall	0.00	0.00	0.00	0.00	2,160.00	2,984.00
Partial Assessing Update	0.00	0.00	0.00	0.00	105,000.00	0.00
Hwy-Sno Go Blower	0.00	0.00	0.00	0.00	70,000.00	0.00
Hwy-Dump Truck	0.00	0.00	0.00	0.00	30,000.00	0.00
Rec-Front End Loader	0.00	0.00	0.00	0.00	0.00	15,500.00
Hwy-Sweeper	0.00	0.00	0.00	0.00	0.00	88,000.00
Transfers to Capital Reserve						
Ambulance	25,800.00	25,800.00	0.00	0.00	31,103.33	34,048.35
Recycling-Compactor	0.00	0.00	0.00	0.00	6,000.00	6,000.00
Sidewalks	20,000.00	20,000.00	0.00	0.00	20,000.00	20,000.00
Dispatch Equipment	10,000.00	10,000.00	0.00	0.00	10,000.00	10,000.00
Road Construction	0.00	0.00	0.00	0.00	0.00	100,000.00
Highland Street Capital Reserve	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00
Recy-Horizontal Baler	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
Fire&Amb-Replace Defibrillators	0.00	0.00	0.00	0.00	7,500.00	0.00
Public Safety Complex	0.00	0.00	0.00	0.00	50,000.00	0.00
HVAC-Town Hall	0.00	0.00	0.00	0.00	0.00	5,000.00
Town Reval	0.00	0.00	0.00	0.00	0.00	10,000.00
Replace 1991 Ladder Truck	0.00	0.00	0.00	0.00	0.00	5,000.00
Zoning Ordinance Rewrite	0.00	0.00	0.00	0.00	0.00	5,000.00
Transfer to Trust						
Transfers to Trusts-Cem Perpetual	0.00	0.00	0.00	0.00	0.00	0.00
Exp. Trust-Emergency Equip Replace	0.00	0.00	0.00	0.00	0.00	0.00
Totals	6,297,969.96	5,554,317.57	353,356.53	327,113.48	5,162,788.95	6,659,985.24
Less Amount Forwarded	1,473,602.27					
FISCAL 03 APPROPRIATION	4,824,367.69					

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**SUMMARY INVENTORY OF VALUATION**  
**SEPTEMBER 1, 2003**

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	<u>TOWN</u>	<u>PRECINCT</u>
<b><u>LAND</u></b>		
Current Use	1,428,009	142,695
All Other Taxable	<u>38,335,300</u>	<u>17,359,500</u>
<b>Total Taxable</b>	<b>39,763,309</b>	<b>17,502,195</b>
Tax Exempt & Non Taxable	<u>7,858,470</u>	<u>6,637,500</u>
Total Land Value	47,621,779	24,139,695
<b><u>BUILDINGS</u></b>		
<b>Taxable</b>	<b>131,678,120</b>	<b>65,369,820</b>
Tax Exempt & Non Taxable	<u>71,230,900</u>	<u>56,959,700</u>
Total Buildings Value	202,909,020	122,329,520
<b><u>PUBLIC UTILITIES</u></b>		
<b>Electric</b>	<b><u>7,339,600</u></b>	<b><u>214,600</u></b>
Total Valuation:	257,870,399	146,683,815
<b>TOTAL TAXABLE VALUATON:</b>	<b>178,781,029</b>	<b>82,872,015</b>
<b><u>EXEMPTIONS</u></b>		
Blind Exemptions (6)	90,000	(6) 90,000
Elderly Exemptions (24)	375,000	(17) <u>265,000</u>
TOTAL EXEMPTIONS:	465,000	355,000
<b>TOTAL EXEMPTIONS TAKEN:</b>	<b>406,200</b>	<b>318,500</b>
<b>NET VALUATION ON WHICH TAX RATE IS COMPUTED:</b>	<b>178,374,829</b>	<b>82,768,115</b>
<b>LESS PUBLIC UTILITIES:</b>	<b>7,339,600</b>	<b>214,600</b>
<b>NET VALUATION W/O UTILITIES ON WHICH TAX RATE FOR STATE EDUCATION TAX IS COMPUTED:</b>	<b>171,035,229</b>	<b>82,553,515</b>

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**INVENTORY OF TOWN OWNED PROPERTY - As of December 14, 2003**

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<b>PROPERTY I.D. NUMBER</b>	<b>DESCRIPTION</b>	<b>ACREAGE</b>
0001-0007-0006	Airport	74.90 ac
0001-0008-0003	Airport Terminal and Land	47.80 ac
0001-0008-003A	Airport Hanger (building only)	2000sf
0001-0008-003C	Airport Hanger (land & building)	.116ac
0002-0008-3-16	72 Plymouth Sands	.00ac
	Percy tax-deeded	
0002-0011-0005	Pleasant Valley Cemetery	3.5ac
	Smith Bridge Road	
0003-0002-0004	Plymouth Solid Waste &	15.30 ac
	Recycling Facility	
0003-0002-0046	W/S Main Street	3.2ac
	Daniel Webster Development Co. tax-deeded	
0003-0002-0047	Plymouth Police Department	4.18 ac
0003-0007-0030	Riverside Cemetery	20.00 ac
	Fairgrounds Road	
0004-0001-0004	W/S Interstate 93	.03 ac
0005-0004-0027	West Plymouth Cemetery	1.00 ac
	Mayhew Turnpike	
0006-0003-0080	Reservoir Road Cemetery	.50 ac
	Reservoir Road	
0006-0004-0035	Sawmill Cemetery	1.00 ac
	Bartlett Road	
0007-0001-0008	Cooksville Road Cemetery	.10 ac
	Cooksville Road	
0007-0002-0009	Highland Street	5.70 ac
	Teichner gift	
0007-0003-0004	Butterfield Property	.12 ac
	Old Route 25 & Highland St.	
0007-0006-0003	Cross Country Lane	.11 ac
	(land at entrance to Plymouth Heights)	
0007-0006-0020	N/S Texas Hill Road	6.10 ac
	Keniston gift	
0007-0009-0001	E/S Daniel Webster Highway	.52 ac
	Kruger tax-deeded	



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**INVENTORY OF TOWN OWNED PROPERTY - As of December 14, 2003**


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<b>PROPERTY I.D. NUMBER</b>	<b>DESCRIPTION</b>	<b>ACREAGE</b>
0008-0002-0002	E/S Daniel Webster Highway	1.84 ac
0011-0001-0009	W/S Thurlow Street	76.00 ac
	Newton Conservation gift	
0011-0001-0044	W/S Cummings Hill Road	87.00 ac
	Walter Conservation gift	
0011-0001-0045	Stearns Cemetery	1.00 ac
	Texas Hill Road	
0012-0003-0034	Lower Intervale Cemetery	1.00 ac
	Daniel Webster Highway	
0015-0001-0003	Union Cemetery	.06 ac
	Bridgewater Hill Road	
0020-0005-0005	Right-of-Way MacLean Street	.37 ac
0020-0006-0002	N/S Merrill Street	.08 ac
0020-0009-0023	Plymouth Fire Department	.54 ac
0021-0014-0008	Town Hall	.49 ac
0021-0014-0009	Town Common with Gazebo	.29 ac
0021-0014-0010	W/S Main Street	.03 ac
	(in front of Town Hall & Church)	
0021-0016-0001	Pease Public Library	.75 ac
0021-0023-0004	52 Main Street	.277ac
	Rohner tax-deeded	
0021-0025-0002	36 Green Street	.75ac
	NH Electric Co-op	
0021-0025-0003	Green Street	.10ac
	NH Electric Co-op	
0022-0004-0006	Fox Park W/S Langdon Street	32.10 ac
0023-0005-017A	Plymouth Highway Garage	6460 sf
	(on land of PVW&SD)	
0023-0007-0014	W/S Winter Street	.26 ac
	(mini-park)	

**TOWN OF PLYMOUTH  
CAPITAL RESERVES ACCOUNT  
YEAR ENDING 6/30/03**

Purpose	Beginning Market Value	Additions	Income	Unrealized Gain or Loss)	Paid	Ending Market Value
Ambulance	\$ -	\$ 25,800.00	\$ 19.30	\$ -	\$ -	\$ 25,819.30
Dispatch Equipment	\$ 42,705.45	\$ 10,000.00	\$ 569.16	\$ -	\$ 5,356.49	\$ 47,918.12
Road Construction	\$ 5,753.15	\$ -	\$ 76.94	\$ -	\$ -	\$ 5,830.09
Sidewalk improvement	\$ 42,673.63	\$ 20,000.00	\$ 590.11	\$ -	\$ -	\$ 63,263.74
Emergency Equip. Replacement	\$ 4,185.10	\$ -	\$ 56.55	\$ -	\$ -	\$ 4,241.65
Conveyor	\$ 2,867.62	\$ -	\$ 38.41	\$ -	\$ -	\$ 2,906.03
Highway Heavy Equip.	\$ 25,208.69	\$ -	\$ 338.92	\$ -	\$ -	\$ 25,547.61
Transfer Station	\$ 7,541.42	\$ -	\$ 101.51	\$ -	\$ -	\$ 7,642.93
Highland Street	\$ 0.00	\$ 50,000.00	\$ 37.31	\$ -	\$ -	\$ 50,037.31
Mach-fire truck	\$ 47,000.00	\$ -	\$ 567.53	\$ -	\$ -	\$ 47,567.53
Municipal Transportation Improvemen	\$ 21,290.76	\$ 21,280.00	\$ 442.44	\$ -	\$ -	\$ 43,013.20
Recycle Skid Steer	\$ -	\$ 15,000.00	\$ 11.22	\$ -	\$ -	\$ 15,011.22
Special Education	\$ 63,381.10	\$ -	\$ 853.08	\$ -	\$ -	\$ 64,234.18
School Repair & Maint.	\$ 83,776.02	\$ -	\$ 1,128.06	\$ -	\$ -	\$ 84,904.08
Total	\$ 346,382.94	\$ 142,080.00	\$ 4,830.54	\$ -	\$ 5,356.49	\$ 487,936.99

**PLYMOUTH VILLAGE WATER & SEWER  
CAPITAL RESERVES ACCOUNT  
FOR THE TWELVE MONTHS ENDED 12/31/03**

Purpose	Beginning Market Value	Additions	Income	Unrealized Gain or Loss)	Paid	Ending Market Value
<b>Wastewater Division:</b>						
WWTF Expansion & Upgrade	\$ 213,949.66	\$ 10,418.00	\$ 1,700.97	\$ -	\$ 17,296.00	\$ 208,772.63
TV Equipment	\$ 2,417.60	\$ -	\$ 6.04	\$ -	\$ 2,423.64	\$ -
Sewer Main Relocation	\$ 93,314.64	\$ 10,000.00	\$ 807.83	\$ -	\$ -	\$ 104,122.47
Vehicle and Heavy Equip. Replaceme	\$ 30,374.28	\$ 15,000.00	\$ 319.25	\$ -	\$ 23,500.00	\$ 22,193.53
<b>Water Division:</b>						
Computer Upgrade	\$ 1,000.36	\$ 1,000.00	\$ 13.90	\$ -	\$ -	\$ 2,014.26
Well 2 Redevelopment	\$ 2,155.43	\$ -	\$ 17.30	\$ -	\$ -	\$ 2,172.73
Upper Pump Station Upgrade	\$ 27,394.68	\$ 5,000.00	\$ 248.16	\$ -	\$ -	\$ 32,642.84
Water Main Const. & Reconst.	\$ 100,807.69	\$ 5,000.00	\$ 841.30	\$ -	\$ -	\$ 106,648.99
Heavy Equipment Rep. Fund	\$ 38,340.96	\$ 18,750.00	\$ 246.29	\$ -	\$ 38,000.00	\$ 19,337.25
3MGD water Storage	\$ 35,429.00	\$ 20,000.00	\$ 393.76	\$ -	\$ -	\$ 55,822.76
Subtotal	\$ 545,184.30	\$ 85,168.00	\$ 4,594.80	\$ -	\$ 81,219.64	\$ 553,727.46
<b>Expendable Trusts:</b>						
<b>Wastewater Division:</b>						
Collection System Emergency Repair	\$ 5,666.26	\$ 2,000.00	\$ 49.23	\$ -	\$ -	\$ 7,715.49
Collection System P&M Repair	\$ 5,481.78	\$ -	\$ 44.32	\$ -	\$ -	\$ 5,526.10
WWTP Emerg. Pump & Motor Repai	\$ 3,650.31	\$ 1,000.00	\$ 31.31	\$ -	\$ -	\$ 4,681.62
<b>Water Division:</b>						
Storage Tank Inspection and Cleaning	\$ 1,625.48	\$ -	\$ 13.07	\$ -	\$ -	\$ 1,638.55
Water Distribution Emergency funds	\$ 3,565.38	\$ -	\$ 28.57	\$ -	\$ 1,447.00	\$ 2,146.95
Pump and Motor Repair	\$ 14,759.77	\$ -	\$ 119.34	\$ -	\$ -	\$ 14,879.11
Subtotal	\$ 34,748.98	\$ 3,000.00	\$ 285.84	\$ -	\$ 1,447.00	\$ 36,587.82
Total	\$ 579,933.28	\$ 88,168.00	\$ 4,880.64	\$ -	\$ 82,666.64	\$ 590,315.28

All Capital Reserves are invested with NH Public Investment Pool.

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**STATEMENT OF BONDED INDEBTEDNESS 6/30/03**  
**Showing Annual Maturities of Outstanding Bonds**

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	LAND FILL CLOSURE		TOWN HALL HIGHWAY	
	3.47%		5.93%	
MATURITY	ORIGINAL AMOUNT	INTEREST AMOUNT	ORIGINAL AMOUNT	INTEREST AMOUNT
	844,704.14	211,057.76	840,000.00	275,389.08
2004	145,929.39	29,070.61	80,000.00	9,360.00
2005	49,912.48	24,264.95	80,000.00	4,720.00
2006	49,912.48	22,531.74		
2007	49,912.48	20,798.53		
2008	49,912.48	19,065.32		
2009	49,912.48	17,332.11		
2010	49,912.48	15,598.90		
2011	49,912.48	13,865.69		
2012	49,912.48	12,132.48		
2013	49,912.48	10,399.27		
2014	49,912.48	8,666.06		
2015	49,912.48	6,932.85		
2016	49,912.48	5,199.63		
2017	49,912.48	3,466.42		
2018	49,912.51	1,733.20		
TOTAL	<u>844,704.14</u>	<u>211,057.76</u>	<u>160,000.00</u>	<u>14,080.00</u>

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**PLYMOUTH SCHOOL DISTRICT**  
**SCHEDULE OF BONDS AND NOTES**

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	<u>Asbestos Loan</u>
Outstanding 7/1/2002	59,966.87
Retired 00/2002	<u>8,008.00</u>
Outstanding 6/30/2003	51,958.87



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## TRUSTEES OF TRUST FUNDS

Plymouth, New Hampshire

7/01/02 - 6/30/03

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Beginning Fund Balance:		\$ 388,485.81
Receipts:		
Perpetual Care	\$ -	
Pease Library		
Interest & Dividend	\$ 16,263.15	
Gain on Sales of investments	\$ -	
		\$ 16,263.15
Disbursements:		
Perpetual Care	\$ 16,878.66	
Cye Pres	\$ -	
Pleasant Valley Cemetery	\$ -	
Transfer of Covered Bridge funds	\$ 1,998.40	
Loss on Sale of Investments	\$ 8,850.12	
		\$ 27,727.18
Ending Fund Balance		\$ 377,021.78
Unrealized gains (loss) from investments		\$ 57,455.64
Ending Balance - at market value		<u>\$ 434,477.42</u>

A copy of the Board's investment policy and a detailed list of the trust fund investments are available at the Town Hall. The Trustees hold the following trust funds in Common (one account):

Cemetery Perpetual Care	Smith Bridge Restoration
Foster Estate General Beautification	Pease Public Library

These funds are invested and managed in accordance with the laws of the State of New Hampshire.

Respectfully submitted,

Bill Crangle, chair  
Mike Long, trustee

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**REPORT OF THE TREASURER**  
**For 12 Month Period Ending June 30, 2003**  
**General Fund**

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BEGINNING BALANCE 7/1/02		2,773,360.43
CASH RECEIPTS		
INTEREST		
CHECKING	1,840.61	
NHPDIP	3,258.30	
REPO'S	<u>24,425.50</u>	
TOTAL INTEREST		29,524.41
POLICE		
GRANTS	79,100.25	
METER FINES	58,435.50	
METER MONEY	21,134.61	
COURT FINES	57,143.00	
MISC	59,531.60	
RET CK FEES	<u>234.19</u>	
TOTAL POLICE		275,579.15
SELECTMENS OFFICE		
AIRPORT	7,789.26	
AMBULANCE	49,861.59	
BC REIMB	18,986.94	
BOND	2,563.40	
CDBG	229,314.00	
CEMETERY	9,308.00	
CHARTER TRUST	24,397.06	
COMMON	4,850.00	
CONSERVATION	8,766.98	
COURT WITNESS	802.84	
ESCROW ACCTS	10,410.00	
FEMA	24,758.82	
FIRE	6,334.47	
GRANTS	507,960.00	
HIGHWAY BOND	2,011.50	
HIGHWAY GRANT	111,426.24	
HOUSING STUDY	5,000.00	
INSURNCE DIV	789.53	
LAND USE	33,384.46	
LIBRARY GRANT	4,407.67	
LIBRARY REIMB	5,517.48	
MISC	2,158.16	
P I L O T	1,000.00	
PARKS & REC	18,333.99	
P & R SCHOOL	117,622.73	
PERMITS	1,670.00	
PLANNING BOARD	26,520.30	
POLICE GRANTS	11,646.98	
PLY CO GEN	36,228.00	
PSC DISPATCH/FIRE	212,668.06	
PSC	5,000.00	
RECYCLING	130,930.10	
REIMBURSEMENTS	18,792.57	
RENT OF TOWN PROP	75.00	
SALE OF TOWN PROP	69,633.42	
SPEARE HOSP	13,145.08	

**General Fund (Con't)**

ST REV LOAN FUND	670,892.84	
STATE/REVENUE SHARING	462,197.62	
TAX LEIN	2,121.75	
TOWN OF ASHLAND	51,171.76	
TOWN OF BRISTOL	23,507.62	
TOWN OF CAMPTON	69,551.79	
TOWN OF HOLDERNESS	45,472.29	
TOWN OF RUMNEY	22,790.76	
TOWN OF THORNTON	20,865.56	
TOTAL SELECTMEN		3,102,636.62
TAX COLLECTOR		
2002 YIELD	5,938.88	
2002A PROPERTY TAX	1,155,185.13	
2002B PROPERTY TAX	3,408,729.85	
2003 YIELD	23,056.62	
2003A PROPERTY TAX	2,391,032.22	
2003B PROPERTY TAX	1,181.64	
CLU INTEREST	118.20	
CURRENT LAND USE	18,651.00	
PROPERTY TAX INT	29,009.51	
TAX LEIN INTEREST	46,218.56	
TAX LEIN REDEEMED	242,326.04	
YIELD INTEREST	284.49	
TOTAL TAX COLLECTOR		7,321,732.14
TOWN CLERK		
2002-03 MV	541,506.95	
CAP RES FUND	21,700.00	
MISC	21,951.50	
RET CK FEES	250.50	
TOTAL TOWN CLERK		585,408.95
TRANS FROM ESCROW ACCTS		<u>21,107.55</u>
TOTAL RECEIPTS		<u>11,335,988.82</u>
TOTAL RECEIPTS.& BEGINNING BAL		<u><b>14,109,349.25</b></u>
CASH PAYMENTS		
BANK PAYROLL CHG	884.29	
PAYMENTS PER SELECTMEN	10,776,183.81	
TRANS TO ESCROW ACCTS	<u>11,410.00</u>	
TOTAL PAYMENTS		10,788,478.10
ENDING BALANCE 6/30/03		<u>3,320,871.15</u>
TOTAL PAYMENTS & ENDING BAL		<u><b>14,109,349.25</b></u>

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**REVOLVING LOAN**  
**7/01/02 THROUGH 6/30/03**

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BEGINNING BALANCE 7/01/02	19,471.71
INTEREST	182.27
TRANS	<u>1.00</u>
TOTAL RECEIPTS AND BEG BALANCE	<u>19,654.98</u>
TRANS	1.00
ENDING BALANCE 6/30/03	<u>19,653.98</u>
TOTAL PAYMENTS & ENDING BALANCE	<u>19,654.98</u>

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**ESCROW ACCOUNTS**  
**7/01/02 THROUGH 6/30/03**

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Name	Beginning Balance	Total Deposits	Total Withdrawals	Total Interest	Ending Balance
Patroon Point Dev LLC	0.00	7,300.00			7,306.35
Hiltz Const II Frontenac	0.00	1,460.00		2.19	1,462.19
Hiltz Const Inc II	0.00	6,200.00		18.39	6,218.39
Walmart RE Const Review	17,091.50		7,710.75	107.47	9,488.22
Walmart RE Opticon	15,080.73		12,396.80	87.03	2,770.96
Hiltz Const Phase II	0.00	1,650.00		0.14	1,650.14

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**PLYMOUTH TAX COLLECTOR'S REPORT****Fiscal Year Ended June 30, 2003**

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**DR**

<u>Uncollected Taxes/Beg.Fiscal Yr.</u>	<u>2003</u>	<u>2002</u>
Yield Tax		5,938.88
Property Tax		1,153,981.64
<b>Taxes Committed To Collector:</b>		
Property Tax	3,627,105.00	3,406,515.00
Yield Tax	39,365.48	
Current Land Use Change	6,531.00	12,120.00
Prepayments on Property Tax	1,181.64	100.85
Overpayments on Property Tax	17,242.00	11,381.49
Interest Abated		
<b>Interest Collected on Delinquent</b>		
Property Tax	1.00	29,008.51
Land Use Change	118.20	284.49
<b>TOTAL DEBITS</b>	<b>3,691,544.32</b>	<b>4,619,330.86</b>

**CR**

<b>Remittances To Treasurer:</b>		
Property Tax	2,391,032.22	4,563,914.98
Yield Tax	23,056.62	5,938.88
Current Land Use Change	6,531.00	12,120.00
<b>Interest Collected</b>		
Property	1.00	29,008.51
Land Use Change	118.20	284.49
Prepayment Property Tax	1,181.64	1,058.00
Overpaid/Prepaid	100.85	
Abatements on Property Tax	4,592.00	7,006.00
Abatement on Yield Tax	2,221.54	
<b>Uncollected Taxes/End Fiscal Yr</b>		
Property	1,248,621.93	
Yield Tax	14,087.32	
<b>TOTAL CREDITS</b>	<b>3,691,544.32</b>	<b>4,619,330.86</b>



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**SUMMARY OF TAX SALE ACCOUNTS****7/1/02-6/30/02**

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**DR****TAX SALES ON ACCOUNT OF LEVIES OF**

	<u><b>2002</b></u>	<u><b>2001</b></u>	<u><b>2000</b></u>	<u><b>99 Prior</b></u>
Balance of Unredeemed Taxes				
Beginning of fiscal year:				
Property Tax		204,749.63	81,264.73	25,996.61
Taxes Sold To Town	202,167.36			
Interest Collected After Sale:	951.83	14,518.72	25,307.35	5,440.66
Property Tax				
Overpayments/Refunds				
<b>TOTAL DEBITS</b>	<b>203,119.19</b>	<b>219,268.35</b>	<b>106,572.08</b>	<b>31,437.27</b>

**CR**

Remittances to Treasurer:				
Property Tax	26,391.57	130,037.31	73,520.92	12,376.24
Interest & Costs After Sale:				
Property Tax	951.83	14,518.72	25,307.35	5,440.66
Abatements on Property Tax				
Deeded To Town				
Uncollected Taxes End Of Yr:				
Property Tax	175,775.79	74,712.32	7,743.81	13,620.37
<b>TOTAL CREDITS</b>	<b>203,119.19</b>	<b>219,268.35</b>	<b>106,572.08</b>	<b>31,437.27</b>

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**REPORT OF THE TOWN CLERK**  
**For the Fiscal Year Ending June 30, 2003**

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RECEIPTS

Auto Permits: July 1, 2002 - June 30, 2003	\$ 515,412.45
Sticker and Title Fees	\$ 26,094.50
Dog Licenses Issued 07/01/02 - 06/30/02	\$ 2,503.50
Dog Fines and Late Fees	\$ 99.00
Marriage Licenses	\$ 2,610.00
UCC Filings	\$ 3,379.00
Certified Copies of Records	\$ 13,250.00
Miscellaneous Filing Fees	\$ <u>110.00</u>
Sub Total	\$ 563,458.45
Selectmen - Recovery Fees	\$ <u>250.50</u>
Capital Reserve Funds from MV	\$ <u>21,700.00</u>
TOTAL	\$ 585,408.95

PAYMENTS

Paid to Town Treasurer	\$ 585,408.95
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## VOICES AGAINST VIOLENCE

### 2003 REPORT TO THE TOWN OF PLYMOUTH

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Since joining Voices Against Violence in August, I have been continually amazed by the variety of services the agency provides and by the degree of professionalism with which the staff and volunteers deliver these services. I have been humbled by the experience of meeting men, women and children who have endured unspeakable acts of violence and who define strength and resilience just by their being. For over 20 years, Voices has been offering support and encouragement to a full age range of female and male survivors of domestic and sexual violence and their families in Plymouth and seventeen other Grafton County towns through:

- 24-hour crisis line
- confidential emergency shelter and food for women and their children
- emergency transportation
- hospital, court, and police accompaniment
- assistance with temporary and permanent restraining orders
- legal, social service, and housing advocacy
- support groups for adults
- education programs for elementary, secondary, and post-secondary schools

Through these services, Voices had 2,059 contacts with 321 clients in our fiscal year 2003; 197 of these contacts were with 44 females and males from Plymouth. In the first six months of our fiscal year 2004, Voices has had 246 contacts with 33 victims from Plymouth. While these numbers represent persons assisted through a combination of all of the services listed above, we provided on-going, intensive support to 19 women and their 15 children who stayed in our shelter for a total of 2,078 bednights, an increase of 15% over fiscal year 2002. In the first six months of our fiscal year 2004, 11 women and their 11 children have been sheltered 858 bednights. For safety reasons, we do not often provide extended shelter stays for residents from our immediate area. This does not mean that women and children from our area are not experiencing violence; it means that our energy with them is focused on providing the support and assistance necessary to secure them a safe location.

While much of our energy is focused on providing this type of direct service, Voices is continually developing preventative models to stop the spread of violence in communities before it reaches a crisis stage. One step in that process is to maintain ongoing communication and collaborative programming with other social service agencies, law enforcement, medical personnel, the education and faith communities, area businesses, civic organizations, and others to assist community members of all ages in recognizing and developing the tools and skills necessary to avoid and limit crisis situations.

As part of this commitment to ending violence in our communities, Voices has enhanced our public outreach efforts, resulting in presentations to 2,317 area school students and community members during our fiscal year 2003. These presentations teach students about respecting self and others, maintaining healthy boundaries, stopping bullying and teasing, as well as offer information on the prevalence and cost of domestic and sexual violence to society.



Voices Against Violence serves the following towns:

Alexandria	Dorchester	Lincoln	Waterville Valley
Ashland	Ellsworth	Plymouth	Wentworth
Bridgewater	Groton	Rumney	Woodstock
Bristol	Hebron	Thornton	
Campton	Holderness	Warren	

Respectfully submitted,  
Jaye Olmstead  
Executive Director

**BIRTHS RECORDED IN THE TOWN OF PLYMOUTH, N.H.  
FOR THE YEAR ENDING DECEMBER 31, 2003**

	Child's Name	Name of Father	Name of Mother	Child's Place of Birth
Jan. 10	Leia Marie	Travis Brunt	Krista Brunt	Plymouth, NH
Jan. 13	Gwenyth May	Alan Merrifield	Teresa Merrifield	Plymouth, NH
Feb. 6	Corey Joseph	David Bixby	Heather Bixby	Plymouth, NH
Feb. 26	Emma Michelle	Rod Diamond	Michelle Diamond	Laconia, NH
Mar. 16	Julia Karlene	Michael Ahern	Karen Ahern	Plymouth, NH
Mar 20	Grady Allen-Wallace	Troy Boynton	Erica Boynton	Plymouth, NH
Mar 27	Owen Eugene	John Linville	Michelle Linville	Plymouth, NH
Mar 27	Matthew Ryan	David Lorrey	Lynn Morin	Laconia, NH
Apr. 10	Korina Rose	Jamieson Axon	Kori Axon	Plymouth, NH
Apr. 27	Hayden William	Sтивен Whitman	Charlene Whitman	Plymouth, NH
May 2	Mackenzie Leigh	Sean Tatham	Julie Tatham	Plymouth, NH
May 31	Gracelyn Hope	Chad Vermette	Ryna Vermette	Lebanon, NH
May 31	Gwendolyn Rose	Chad Vermette	Ryna Vermette	Lebanon, NH
Jun. 1	Sophie Carolyn	Stephen Murray	Annie Hager	Concord, NH
Jun. 2	Maya Grace	Gary Prince	Karen Prince	Plymouth, NH
Jun. 19	Aden Edward	Edward Scribner	Diane Scribner	Laconia, NH
Jul. 7	Myles David	Jeremy Brown	Nicole Brown	Plymouth, NH
Jul. 8	Brianna Lee	Lee Hughes	Laurie Hughes	Plymouth, NH
Jul 22	Benedict Martin	Damian Waterbury	Teresa Waterbury	Plymouth, NH
Aug. 8	Ethan Cross	Chris Swanson	Shelly Swanson	Plymouth, NH
Aug. 15	Mela Paige	Lonnie Wujcik	Hollie Christensen	Plymouth, NH
Aug. 28	Hope Lilian	Walter Qualey	Nicole Qualey	Plymouth, NH
Sept. 15	Arushi R.	Rajesh Patel	Diviya Patel	Plymouth, NH
Sept. 23	Alexander Ryan	Marshall White	Andrea White	Plymouth, NH
Oct. 5	Macayla Kimberly	Shaun Dutille	Marci Dutille	Plymouth, NH
Oct. 14	Ikaika Phillip	Mark Wojcinski	Tani Wojcinski	Lebanon, NH
Oct. 17	Lucas C J Cabe	Joshua McKenzie	Chantal McKenzie	Plymouth, NH
Oct. 25	Gwen Tala	Stephen Dockham	Kristen Dockham	Laconia, NH
Nov. 24	Eddie Eugene	Eddie Camp	Elizabeth Camp	Plymouth, NH
Dec. 3	Andrew William	Timothy Hazelton	Chandra Hazelton	Laconia, NH
Dec. 12	Annalise Noelle	Russell Locke	Karen Locke	Concord, NH

# MARRIAGES RECORDED IN THE TOWN OF PLYMOUTH, N.H. FOR THE YEAR ENDING DECEMBER 31, 2003

Date of Marriage	Groom's Name	Place of Residence	Bride's Name	Place of Residence	Place of Marriage
Jan 1	William J. Gauthier	Plymouth, NH	Catelya Karntakosol	Plymouth, NH	Plymouth, NH
Jan 24	Austin S. Graton	Plymouth, NH	Mary E. Cummings	Plymouth, NH	Plymouth, NH
Feb 16	Matthew T. Gomez	Plymouth, NH	Graciele M. Alves	Plymouth, NH	Plymouth, NH
Feb 21	Alejandro J. Henriquez	Plymouth, NH	Donniel A. Hantson	Bridgton, ME	Plymouth, NH
Mar 3	Jeffrey S. Rhude	Ashland, NH	Tawnia M. Swisher	Plymouth, NH	Waterville Valley, NH
Apr 19	Gregory D. Mason	Plymouth, NH	Christine F. Cox	Plymouth, NH	Plymouth, NH
Apr 20	Eddie E. Camp	Plymouth, NH	Elizabeth A. Blake	Plymouth, NH	Campton, NH
May 31	Joshua C. McKenzie	Plymouth, NH	Chantal K. Stutes	Plymouth, NH	Lincoln, NH
Jun 17	Eric Treantos	Plymouth, NH	Tina M. Francke	Plymouth, NH	Laconia, NH
Jun 18	Timothy M. Chase	Holderness, NH	Susan M. Kenneally	Plymouth, NH	Plymouth, NH
Jun 21	Derek W. Brown	Campton, NH	Rebecca K. Perloff	Plymouth, NH	Plymouth, NH
Jun 21	Samuel T. Jones	Plymouth, NH	Candace A. Duffy	Plymouth, NH	Plymouth, NH
Jun 22	Thomas R. Hallisey	Plymouth, NH	Loretta A. Conner	Plymouth, NH	Salisbury, NH
Jun. 28	Todd H. Ahern	Plymouth, NH	Erika J. Cunis	Campton, NH	Plymouth, NH
Jun. 28	Todd A. Allain	Plymouth, NH	Beth A. Zelenak	Plymouth, NH	Lincoln, NH
Jun. 29	Christopher M. Bellville	Plymouth, NH	April L. Belyea	Plymouth, NH	Merrimack, NH
Jun. 30	Andrew S. Hemingway	Plymouth, NH	Katherine M. Joseph	Bristol, NH	Plymouth, NH
Jul. 12	Jeffrey C. Furlone	Plymouth, NH	Holly A. Pettigrew	Plymouth, NH	Plymouth, NH
Jul. 12	Ryan E. Sleeper	Plymouth, NH	Steffany M. Mayfield	Campton, NH	Plymouth, NH
Jul. 18	Joseph D. Yeaton	Plymouth, NH	Judy E. Dunklee	Plymouth, NH	Plymouth, NH
Jul. 19	Steven J. Tallman	Plymouth, NH	Elisabeth M. Buskey	Plymouth, NH	Plymouth, NH
Aug. 2	Casino S. Clogston	Plymouth, NH	Heather M. Jones	Plymouth, NH	New Hampton, NH
Aug. 2	Charles A. Mason	Plymouth, NH	Sarah L. Lavigne	Plymouth, NH	Plymouth, NH
Aug. 15	Joshua S. Peabody	Plymouth, NH	Macie A. Nault	Plymouth, NH	Sugar Hill, NH
Aug. 16	Wendall A. Blanchard	Plymouth, NH	Sandra L. Knight	Plymouth, NH	Plymouth, NH
Aug. 16	Jesse J. Reed	Plymouth, NH	Kathryn I. Chase	Orford, NH	Rumney, NH
Aug. 30	Daniel J. Hale	Plymouth, NH	Janice C. Montague	Plymouth, NH	Campton, NH
Sept. 5	Reginald F. Pickering	Plymouth, NH	Jill A. Page	Plymouth, NH	Plymouth, NH
Sept. 15	Hartley F. Kimball	Plymouth, NH	Vickie E. Cote	Plymouth, NH	Plymouth, NH
Nov. 1	Kevin S. Fernald	Newmarket, NH	Kathryn M. Arnold	Plymouth, NH	Plymouth, NH



**MARRIAGES RECORDED IN THE TOWN OF PLYMOUTH, N.H.  
FOR THE YEAR ENDING DECEMBER 31, 2003**

Date of Marriage	Groom's Name	Place of Residence	Bride's Name	Place of Residence	Place of Marriage
Dec. 12	Jameson M. Holmes	Plymouth, NH	Luella E. McClain	Plymouth, NH	Plymouth, NH
Dec. 27	Joel C. Kidder	Plymouth, NH	Amanda L. Bumford	Plymouth, NH	Plymouth, NH
Dec. 27	Ricardo A. St Hilaire	Plymouth, NH	Fariha Chaudhry	Enfield, NH	Hanover, NH
Dec. 31	William H. Hopkins	Plymouth, NH	Etta Jo B. Fisher	Plymouth, NH	Plymouth, NH

**DEATHS RECORDED IN THE TOWN OF PLYMOUTH, N.H.  
FOR THE YEAR ENDING DECEMBER 31, 2003**

Date of Death	Name of Deceased	Place of Death	Name of Father	Maiden Name of Mother
Jan. 31	Irwin Richelson	Plymouth, NH	Louis Richelson	Freda Alterman
Feb. 21	Beatrice C. Staples	Woodsville, NH	Leon Brown	Dora Downing
Feb. 28	Robert E. Colp	Laconia, NH	Alfred Colp	Alice Widberg
Mar. 20	Lawrence H. Hunt	Plymouth, NH	Thomas Hunt	Mary LaPierre
May 10	Kimberley S. Fuller	Plymouth, NH	Chester Fuller	Eleanor Jeness
May 19	Ruth S. Lurie	Plymouth, NH	Solomon Steinman	Jennie Chertok
Jun. 8	Doris M. Fitzmorris	Plymouth, NH	Earl Brown	Eliza Elliott
Jul. 2	Katherine M. Avery	Plymouth, NH	Ernest Holt	Grace Snickles
Jul. 11	Robert E. O'Neill	Plymouth, NH	Edward O'Neill	Bernice Routledge
Jul. 16	John E. McLeod	Laconia, NH	Malcolm McLeod	Anna Turner
Aug. 1	Rita A. Williams	Concord, NH	John Pauloski	Pearl Bibel
Aug. 27	Leo Steinman	Holderness, NH	Soloman Steinman	Jennie Chertok
Sept. 9	John W. King	Holderness, NH	Oliver King	Hilde Fernald
Sept. 18	Marion T. Barber	North Haverhill, NH	Albert Wellen	Viola Reynolds
Oct. 9	Charlene M. Kenneson	Lebanon, NH	Richard Pierce	Virginia Bailey
Oct. 12	Carol A. Knight	Plymouth, NH	Herbert Knight	Jeannette Picard
Oct. 18	Doris E. Bain	Plymouth, NH	Arthur Lever	Gertrude Estler
Oct. 19	Irvin B. Buchman	Plymouth, NH	Pinchus Buchman	Anne Gable
Nov. 13	John R. Largent	Plymouth, NH	John Largent	Ruth Barnett
Nov. 28	Geraldine R. Wilkinson	Plymouth, NH	Herbert Marshall	Ruth Stevens
Dec. 27	Samuel G. Hall	Tilton, NH	Willard Hall	Stella Gerber

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## PLYMOUTH POLICE DEPARTMENT

### 2003 ANNUAL REPORT

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2003 was a year of increased activity and challenge, as the Plymouth Police Department continues to meet the needs of a growing college community.

As predicted in past annual reports, the addition of retail stores, a re-energized ski area, lodging and restaurant facilities, as well as fast-food chains have created a stronger need for patrol coverage in the affected areas. With Tenney Mountain Highway traffic and congestion increasing, we find ourselves spending more time away from the downtown district.

The growth of Plymouth State College to Plymouth State University and their expected increases in enrollment will surely mean additional changes to local neighborhoods, as they become more populated with off-campus housing to meet the needs of PSU. As time continues, it will become necessary to support several more police officers to best handle the disturbance and quality of life enforcement that is necessary here.

Recent trends in riotous behavior after major sporting events have caused a significant amount of police resources to be specially trained and ready. If the community wants to see a measure of significant, positive change in their quality of life, it will be necessary to insist that the campus judicial system remove students who continue to violate. It is not enough to remove a threatening felon from school; the new University must step up and hold less violent offenders accountable who are frequent flyers with bad and annoying behavior in our community. I believe the University is poised to work in this direction, but the community must support the theme and never let the issue drop.

During the summer of 2003 I graduated from the FBI National Academy in Quantico, Virginia. This is regarded as the highest level of police training available in the world. I want to thank the community for supporting such levels of professional growth, and I would also like to publicly acknowledge Captain Steve Temperino. Steve spent his entire summer filling in for me as he demonstrated his ability to command and lead. Lt. Peter Gardner was especially helpful to the Captain during this time, as was all staff and support personnel. It was a tremendous comfort knowing that while I was away all matters were being handled, requiring not a single phone call from home needing my attention.

The entire agency, including people who have left us and gone forward and new people just joining us... all caring people who work very hard, deserve all the credit and all our thanks for a job well done. It continues to be my pleasure to serve with them.

Anthony W. Raymond  
Chief of Police

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**PLYMOUTH POLICE DEPARTMENT  
2003 DEPARTMENT STATISTICS**

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**TRAFFIC ENFORCEMENT INFORMATION**

MOTOR VEHICLE SUMMONS	114
MOTOR VEHICLE WARNINGS	496

AVERAGE SPEED OF VIOLATION	52 MPH
AVERAGE MPH OVER SPEED LIMIT	18 MPH

TOTAL MOTOR VEHICLE ACCIDENT REPORTS	187
FATAL CAR ACCIDENTS	1

**TOP THREE LOCATIONS WHERE ACCIDENTS OCCUR:**

MAIN STREET	42
TENNEY MOUNTAIN HIGHWAY	33
HIGHLAND STREET	25

**PARKING ENFORCEMENT INFORMATION**

TOTAL TICKETS ISSUED	4768
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**DISPATCH CENTER INFORMATION**

	<b><u>TOTAL</u></b>	<b><u>PER DAY</u></b>
TELEPHONE CALLS	88,208	242
RADIO CALLS	272,073	745
CALLS FOR SERVICE	46,988	129

**DISPATCH/POLICE ACTIVITY BREAKDOWN – REQUESTS FOR SERVICE\*\***

(For space-savings sake, this category reflects the requests we received for different levels of service and is not inclusive of the total number of police reports generated, nor all crime categories involved)

911 ABANDON OR HANG UP CALLS	129
ANIMAL COMPLAINT	172
ALARMS	198
ANIMALS – LOST/FOUND	124
ARREST – IN CUSTODY	106
ARREST – WARRANT	38
ASSAULT	30
CIVIL COMPLAINT	43
CRIMES AGAINST PERSON	25
CRIMES AGAINST PROPERTY	195
CRIMINAL RECORD CHECKS	537
DISTURBANCE	180
DOMESTIC DISTURBANCE	41
FOOT & STATIONARY PATROLS	1005
DRUG CASE	21

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**PLYMOUTH POLICE DEPARTMENT**  
**2003 DEPARTMENT STATISTICS**

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DVP SERVICE	24
FIRE ALARM	96
FIRE DEPARTMENT ASSIST	157
FOUND/LOST PROPERTY	147
FRAUD/FORGERY	42
GENERAL INCIDENTS	138
HARASSMENT	78
INVESTIGATIVE FOLLOW-UP	399
JUVENILE OFFENSES	25
MEDICAL EMERGENCY	359
MISSING/WANTED PERSON	30
MOTOR VEHICLE ACCIDENT CALLS	345
MOTOR VEHICLE COMPLAINTS	243
MOTOR VEHICLE STOPS	891
MOTORIST ASSISTS	312
MUTUAL AID ASSISTANCE	362
NOISE COMPLAINTS	289
PARKING COMPLAINTS	216
POLICE INFORMATION	263
POLICE SERVICE	303
PRISONER WATCH	138
PROACTIVE NOISE WARNINGS	132
SEX OFFENSES	13
SUBPOENA SERVICE	92
SUSPICIOUS ACTIVITY	237
THEFT REPORT	206
TOWED VEHICLE	115
TRANSPORT ASSISTANCE	86
CHECK UNSECURE PREMISES	71
VACANT HOUSE CHECKS	239
ALL OTHER	6904

TOTAL REQUESTS FOR SERVICE	15,796
TOTAL NUMBER OF ARRESTS	744

**REVENUE INFORMATION**

GRANTS	\$55,822.36
COPIER FEES	\$939.25
COURT REIMBURSEMENT	\$67,698.00
INSURANCE REQUESTS	\$1,682.00
PARKING METER COLLECTION	\$21,697.72
PARKING FINES	\$49,575.75
PISTOL PERMITS	\$375.00
SPECIAL DETAILS	\$45,755.14
DISPATCH REIMBURSEMENT	\$141,948.32
MISCELLANEOUS	\$803.34

TOTAL REVENUE	\$386,296.88
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## THE PLYMOUTH FIRE AND AMBULANCE DEPARTMENT

### 2003 ANNUAL REPORT

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2003 proved again to be a busy year for the personnel of this department, with an 8.7% increase in calls over last year. Activity has increased so much over the past 10 years that more and more calls have to be handled by off duty and on call personnel. The Department has requested four additional personnel this year to ease some of the workload. This would add one person per shift.

The Town has hired the H.L. Turner Group of Concord, NH to design a new Public Safety Complex. As of this date they have developed a "Program of Space Needs," and designed a shared space area that saves almost 6,000 ft<sup>2</sup> of floor space and they continue to work on location. It is our desire to have plans for voter approval for the 2004 Annual Town Meeting.

On December 31, Gary Mack retired from our department. Gary has been a full-time member of our department for 20 years.

In July we took delivery of a new Fire Engine to replace our 1981 Engine that had served us well. The new Engine is state-of-the-art and will serve the community well in the years to come. The apparatus is proving to be a valuable asset to our department.

Through efforts and generosity of private citizens and businesses the department raised funds to purchase a Thermal Imaging Camera (TIC). The TIC views heat waves and can discern the slightest variations in heat, thus allowing fire fighters to see a victim in a smoke filled room. The value of this equipment is approximately \$25,000.00. Our desire is to never use this tool but if we need to it will make saving lives easier. A big thank you to all of those that donated to this valuable cause.

The Fire and Ambulance Departments continue to improve and provide the best possible service to the community in a most efficient manner. This level of service could not be provided if it weren't for the dedication and hard work of the employees. Both Full and Part-Time employees work hard and should be commended for their dedication to the citizens of this community.

In closing, I wish to again thank the citizens, businesses and government officials for the support they have provided us over the past years. It is only with this level of support that we are able to provide the citizens with this high level of protection.

If anyone has any questions, or if we may assist you in any way, please contact us at your convenience.



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**ACTIVITY REPORT**  
**2003**

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Fire Alarm System Malfunctions	41
Unintentional False Alarms	96
False Alarms	24
Smoke/Odor Investigations	26
Hazardous Materials	12
Fuel Spills/Leaks	20
Mutual Aid Fires	7
Chimney Fires	11
Structure Fires	24
Grass/Brush/Outside Fires	10
Motor Vehicle Fires	12
Dumpster/Furniture Fires	24
Cooking Fires	7
Electrical Problem	11
Service Calls	10
Water Problem	2
Good Intent Calls	29
Miscellaneous Calls	10
<b>Total Fire</b>	<b>376</b>

Medical Emergencies	1,022
Helicopter Standby	55
Motor Vehicle Accidents	227
Medical Transfers	20
Service Calls	46
<b>Total Ambulance</b>	<b>1,370</b>

<b>Total Fire &amp; Ambulance Calls</b>	<b>1,746</b>
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**INCOME**

Ambulance Contracts	\$119,308.34
Ambulance Calls	\$44,144.32
Oil Burner Permits	\$645.00
Misc. Fires	\$8,258.31
Misc. Ambulance	\$1,186.08
Plymouth State University	\$170,000.00
<b>Total Income</b>	<b>\$343,542.05</b>

Respectfully Submitted,

Brian J. Thibeault  
Fire Chief

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**PLYMOUTH HIGHWAY DEPARTMENT  
2003 ANNUAL REPORT**

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This past year has been a very challenging one for the Highway Department. With all the snow from last winter and all the rain we received this summer, we had our work cut out for us. Be this as it may, however, the work still managed to get done.

Some of our projects for the year included the following: the culvert on Texas Hill road was completed in October and the Cummings Hill Bridge was completed in November. We were able to pave a few more roads this year including Warren St, Parker St., Old North Main St. and part of Langdon St. The entire sidewalk on Old North Main St was completely restored and a 19-space parking lot was constructed on Green St. that will help to generate revenue for the town.

It was with great regret that we accepted the resignation of Gene Dupont after serving the Town of Plymouth for 32 years. Gene's experience and knowledge will be greatly missed as well as his personality. But Gene's heart will always stay on the job. He even came back for the first snowstorm of the year and helped with training and operating the loader and blower for snow removal. The Highway Department was very fortunate, however, to hire two new employees; Shaun Dutile and Jeremy Zimmer. Shaun and Jeremy have been great assets to our department with their hard work and excellent operating skills. We look forward to having them on our team.

Finally, I would like to thank the Board of Selectmen, all the residents of Plymouth and the whole crew here at the Highway Department for their endless efforts in all types of weather. Thank you for serving the community in such a dedicated and professional manner throughout the years.

Respectfully submitted,

Jimmy O. Boucher  
Highway Department Manager

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**PLYMOUTH RECYCLING CENTER**  
**2003 ANNUAL REPORT**

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We're at "noon time" in this current fiscal year as we reflect back to last year and look forward to the second half of this year, to what might be over the horizon at the time of this report. It would be reckless for us to feel that events, situations and how we did things over the past few years would be indicative of how we'll proceed in the future. Flexibility is the only thing in the past that we'll carry forward. Trying to colorize in writing, the handling of trash and the everyday workings of the facility, may end up as enjoyable to some to read, as shoveling snow off of your roof only to have to shovel it again after it's on the ground. The goal below will be to give you a brief review of where we've been, where we are and where we need to go.

Our biggest project is now behind us. The Landfill past its final inspection before being turned over from the Contractor to the Town, in October. The stream around its footprint now runs clear and all water-testing results have turned out great. Despite this project taking place during regular working hours, the facility saw its largest quarter in revenue taken place during the middle of construction. My hat is off to the crew.

I would like to thank our Town Administrator and the Board of Selectmen for their backing. As always, our gratitude and thanks goes to the citizens of this town who's efforts to comply to our mandatory recycling program, makes our program one of the most successful in the state. You have helped us overcome past events, in the last two years, that shook market prices and could have sent us into a tailspin.

I stated above, that "flexibility" is one thing we'll carry into the future. We used it in the past and we're using it now. Regulations and mandates (mostly unfunded), will always be. Many laws are needed to help protect us and the environment and although we need to color within the lines, in Plymouth, we make sure we use the full spectrum that is placed on our palette. We'll send new ideas through a prism and see where they land and keep those that best suit our town and its citizens. There is much we can still do to determine how we want the picture to turn out and that's as colorful as this report can get.

We will have our largest "half year" revenue return at the end of this month (Dec. 2003) and hope that markets will continue to improve and stabilize leading to our largest year on record. Getting there will still depend on the support we've received in the past. We will be approaching the public this year in an attempt to continue to get more paper fiber and the moisture it carries, out of the waste stream. Expense to dispose of trash, is greatly increased when we have to pay for the extra weight due to moisture laden materials. We need to make sure that the landfill we send our trash to, isn't just a hole in the ground in which we continue to fill with money. So I'll end this report with a big; "To be continued".

Respectfully Submitted  
Paul H. Freitas

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## PLYMOUTH PARKS AND RECREATION DEPARTMENT

### 2003 ANNUAL REPORT

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To provide a wide range of year round activities. To encourage enthusiasm and support for recreational activities. To offer opportunities to all regardless of ability level, gender, age, race or religion. To provide an atmosphere which fosters innovation. These statements represent only a sampling of what the Plymouth Parks and Recreation Department seeks to accomplish on a daily basis. With the dedication and vision of department employees and volunteers, the year 2003 was no exception.

Parks and Recreation has contracted with Pellettieri Associates and has recently received their proposal for Phase I of the Fox Pond Park Master Plan. Phase I incorporates access drives and parking areas and the proposed design is currently under consideration. The "renovation" of Fox Pond Park will afford our community a wonderful recreational area in which to explore many leisure activities.

A new playground is under way at Plymouth Elementary School. Our maintenance department has already installed a new swing set, fire truck and super dome. The students are clearly enjoying the new equipment, which will also be maintained by the department.

Programming has always been of paramount importance to the Parks and Recreation Department. We continue to offer varied activities to our residents and those of neighboring towns. Both Main Street Inc. and the Parks and Recreation Department have worked together to offer some of the community's yearly favorites. The Halloween parade and Christmas activities as always were well received. The department looks forward to future collaborations with Main Street Inc. The fishing derby, under the direction of Mr. Allen MacNeil was once again a huge success and we are eager to see what next year's 25th anniversary derby brings. The Keniston-Freeman Summer Concert Series offered audiences the musical talents from a wide variety of genres. The Senior Citizen Lunch Bunch continues to schedule monthly trips for seniors. Additionally, the seniors are now enjoying an arts and crafts class. The Parks and Recreation Department, in concert with the town of Rumney has secured a 21st Century grant, which offers the A+ Program. The A+ Program provides after school programming to children in both Plymouth and Rumney. Grant monies in the amount of \$500.00 were recently awarded to the department from the Lakes Region Community Service Council. This grant will assist in offering programs to individuals including those with special needs.

Special thanks must be given to Plymouth Elementary School, Plymouth Regional High School, Plymouth State University and the Whole Village. These institutions cooperatively provide use of their facilities, volunteers, educational support, feedback and insight.

Our department strives for excellence. The following individuals are committed to that end. Their constant support and innovative suggestions are welcome and invaluable. I am most appreciative of their effort: Lisa Fahey-Ash, Program Coordinator; Lydia McCart, Office Manager; Jim Blake, Park Foreman; Maurice Bransdorfer, Larry Levesque, and Dan Medaglia.

Respectfully submitted,

Larry J. Gibson  
Director of Parks and Recreation



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**PEASE PUBLIC LIBRARY**  
**2003 ANNUAL REPORT**

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Heavy use of the library continued throughout 2003, with circulation holding steady, and increasing use of electronic resources and interlibrary loan services. Programs for both children and adults attracted large audiences, and the Rachel Keniston Community Room remained in constant demand.

In September the Library Trustees initiated a long range planning process to systematically examine the library, its current role in our community, and future community needs it can help address. The group is examining growth patterns of the town, services of the library, and space needs to meet growing demand. Under the chairmanship of Cathy Crane, the group has met monthly and will conclude its work with a full report to the community in July. Serving on the committee are Jaye Williams, Ann Hodsdon, Gay Zimmerman, John Tucker, Phil Haskell, William Batchelder, Elaine Melquist, and Claire Moorehead.

Growth of library use has been intense over the past decade, and it has been a challenge to keep up with the demand, both in terms of staffing, and funding for resources. We appreciate donations which help to fill the gap, and this year gratefully received:

- a grant from the Bill and Melinda Gates Foundation, which provided two computers for patron use, electronic resources, and a laser printer
- a bequest from the George Durgin estate, to develop a collection of resources on business and personal finance. This bequest will provide an annual contribution.
- Contributions in memory of Rita Williams, which are being used to enlarge our gardening and environmental collections

I am grateful to all who make Pease Public Library a wonderful resource for the community—first and foremost, to our very competent and dedicated staff; to our cadre of hard-working volunteers, to the Trustees and Young Ladies Library Association who provide support in a myriad of ways, and to the Selectmen, Town Hall, and town departments who all contribute in special ways. Your support and patronage is much appreciated, and your suggestions and input are always welcome!

Respectfully submitted,  
Katherine Hillier  
Director



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**PEASE PUBLIC LIBRARY  
INVESTMENTS  
July 1, 2002 - June 30, 2003**

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Pemigewasset National Bank

C.D. #11158763

Date Opened: 8/18/98

Balance 7/1/02	\$ 8,027.73
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Interest	132.51
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Balance 6/30/03	\$ 8,160.24
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Pemigewasset National Bank

C.D. #11152469

Date opened: 11/29/97

Balance 7/1/02	\$ 10,509.73
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Interest	336.65
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Balance 6/30/03	\$ 10,846.38
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Pemigewasset National Bank

C.D. # 11160892

Date opened: 4/05/00

Balance 7/1/02	\$ 7,797.34
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Interest	125.28
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Balance 6/30/03	\$ 7,922.62
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NH Public Deposit Investment Pool

# NH 01-0461

Date opened: 6/2/97

Balance 7/1/02	\$28,225.49
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Interest	323.20
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Balance 6/30/03	\$28,548.69
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Pemigewasset National Bank

CD # 11168721

Date opened: 11/20/02

Initial deposit	\$ 4,750.00
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Interest	54.94
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Balance 6/30/03	\$ 4,804.94
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**PEASE PUBLIC LIBRARY**  
**YEAR END REPORT OF ACTIVITY**  
**June 30, 2003**

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Pemigewasset National Bank #28568

Balance 7/01/02

\$ 5,538.41

Income

Gifts	\$ 1877.71
Fees and Fines	1731.36
Grants	7700.00
NHHC Grants	1965.95
Geo. Gallup Clark Fund	4850.00
Copier	960.35
Non Resident Fees	<u>4478.00</u>
	\$23,563.37

Expenses

Programs	\$ 3199.85
Books	2105.52
Periodicals	624.00
Copier	1046.97
Education/Training	81.76
Computers	7360.50
Miscellaneous	720.46
CD #11168721	<u>4750.00</u>
	\$19,889.06

Balance Year End 6/30/03

\$ 9,212.72

Pemigewasset National Bank #636443

Book Replacement Account

Balance 7/01/02

\$ 1448.18

Income

Book Replacement fees	741.68
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Expenditures

Bank charge	\$ 7.00
Refunds	\$ 74.95
Books	<u>28.00</u>
	\$ 109.95

Balance Year End 6/30/03

\$ 2,079.91

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**PEASE PUBLIC LIBRARY**  
**Statistics: July 1, 2002 – June 30, 2003**

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<b>Books on hand July 1, 2002</b>		24,988
Adult	16,176	
Juvenile	8,812	
<b>Books added by purchase</b>		1,126
Adult	632	
Juvenile	494	
<b>Books added by gift</b>		518
Adult	318	
Juvenile	200	
<b>Books discarded/lost</b>		(669)
Adult	(526)	
Juvenile	(143)	
<b>Books on hand June 30, 2003</b>		25,963
Adult	16,600	
Juvenile	9,363	
<b>Audiovisual materials</b>		
Audiobooks on hand 7/1/02		810
Added by gift/purchase	127	
Discarded/lost	( 5)	
Audiobooks on hand 6/30/03		932
Videotapes/DVDs on hand 7/1/02		862
Added by gift/purchase	300	
Discarded/lost	(20)	
Videotapes/DVDs on hand 6/30/03		1142
<b>Materials loaned July 1, 2002 – June 30, 2003</b>		72,386
Adult	31,021	
Juvenile	25,723	
Periodicals	2,237	
Audiovisual	13,405	
Reference questions answered	6,396	
Interlibrary materials loaned	673	
Interlibrary materials received	592	
<b>Patron registrations as of June 30, 2003</b>		
Resident adult	1,585	
Resident Juvenile	360	
Temporary Resident	81	
High School	153	
PSU students	137	
Non-Resident	765	
<b>TOTAL Registrations</b>	3,081	

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## CAPITAL PLANNING COMMITTEE FOR FY 2004-2005

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**Background:** The Capital Planning Committee is pleased to present the fiscal year '05 revision to the Capital Improvement Plan. The Town of Plymouth has developed and revised a CIP since 1987. The CIP is one component of the town's Master Plan and is prepared and revised by a subcommittee of the Planning Board. This subcommittee is comprised of volunteer citizen members and representatives from Plymouth Village Water and Sewer, the school districts, the Selectmen's Office and the Advisory Budget Committee. The revised CIP is one source of information used by the Selectmen and the Advisory Budget Committee to develop the annual budget that is presented to the voters at Town Meeting.

The Town's capital expenditures are those purchases or budget items of significant cost such as equipment and replacement/maintenance of town buildings. Also included in the plan are major infrastructure costs like repairs to roads, bridges and sidewalks. Each year the committee revises the CIP based on the history of the previous three years and the anticipated expenses for the next six years. The committee gathers information from the heads of the municipal departments, the Town offices and the school district, and then revises the existing CIP to accommodate the changes.

The overall goal of the CIP is to forecast and sequence the expenditure of funds, so that expenditures can be timed in such a way as to have a steadying influence on the tax rate. Another goal of the committee is to eliminate borrowing to purchase capital items, thereby preventing the substantial cost of loan repayment. The committee advocates the use of capital reserve funds to accumulate the cost of an item prior to its purchase.

**Update:** For the first time, the Capital Planning committee has used the recently compiled inventory of the town's municipal assets to support the committee's targeted goal for capital expenditures. The committee has advocated that 0.5% of the town's equalized valuation be set-aside or expended each year to maintain the capital assets of the town. First effort calculations using the inventory have substantiated the targeted percentage.

The format of the CIP spreadsheet was changed slightly during this revision. The plans for each municipal department are presented in the same order as the town's budget. This makes it easier, especially for the Advisory Budget Committee and the Board of Selectmen, to work with the two documents. The section documenting the capital planning for the future Public Safety Complex has been placed on the spreadsheet between the Police and Fire & Ambulance Departments since the plans at this time include housing both departments in the complex.

The capital planning proposed by the Plymouth and Pemi-Baker School districts has been incorporated into one spreadsheet with this revision. Over the years, it has been a goal of the Capital Planning Committee to include all aspects of the Town's capital planning into one comprehensive plan. With this revision, that goal has been realized.

Quentin Blaine served on the Capital Planning Committee this year as the representative from the Board of Selectmen. The Water and Sewer District was represented by Carol Elliott.

Respectfully submitted for the Capital Planning Committee,  
Carolyn Kent

Members: Quentin Blaine, Guy Brisson, Ray Gosney, Carol Elliott, Edith Smith and Ed Wixson with Mike Bullek and Mark Halloran liaisons from the school districts. Ex Officio: Elizabeth Corrow and June Hammond-Rowan

Capital Improvement Plan For the Town Of Plymouth (FY2001- FY2010)										Approved by Planning Board 12-18-03				
Last Edited 12/15/03	FY01	FY02	FY03	FY04	FY05	FY06	FY07	FY08	FY09	FY10				
<b>MUNICIPAL</b>														
<b>Selectmen's Office</b>														
Computer System Upgrade	4,601													
Acquire Real Property for Green St Imp. Used Truck-Cemetary	5,000													
Demolition of Plymouth Inn	5,000	12,000												
Partial/Assessing Update		75,000												
HVAC -Town Hall				105,000										
<b>Selectmen's Total:</b>	<b>14,601</b>	<b>87,000</b>	<b>0</b>	<b>105,000</b>	<b>5,000</b> <b>10,000</b> <b>15,000</b>	<b>5,000</b> <b>10,000</b> <b>15,000</b>	<b>5,000</b> <b>10,000</b> <b>15,000</b>	<b>5,000</b> <b>10,000</b> <b>15,000</b>	<b>5,000</b> <b>10,000</b> <b>15,000</b>	<b>5,000</b> <b>10,000</b> <b>15,000</b>				
<b>Planning Dept.</b>														
Town Wide Mapping					30,000									
NH Route 25 Initial Corridor Study			30,000	30,000										
Plymouth Housing Study			4,000											
Planning-Master Plan			5,000											
Zoning Ordinance Rewrite				5,000	20,000									
<b>Planning Total:</b>	<b>0</b>	<b>0</b>	<b>39,000</b>	<b>35,000</b>	<b>5,000</b> <b>55,000</b>	<b>10,000</b> <b>10,000</b>	<b>10,000</b> <b>10,000</b>	<b>10,000</b> <b>10,000</b>	<b>0</b> <b>0</b>	<b>0</b> <b>0</b>				
<b>Police Department</b>														
Dispatch Equipment Reserve	0	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000				
Computer Software Update	16,500	17,225	17,225											
<b>Police Total:</b>	<b>16,500</b>	<b>27,225</b>	<b>27,225</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>				
<b>Public Safety Complex</b>														
Public Safety Complex														
<b>Public Safety Complex Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>50,000</b>	<b>50,000</b>	<b>250,000</b>	<b>325,000</b>	<b>311,000</b>	<b>297,000</b>	<b>283,000</b>				
<b>Fire &amp; Ambulance Dept</b>														
1998 Pumper/Tanker	39,110													
Replace Defibrillators					7,500	0	7,500	0	7500	0				
Replace 91 Chief's Car			12,000	10,937										
Replace 94 Ambulance	26,030	20,765												
Replace 97 Ambulance			25,800	31,104	34,048	34,048								
Replace 2001 Ambulance							31,250	31,250	31,250	31,250				
Plans For new Fire Station			20,000											
Replace 77 Pickup Truck		21000												
Replace 81 Mack Fire Eng.		47,000	47,000	47,000	42,069	42,069	47,000	47,000	47,000	47,000				
Replace 1987 Fire Engine														
Replace Defibrillators				7,500	5,000	7,500	91,429	7,500	0	7500				
Replace 1991 Ladder Truck						5,000	91,429	91,429	91,429	91,429				



Capital Improvement Plan For the Town Of Plymouth (FY2001- FY2010)										Approved by Planning Board 12-18-03				
Last Edited 12/15/03														
	FY01	FY02	FY03	FY04	FY05	FY06	FY07	FY08	FY09	FY10				
Replace 1998 Pickup Truck														
Replace Kinman Hydraulic Rescue Tool														
Lakes Region Communication Center	8,170	7,852	7,851			12,500		15,000						
<b>Fire &amp; Ambulance Total:</b>	<b>73,310</b>	<b>96,617</b>	<b>112,651</b>	<b>96,541</b>	<b>88,617</b>	<b>101,117</b>	<b>204,679</b>	<b>192,179</b>	<b>177,179</b>	<b>177,179</b>				
<b>Highway Dept.</b>														
<b>Roadway &amp; Drainage Improv.</b>														
Main Street(00-89 TE) T-21	100,000	0	90,000	0	111,000	111,000	111,000	111,000	111,000	111,000				
Highland St. Project	20,000	111,500	47,500	47,500										
Capital Reserve Sidewalk Improvement	20,000	0	20,000	50,000	79,900	50,000	50,000	50,000	50,000	50,000				
<b>Capital Machinery &amp; Vehicle</b>				20,000	20,000	20,000	20,000	20,000	20,000	20,000				
Front loader		100,000	22,689		100,000	100,000	100,000	100,000	100,000	100,000				
Replace 1998 F250 3/4 Ton Truck	30,000													
Loader/Backhoe Lease/Purch														
Replace 87 FMC V-3000 Sweeper					***									
Replace 89 Chevy 1-Ton														
Replace 85 Intl Truck(DOT)														
Replace 1982 Fiat-Allis Loader														
Highway Heavy Equipment														
Replace Intl Truck														
Replace 78 Sno-Go Blower				70,000										
Replace 89 GMC Truck 7000							***							
Replace 87 Intl Truck														
Replace 85 Chevy 1-Ton				30,000										
Replace 89 Trackless Blower			58,000			***								
Replace 88 Dresser Grader														
Replace 2 Ton Pac Roller														
Air Ventilation System														
Hwy-Replace truck	40,000													
<b>Bridges</b>	55,000	50,000	50,000	50,000	65,000	65,000	65,000	65,000						
Bridge-Reservoir Rd ov Clay Brk														
Bridge-New Hebron Rd ov Clay Brk			***				***							
Bridge-Morse Rd & Cummings Rd				***										
Bridge-Old Hebron Rd ov Clay Brk					***									
Bridge-Bell Rd														
<b>Highway Dept. Total</b>	<b>265,000</b>	<b>261,500</b>	<b>338,189</b>	<b>267,500</b>	<b>375,900</b>	<b>346,000</b>	<b>346,000</b>	<b>281,000</b>	<b>281,000</b>	<b>281,000</b>				
<b>Recycle Center</b>														
Landfill Closure	55,000	55,000	55,000	55,000										
Replace 86 Case Skid Steer Loader	28,000													
Replace 89 Case Skid Steer Loader	15,000	8,400												
Replace 86 GMC 3/4-Ton	20,000													
Replace 86 GMC 3/4-Ton														

Capital Improvement Plan For the Town Of Plymouth (FY2001- FY2010)										
Approved by Planning Board 12-18-03										
Last Edited 12/15/03	FY01	FY02	FY03	FY04	FY05	FY06	FY07	FY08	FY09	FY10
Equip-Baler/Recycle										
New Horizontal Baler			15,000	15,000	*	23,000				
Conveyor/ to Recycling Equipment										
Rec-Front End Loader										
Compactor				6,000	15,500	15,500	6,000	6,000	6,000	0
Recycle Center Total:	118,000	63,400	70,000	76,000	44,500	21,500	6,000	6,000	6,000	0
<b>Parks &amp; Rec Dept.</b>										
Planning for Fox Pond Park Enhancement			15,000	10,000						
Reserve for Fox Pond Park Enhancement					0	30,000	20,000	10,000	0	0
Town Portion of Replacing Tractor					7,000					
<b>Parks &amp; Rec Total:</b>	0	0	15,000	10,000	7,000	30,000	20,000	10,000	0	0
<b>Library</b>										
<b>Library Total:</b>	0	0	0	0	0	0	0	0	0	0
<b>Existing Bond Indebtedness</b>										
FY Change/Police Station	175,000	175,000								
Town Hall Renov./Road Bond	85,000	85,000	85,000	80,000						
Bonded Debt Servicing	39,325	24,235	14,248	9,360	4,720					
<b>Existing Bond Totals:</b>	299,325	284,235	99,248	89,360	84,720	0	0	0	0	0
<b>Revolving Loan Funds</b>										
Landfill Closure (1,235,000) RLF										
<b>Revolving Loan Totals:</b>	0	0	0	0	74,177	72,444	70,711	68,977	67,244	65,511
					74,177	72,444	70,711	68,977	67,244	65,511
<b>Municipal Total:</b>	772,135	819,977	701,313	739,401	804,914	856,061	1,007,390	894,156	853,423	831,690
<b>SCHOOL DISTRICTS</b>										
<b>Pemi-Baker</b>										
School Bond Plymouth Share	202,376	188,811	173,880	158,760	143,640					
Athletic Field					18,170					
<b>Plymouth</b>										
Roof Replacement					209,075					
Oil Tank Repla. (100,000)										
Generator						20,000	20,000	20,000	20,000	20,000
						60,000				
<b>School Districts Total</b>	202,376	188,811	173,880	158,760	370,885	80,000	20,000	20,000	20,000	20,000

Capital Improvement Plan For the Town Of Plymouth (FY2001- FY2010)					Approved by Planning Board 12-18-03					
Last Edited 12/15/03	FY01	FY02	FY03	FY04	FY05	FY06	FY07	FY08	FY09	FY10
Grand Total					1,175,799	936,061	1,027,390	914,156	873,423	851,690

CIP Suggested Target

\* item to be purchased in FY05  
\*\*\* Year of Expenditure

New items are Highlighted:

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## PLANNING BOARD

### 2003 ANNUAL REPORT

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The Planning Office during 2003 has faced some very challenging applications related to residential housing. This consumed much of the Planning Board's time. The complexities of these applications necessitated the use of technical consultants (SEA Consultants, Inc.), to insure that the Board had all the information it needed to make informed decisions. The results of this activity and Board actions as of mid October will yield potentially 53 new building lots and 74 units of housing (compared to 6 lots and 10 units in 2002). In addition, preliminary discussions with prospective developers could greatly add to these numbers in 2004. Most notable 2003 projects were: Hiltz Phase I & II (Chaddarin Lane & Frontinac); Patroon Pointe Development, L.L.C. (Blueberry Hill) on Old Route 25 (off Highland St.); and a manufactured housing park (David Hall site) off Fairgrounds Road.

Other note worthy Board applications and approvals included:

- Two new doctors' offices on Cummings Hill Road and Mayhew Turnpike;
- New automotive sales facility on Tenney Mountain Highway;
- Four lot subdivision on Mayhew Turnpike;
- Two rooming houses for off-campus student rentals;
- Wal-Mart compliance issues including correction of parking lot lighting;
- Harris Furniture 8,000 square foot addition;
- Slope lighting at Tenney Mountain Ski Resort (triple chair area);
- New parking lot on Langdon Street for St. Matthew's Church and Speare Medical Associates;
- New Woodland's Credit Union at the old car wash site at west end of Highland Street (under review)

The Board also focused on changing the required lot size in the agricultural zone to one acre, which was approved by voters on March 11, 2003. The Board then initiated revising the Cluster Development (Article V) in the Zoning Ordinance to an Open Space Development Article. This proposed revision is to provide a development option and incentives to encourage preservation of open space and key resources in future residential projects. This approach is consistent with "Smart Growth" principles adopted by the State of NH to reduce sprawl.

The Board also initiated a study to consider impact fees on residential developments to collect and accumulate funds for the Public School System growth needs. The results of the study concluded that fees could not be justified at this time.

Lastly, a Tenney Mountain Highway access study was completed and the resultant Planning Guide from North Country Council will help in future development consideration along this highway. In 2004, the Board will be starting the process of updating the Town Master Plan. Community participation and input will be sought in this anticipated two-year effort.

As Board Chairman, I commend the dedication of the Board, the Community Planner and SEA Consultants, for their time and patience in accomplishing the work of the Board.

Bill Houle - Chairman  
Quentin Blaine, Selectmen's Representative  
Carolyn (Widge) Kent  
Thomas McGlaufflin  
David Switzer  
June Hammond-Rowan, Community Planner

Ray Gosney - Vice Chairman  
Bob Dragon  
John Krueckeberg  
Chris Murphy  
John Tucker, Alternate Selectmen's Representative



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## HIGHWAY & PUBLIC SAFETY COMMITTEE

### 2003 Annual Report

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The Town's Safety Committee meets five times a year (January, March, May, September and November) and at other times at the call of the chairman, if needed. All meetings are posted and the public is welcome.

Issues taken up in 2003 included safety concerns along Tenney Mountain Highway. Specifically, the traffic lights at the Wal-Mart and Highland Street intersections were determined to be inadequate. At the recommendation of the Safety Committee, the turn signal phase for West bound vehicles was ordered to be changed by NHDOT to green/red left turn arrows, eliminating the green "yield to on-coming traffic" sign. Several serious accidents were recorded during the year with the original traffic light configuration. Additionally, island markers, improved intersection lighting and speed on the highway were addressed. A recommendation was made to NHDOT (NH Department of Transportation) that speed be reduced to 35 MPH from the Baker River Bridge (East of Dunkin Donuts) to the traffic circle at the highway's West end. Implementation action by NHDOT is still pending on some of these items.

The Town's Parking Ordinance was reviewed and updated and was passed along to the Board of Selectmen (BOS) to address fees and fines and to conduct a public hearing prior to its adoption.

Sidewalk priorities were reviewed to guide the Town's application for transportation enhancement funds from NHDOT. Highland Street (West end), Merrill Street (West end) and Langdon Street (sidewalk extension to Fox Park) were the top priorities. The Highland Street sidewalk project has received T-21 funding (2005/2006) in the amount of \$900,000. The Merrill Street and Langdon Street applications are pending review by NHDOT for T-21 funding consideration. A funding decision by the State Legislature is expected in June 2004.

North Main Street (Route 3/25) roadway corrections and sidewalk extensions to the Baker River Bridge and realignment of the Foster Street intersection with the Rt. 25/I-93 intersection were recommended to the BOS. Subsequently, the Town submitted two road improvement projects to NCC (North Country Council) for consideration. However, these were not accepted for inclusion in the State's Transportation Improvement Plan (TIP) or "Highway Betterment" program. The BOS is exploring other NHDOT funding alternatives for Route 3/25 roadway corrections.

The Highland Street - Langdon Street intersection congestion has experienced increased vehicle conflicts/accidents in the last five years (20 accidents, including 8 in 2003). As a result, a traffic study has been recommended to the BOS so a determination can be made in 2004 of whether a traffic light signal change is needed at this location.

At the request of Community Guaranty Savings Bank, a parking space adjacent to their drive-through lane was eliminated to improve line of sight of south bound Main Street traffic. Several accidents had occurred at this location leading to the Bank's request.

In the coming year, the Smith Bridge Road - Tenney Mountain Highway intersection will be studied as a result of a petition presented to the BOS late this year, which requested that a traffic light be installed.

Bill Houle - Chairman  
Jim Boucher - Highway Department  
Lloyd Berry - Speare Memorial Hospital  
Chief Tony Raymond - Police Dept.

Carol Swete - PSU Director of Safety  
Chief Buddy Thibeault - Fire Dept.  
John Tucker - Selectmen Representative



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**PLYMOUTH MUNICIPAL AIRPORT  
2003 ANNUAL REPORT**

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The Plymouth Airport continues to be popular with pilots throughout New England.

Again all 14 tiedowns and hangar space were rented during the season.

Runways and taxiways were groomed and grounds equipment maintained during the summer months.

Runway markers were painted and state signs installed along the highway.

Gravel for access road and the drainage problem on the west end of the runway still needs to be addressed.

Respectfully submitted,  
Norman Smith, Manager

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## CONSERVATION COMMISSION

### 2003 ANNUAL REPORT

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The Plymouth Conservation Commission serves as the focal point within the governmental structure of the Town of Plymouth for environmental concerns. It is the entity within town government that has the charge of acting to protect the natural resources of the town. Central to that charge is the management of the natural resources of land owned by the town and of conservation easement lands. This includes the 163 acre Walter Newton Natural Area (WNNA), 1,000 acres on Plymouth Mountain, the 100 acres of protected Fauver property, and 93 acres on Tenney Mountain. The specific activities of the Commission with regard to each property varies over time, with boundary monitoring being a constant activity for the properties. Commission members walk the boundaries in the fall of the year to ensure the integrity of those boundaries. Volunteers are always welcome to join Commission members as they engage in their various activities. The Commission holds monthly meetings as posted at Town Hall and in Pease Public Library.

The year 2003 has been another busy year for the Commission. We have been involved with both maintenance and with the planning for future projects.

1. Various maintenance activities were performed at the WNNA, ranging from bridge repair to tree trimming and trail maintenance.
2. Signs were posted throughout the WNNA to enable hikers to better find their way through this town owned property.
3. Boundaries were monitored at the various properties.
4. A WNNA educational booklet was prepared, with students from Plymouth Elementary School playing a central role in the project. The booklet includes text and photographs taken at the WNNA that will serve as a guide to selected flora and fauna found within the WNNA.
5. Two grants were secured to develop a hiking trail through the Fauver property that will connect with the existing Ken Sutherland trail on Plymouth Mountain. These two grants, one a Recreational Trails Program grant from the Department of Resources and Economic Development totaling \$14,338 in direct state funding, and the other a New Hampshire State Conservation Committee Mooseplate grant for \$550, add to a previous DRED grant for the WNNA to total more than \$38,000 in work the PCC has initiated to improve recreational and educational opportunities for the greater Plymouth community.
6. Members of the PCC performed a preliminary assessment of the Fauver property to prepare for the trail development project.
7. The Conservation Commission expanded the effort begun last year to have the Town of Plymouth do an updated Natural Resources Inventory that would cover the entire area of the town. This would replace the outdated inventory done in the 1980s and would provide a critical data base of information for town officials and committees to use for planning purposes as the pressures of development pose an ever greater threat to the natural resources of the town. The Commission has followed the lead of many other towns throughout the state that have initiated such an effort.

As the PCC looks ahead we encourage the residents of the Town of Plymouth to join us as we work to protect and enhance the beauty of our lovely town. Although the annual Trail Day at the WNNA was cancelled this year due to the bridge construction project adjacent to the WNNA entrance and parking area, we plan to hold the event once again next year. Finally, we would like to thank all of those who have made generous donations to the WNNA fund.

Dominick Marocco  
Chair, PCC

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## REPORT TO THE PEOPLE OF COUNCIL DISTRICT ONE BY RAYMOND S. BURTON, COUNCILOR DISTRICT ONE

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### Raymond S. Burton

338 River Road  
Bath, NH 03740  
Tel. (603) 747-3662  
Car Phone (603) 481-0863  
E-mail: [ray.burton4@gte.net](mailto:ray.burton4@gte.net)

*Executive Councilor  
District One*

#### Report to the People of District One By Ray Burton, Executive Councilor

It is a pleasure to report to you now in my 25th year of serving the 98 towns, 4 cities and Coos, Carroll, Grafton, Sullivan and Belknap counties of New Hampshire. All together there are 249, 000 people who I consider my customers, clients and constituents. It has always been a pleasure to respond, as my duties within the Executive Branch of your state government mandate, to inquiries for information, relief and assistance as provided in NH state law and budget. It is an honor to serve you as a public servant.

Below are listed several documents that are available to citizens and I find them to be a valuable NH resource.

The 2003-2004 state telephone directory of state departments and personnel. This 180 page directory includes TDD access numbers, office information, coordinators, map of location of state buildings, legislative listings, judicial branch listings, department listings, personnel listing and a topical listing. This is available for a cost of \$6.00 plus \$2.50 postage. Make checks payable to the State of New Hampshire, or order on line at

[www.gencourt.state.nh.us/visitorcenter](http://www.gencourt.state.nh.us/visitorcenter). The entire directory is available at <http://www.state.nh.us/government/agencies.html>

The 2003-04 NH County Directory of all NH County officials is free and available by calling (603) 224-9222. This is also on the web at [www.nhcounties.org](http://www.nhcounties.org)

Also available at no cost from the Secretary of State Office at 271-3242 or at [elections@sos.state.nh.us](mailto:elections@sos.state.nh.us), or mail at Secretary of State, State House Room 204, Concord, NH 03301 are the following publications:

The NH Election Procedural Manual for 2004-2005

The NH Election Laws for 2004-2005

The NH Political calendar for 2004-2005

The duties of the NH Executive Council, The NH Tour Guide book, the official tourist map and the NH Constitution are always available from my office at 271-3632 or 747-3662 or [ray.burton4@gte.net](mailto:ray.burton4@gte.net)

As long as I'm around as one of your elected officials never ever feel you are alone in your hour of need. Contact me anytime!

#### COOS COUNTY:

Berlin, Carroll, Clarksville,  
Cotbrook, Columbia, Dalton,  
Dixville, Dummer, Errol,  
Gorham, Jefferson, Lancaster,  
Milan, Mittelfield, Northumberland,  
Pittsburg, Randolph, Shelburne,  
Stewartstown, Stark, Stratford,  
Whitefield

#### SULLIVAN COUNTY:

Charlestown, Claremont, Cornish,  
Croydon, Grantham, Newport  
Plainfield, Springfield, Sunapee



#### Towns in Council District #1

##### CARROLL COUNTY:

Albany, Bartlett,  
Cheatham, Conway, Eaton,  
Eppingham, Freedom, Hart's Loc.,  
Jackson, Madison, Moultonborough,  
Ossipee, Sandwich, Tamworth,  
Tuftonboro, Wakefield, Wolfeboro,

##### GRAFTON COUNTY:

Alexandria, Ashland, Bath,  
Benton, Bethlehem, Bridgewater,  
Bristol, Campton, Canaan,  
Dorchester, Easton, Ellsworth,  
Enfield, Franconia, Grafton,  
Groton, Hanover, Haverhill,  
Hebron, Holderness, Landaff,  
Lebanon, Lincoln, Lisbon,  
Livermore, Littleton, Lyman,  
Lyme, Monroe, Orange, Orford,  
Piermont, Plymouth, Rumney,  
Sugar Hill, Thornton, Warren,  
Waterville Valley, Wentworth,  
Woodstock

##### BELKNAP COUNTY:

Alton, Belmont, Center Harbor,  
Gillford, Laconia, Meredith,  
New Hampton, Sanbornton, Tilton

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## PLYMOUTH COMMUNITY CHANNEL 3

### 2003 ANNUAL REPORT

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Plymouth Community Channel 3 (PCC3) is the public, educational, and governmental (PEG) access channel for Adelphia Communications' cable TV subscribers in Plymouth and 9 other area towns. PCC3's Cablecasting Center is located in Pease Public Library. The channel began cablecasting to the community in November 1992. Under the direction of the Plymouth Board of Selectmen, PCC3 depends totally on community volunteers to create and transmit the community's programming. By stipulation of the franchise agreement with Adelphia, PCC3 is non-commercial. In FY'03, the Town raised and appropriated \$1730. for the purchase of a replacement video camcorder and accompanying VCR for the channel.

#### **Bulletin Board**

The past 12 months has seen extraordinary change and improvement in the content and appearance of this slide-show facet of PCC3. Volunteers began the year (beginning with December 2002) using our ten-year-old Amiga 500 computer to produce text only slides for the Bulletin Board. In February, the Amiga 500 was retired from regular service. Volunteers then began using a MagicBox Alphagen character generator that had been given to PCC3 in Dec. 2001 by Adelphia Communications. The character generator came with a CD filled with photos and textures that could be inserted onto slides with text information typed around or over the graphics. Despite this improvement, the Alphagen CG's 1990s style technology proved difficult for volunteers to get excited about and learn. Without buying an expensive accessory for the Alphagen, there was no way to insert graphics that would come from local sources. In early summer, Jim and Joanne Koerner approached me about replacing the character generator with a PC running Windows XP and Microsoft PowerPoint and outputting NTSC video. Jim would loan a PC from his place work, Plymouth State University's meteorology department, and Joanne would volunteer to work on the bulletin board. In early August, the Alphagen was taken out of service and replaced by a PSU PC, PowerPoint, and access to the Internet via cable modem. The Koerner duo has been dynamite. The new bulletin board contains locally scanned graphics, photography of local places, animated graphics from the Internet, and extensive use of announcements submitted from the community.

#### **Video Programming**

Over the same period, prerecorded video cablecasts have more than kept pace with previous years. Here are several highlights. Students in PSU's meteorology program produced weekday weather forecasts during spring and fall semesters. Public Access Users submitted programming produced by 4 area churches of their Sunday worship services. A Public Access User submitted Pemi-Baker Home Health and Hospice's locally produced ***Your Health Matters***, a monthly series. In addition to prerecorded programming, a Public Access User from the Plymouth Chamber of Commerce produced two consecutive evenings of live programming. These shows in December 2002 were the Chamber's 9<sup>th</sup> Annual TV/radio auction, their major annual fundraiser. Volunteers produced videos of budget hearings, annual meetings, special hearings,



and informational meetings for the Plymouth Board of Selectmen, Plymouth School Board, and Pemi-Baker Regional School Board.

### **Future Development**

2003 marked the 11<sup>th</sup> year of the channel's operations. In the spring, the PCC3 Planning Committee submitted an interim report to the Board of Selectmen. In the report, the key recommendation was for the Board to implement the provision in the recently signed franchise agreement with Adelphia to raise a franchise fee. The purpose for implementing the fee was compensation for a part-time employee to manage PCC3 and develop it into a regional media service. After several meetings with the Committee and a public hearing, the Board approved a 2% franchise fee to fund the channel. Adelphia began collecting the franchise fee from cable subscribers in November. In 2004 for the first time, the town will have their community media outlet managed and led by a paid staff member.

Volunteers who deserve many thanks are Joanne Koermer, James Koermer, Josef Drexel, John B. Bowen, Jr., Bruce Jorgenson, George Morrill, Peter Adams, students in Professor Eric Hoffman's meteorology class, members of the PCC3 Planning Committee, and citizens who spoke up for PCC3 at Selectmen's meetings & the public hearing. The trustees, staff, and volunteers of Pease Public Library deserve special praise for all time and resources they contributed to Channel 3. Plymouth Selectmen's Office staff headed by Elizabeth Corrow were extraordinary helpful. Efforts of Adelphia Communications' technical crew were very much appreciated.

Submitted by, '

Wallace Stuart  
Volunteer Access Manager



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## THE PLYMOUTH CHAMBER OF COMMERCE

### 2003 Annual Report

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2003 marks the 11<sup>th</sup> year of operation for the Plymouth Chamber of Commerce in its current form, in existence since 1992. Prior to that, the Plymouth Chamber existed in a number of different forms, but records in the Chamber office mark the existence of the Plymouth Chamber of Commerce as far back as 1924. Our membership is currently at approximately 190 businesses, and we maintain an active mailing list of over 300 area business contacts.

The Plymouth Chamber of Commerce has undertaken many new initiatives in the past year that have significantly increased our visibility and service in the Plymouth community. Probably the most notable achievement for the Chamber in the past year was the creation of a new “Welcome Center / Business Resource Center”, which also houses the Chamber office. This new facility is strategically located at the ‘cross-roads’ of our business community and is located in front of the new Common Man Inn. The Chamber is now located at 1 Foster Street, in the same building as Rhino Bike Works, occupying first and second floor space – facing Main Street. This project has given the Chamber improved accessibility and visibility, along with strategically placing us at a crossroads between Main Street businesses and those on Tenney Mountain Highway. We are also more conveniently located off of Interstate 93 and have plenty of parking.

Along with our new location have come enhanced services to both our members and the community. We are now a registered agent for the NH Fish & Game Department, selling both hunting and fishing licenses as well as OHRV registrations. We are also authorized to sell National Forest Parking Passes. Sales of local newspapers, postcards, and hiking maps are also among our new services. Brochures of our member businesses, menus, and flyers about area events are all prominently displayed in our new lobby – giving the Plymouth business community a heightened visibility as well.

The Chamber has already started on its plans to build new informational kiosks within the community. One kiosk has already been built in the parking lot of McDonald’s restaurant. Our plans for spring of 2004 will include a kiosk in front of the Town Hall and in the parking lot of Wal-Mart.

Another of our major accomplishments for 2003 was to assist in securing Plymouth as the filming site for the television series “The Brotherhood of Poland New Hampshire”. With a great deal of support and assistance from Town Hall, we were able to position Plymouth in a positive enough manner to attract Hollywood! The Chamber worked very hard on making this happen for Plymouth. A great deal of time, energy, and resources from our small office were dedicated to this project. It was no small feat for our tiny office of 1 full-time and 1 part-time staff persons to pull this off, and we are proud of Plymouth’s time in the spotlight.

Probably the most important role that the Chamber of Commerce plays within the Plymouth Community is that of **Information Resource**. Our office handles countless

phone calls and inquiries about everything and anything to do with Plymouth and the surrounding area. We receive calls for everything from: Lodging assistance, directions, the name of a florist, people looking for apartment rentals or realtors, directions to the funeral home, name of the local newspaper, information about Rotary Club, questions about local sports/recreation programs and community events, childcare providers, social service questions, elderly housing, calendars of events, general demographic questions, hours of operation for local businesses, restaurants, pharmacies, animal boarding, camping, hiking trails, snowmobile trails, skiing, water parks, barber shops, taxi & bus services, golfing, the name of the local cable company, job availability, people who want to move here, berry picking, historical questions, the D&M Building, business names and phone numbers, the number for Town Hall, complaints about businesses, missing persons *and much, much more!!!*

We pride ourselves on our customer service, and if we don't know the answer to someone's question, we try to direct him or her to someone who does! We feel that if each request (even the most challenging one) is handled as pleasantly and accommodatingly as possible, then we have left a positive image in that person's mind about Plymouth. We continually get positive feedback from people about how helpful we are.

We offer many important services and deal with a significant number of individuals throughout the year. We receive numerous requests for information via: the mail, telephone calls, e-mails / web site and walk-in visitors. The requests come from local people and from all over the world.

The Chamber of Commerce maintains a website that promotes the Plymouth Community. Our website is located at [www.plymouthnh.org](http://www.plymouthnh.org) and is linked to other key sites within the community, including the Town of Plymouth. Our site features general information about Plymouth, including demographics, history, education, medical, transportation, business directory and maps. Visitors to the web site can track down lodging and dining options. Chamber news and membership information is featured there, as well.

Month /Year	Total hits to web site for period	Average # hits per month
April. 2003 – Oct 2003 7 month period	14,378	2054

The numbers of people we serve and the services we offer are continually growing. As always, we thank you for your continued support of the Chamber.

Respectfully Submitted,

Claire E. Moorhead  
Executive Director

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## MAIN STREET PLYMOUTH, INC.

### 2003 ANNUAL REPORT

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In May 2003, Main Street Plymouth, Inc. celebrated its fifth year of successful community involvement. The organization has come a long way in five short years and owes its success to many businesses, community groups, elected officials, and individuals who have joined in a collaborative effort to make Plymouth the special place it is.

### Highlights of 2002/2003

#### Ongoing Programs/Projects

- **The Main Street Flower Barrel Project**
- **Star Spangled Jazz Concert Series**
- **4<sup>th</sup> Annual! Halloween Festival**
- **Win the Window Contest**
- **Common Vision Committee:** *Charged with exploring ways to improve the appearance, design, maintenance, and function of the Town Common, the committee developed a plan for presentation at Town Meeting. Based on public feedback, many changes have been made to the original plan and a final version is planned for next Town Meeting.*
- **Main Street Bridge and Intersection Project:** *The MSPI Design Committee continued to function as the Town of Plymouth's design consultant on these important projects. The Covered Bridge design was set aside because it was cost prohibitive. The 4-way signalized intersection has been reconsidered for a roundabout.*
- **Downtown Parking Management System:** *The MSPI Parking Committee continues to work with the Town's Parking Committee to develop ways to improve parking in our downtown.*

#### New Projects

- **Technical Assistance Visit:** *Kent Burnes, well-known speaker on the effect of national discount chains, spoke about the impact of Wal-Mart on downtowns and discussed strategies to survive.*
- **Strategic Planning Retreat:** *Held in February and included 30+ members from the community to strategize about the purpose and direction of the Main Street program.*
- **OnCommonGround Community Newsletter:** *First issue released in the Spring/Summer through a community-wide mailing. The newsletter provided information on the Main Street programs and activities as well as changes in the community.*
- **Main Street Merchants Monthly Forum & Newsletter**
- **Downtown Cleanup Day with PSC Students**
- **Welcome to Main Street First Year PSC Students and Parents**
- **Welcome to Main Street Holderness School Students and Parents**
- **Business Survey of Main Street Merchants**
- **PSC/SBI South Main Street Study**
- **Business Recruitment Video Project**

- **\$12,000 CDBG Grant Application for South Main Street**
- **Plymouth-A Model Community, 2004 Calendar**
- **The Brotherhood of Poland, NH:** *Although MSPI was not involved in activities surrounding the filming of the pilot series, Plymouth was chosen as the site for the project as a result of materials submitted to the NH Film Institute by NH Main Street Center in Concord. The merchants of Main Street welcomed the film crews and were accommodating to their needs.*
- **Statewide Press Recognition:** “The Very Best of New Hampshire” issue of New Hampshire Magazine brought statewide attention to Plymouth by recognizing one of Plymouth’s restaurants, **Bull and Bier Haus** for Best Chimichanga.
- **The Common Man Inn:** Won awards in two categories at the NH Main Street Center awards in May for Best Adaptive Re-use of a Building and Best Building Rehabilitation over \$50,000.00.
- **MSPI Receives Certification:** MSPI once again received its certification through the NHMSC. The requirements for certification are quite rigorous and not all Main Street communities receive the designation. This certification attests that the program is following the Main Street Four Point Approach™.
- **Plymouth Main Street Reinvestment Statistics:** *Since its inception in 1998, the Main Street Plymouth community has achieved the following: 17 public improvements (\$1,430,823.00), 71 building improvements (\$6,074,325.00), two new construction projects (\$2,300,000.00), 24 new businesses creating 59 new jobs, and 26 business relocations with 30 new jobs. Total public reinvestment is \$8,374,325.00. Main Street Plymouth, Inc. does not take sole credit for these statistics, but believes that as a Main Street community with a successful program, we have helped provide the environment for this to occur.*

*This past year has been exciting and rewarding for MSPI. We are encouraged by the community’s support and look forward to working on projects and programs that enhance the Town of Plymouth. – Jeanie Forrester, Executive Director*



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**GRAFTON COUNTY  
COMMISSIONERS' REPORT  
FISCAL YEAR 2003**

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The Grafton County Commissioners present the following reports and financial statements for the period of July 01, 2002 — June 30, 2003. We hope that they will increase your understanding of Grafton County finances and operations and assure our citizens that their tax dollars are being spent wisely.

Financially, Fiscal Year 2003 was another good year for the County. Revenue received for the fiscal year was \$20,828,739.79 and the total expended was \$19,968,912.84 with \$10,948,197 being raised in County taxes. The budget process for FY 2004 was somewhat more challenging than other years have been. With a great deal of uncertainty from the State of NH with their budget process there were many unanswered questions. In addition, the County had many increases that were unforeseeable and beyond control. However; the County did pass a budget, which, contained an increase of \$2,724,842, or 13.74%, with a tax increase of 1,469,782.

On September 16, 2002 the groundbreaking ceremony was held which was the beginning of construction on our capital project. Since that point, significant work has been accomplished on the new addition for the Nursing Home. The first phase of the project is scheduled for completion in early October 2003. We are eagerly anticipating this opening. The building is a beautiful, state-of-the-art facility that will be such an asset to all the residents of Grafton County. The second phase of the project, which will include a renovation of the 1969 building will begin upon completion of the first phase and will take approximately six to nine months. We anticipate that by the beginning of FY 2005 the Nursing Home will be united again in one building.

June 30, 2003 marked the expiration of our first Collective Bargaining Agreement with the United Electrical Workers, which represented units at both the Nursing Home and Department of Corrections. During the month of June many members of the Department of Corrections unit chose to withdraw membership and with that came the withdrawal of the UE from the Department of Corrections. Those employees returned to employee council status as of July 01, 2003. The Nursing Home unit is negotiating with the County team at this time.

During the 2002 NHAC Annual Conference last fall, Eileen Bolander was named "Nursing Home Administrator of the Year" — congratulations to her on a job well done. The Nursing Home also received a deficiency free survey last fall from the State survey team. Congratulations to the entire Nursing Home staff!

The Grafton County Economic Development Council was again approved for funding this year.



The Barbara B. Hill Fun(d) continues to help less fortunate children in Grafton County with FUN activities. During this year a fund drive was held to collect money for the Barbara B. Hill Fun(d), to date we have collected \$6,980.00. As always donations are welcome at any time.

During the past year concerns were raised regarding the County Farm's financial status. To address these concerns a Farm Task Force was developed and met several times throughout the course of the winter months to make some recommendations regarding the farm. One of the recommendations made was to establish a Farm Advisory Committee, which has been set up and is in its infancy. This Committee will work through suggestions and develop ideas that will be brought forward to the Commissioners. The hope is to get some diversity at the farm, as many are aware, the dairy farming industry is experiencing some very difficult times. We are taking steps to address this issue to sustain the Farm as a viable and vital part of Grafton County for future generations.

Grafton County has completed another successful year and have much to look forward to in the coming year. **We are thankful for the excellent employees that we have and extend a heartfelt thanks to each of them. Without all of you Grafton County would not function!**

The Grafton County Commissioners hold regular weekly meetings at the County Administrative Building on Dartmouth College Highway in North Haverhill, with periodic tours of the Nursing Home, Department of Corrections, County Farm and Courthouse. The Commissioners also attend monthly meetings of the Grafton County Executive Committee. All meetings are public. Please call the Commissioners' Office to confirm date, time and schedule.

Respectfully submitted,

Steve Panagoulis, Chair (District 3)

Michael J. Cryans, Vice-Chair (District 1)

Raymond S. Burton, Clerk (District 2)

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## NORTH COUNTRY COUNCIL 2003 ANNUAL REPORT

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It has been another busy year at North Country Council. We continued to complete a number of local and regional projects for all of our 51 communities throughout the region. Summaries of some of the major projects are as follows:

### **Transportation:**

- Completed over 200 traffic counts during the spring, summer and early fall
- Complete the TIP process and sent a report to NHDOT with our region's priorities
- Coordinated the Transportation Enhancement process including a work session with the committee, project review based on set criteria, presentations by applicants, and a final review and prioritization and final report to NHDOT
- Began the updating of the regional transportation plan.
- Coordination meetings with NHDOT on process of the Ten Year Plan
- Attendance and participation at the GACIT meetings throughout the North Country
- Assisted Community Planner with the update to two master plans' Transportation Sections
- Provided technical transportation assistance to the majority of the communities in our region.
- Coordinated the North Country Transportation Committee.

### **Economic Development:**

- Successfully received \$1.5 million from EDA for the Mouth Washington Valley Technology Village
- Coordinated the North Country District Economic Development Committee
- Successfully extended the EDA District to include all of Grafton County
- Successfully completed a \$2.6 million EDA application for the Dartmouth Regional Technology Village in Lebanon, currently hiring an engineer for the project.
- The CEDS Committee also undertook a major re-write of the CEDS document and held seven public meetings in order to educate the public about EDA and to gather input to economic issues in the region.
- Wrote 34 grants, for a total of \$7,020,505 for the region in order to assist local communities. Of these grant applications \$4,567,830 have been funded and \$1,469,000 is still pending.
- Applied for funding to assist with a telecommunications feasibility study, one of the major issues raised at the public advisory meetings in the spring.

### **Community/Regional Planning:**

- Provided technical assistance to 20 towns throughout the region.
- Participated in the updated 7 master plans and zoning ordinances for member communities.
- Coordinated the Law Lecture Series for the NH Municipal Association.
- Provided assistance to three (3) towns for the creation of Hazard Mitigation Plans.

### **Environmental Planning:**

- Provided technical assistance to over 25 communities in the area of solid waste and hazardous waste management.
- Coordinated the Household Hazardous Waste Management collections for 23 communities.
- Conducted solid waste and transfer station audits for 2 community transfer stations.
- Conducted an ongoing fluorescent light collection program.
- Conducted 2 electronic equipment collections
- Provided technical assistance in the National Flood Insurance Program throughout the region.

Many of these programs will continue into the year 2004. Major programs for the year 2004 will be completion of our Regional Transportation Plan, the development of a feasibility study for a Regional Hazardous Waste collection site and the continued assistance to all of our communities in grant writing, community planning and other community planning needs.

Our overall goal, however, remains the same: to provide support and leadership to the region, its governments, businesses and citizens.

Sincerely

Michael J. King  
Executive Director

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## REPORT OF FOREST FIRE WARDEN AND STATE FOREST RANGER

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Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests and Lands cooperate to reduce the risk of wildland fires in New Hampshire. To help us assist you, contact your local Forest Fire Warden or Fire Department to find out if a permit is required before doing ANY outside burning. Fire permits are mandatory for all outside burning unless the ground where the burning is to be done (and surrounding area) is completely covered with snow. Violations of the fire permit law and the other burning laws of the State of New Hampshire are misdemeanors punishable by fines up to \$2,000 and/or a year in jail, in addition to the cost of suppressing the fire.

A new law effective January 1, 2003 prohibits residential trash burning. Contact the New Hampshire Department of Environmental Services at (800) 498-6868 or [www.des.state.nh.us](http://www.des.state.nh.us) for more information

Help us to protect you and our forest resources. Most New Hampshire wildfires are human caused. Homeowners can help protect their homes by maintaining adequate green space around the house and making sure that the house number is correct and visible. Contact your fire department or the New Hampshire Division of Forests and Lands at [www.nhdfi.org](http://www.nhdfi.org) or 271-2217 for wildland fire safety information.

### 2003 FIRE STATISTICS

(All fires Reported thru November 03, 2003)

#### TOTALS BY COUNTY

	<u># of Fires</u>	<u>Acres</u>
Belknap	40	4.86
Carroll	46	13.99
Cheshire	8	68
Coos	7	17.40
Grafton	22	12.60
Hillsborough	60	11.34
Merrimack	98	10.45
Rockingham	56	18.54
Strafford	34	7.94
Sullivan	3	2.03

#### CAUSES OF FIRES REPORTED

Arson	10
Campfire	25
Children	13
Smoking	20
Debris	226
Railroad	3
Lightning	2
Equipment	8
Misc*	67

(\*Misc: powerlines, fireworks, electric fences, etc.)

	<u>Total Fires</u>	<u>Total Acres</u>
2003	374	100
2002	540	187
2001	942	428
2000	516	149/

**ONLY YOU CAN PREVENT WILDLAND FIRES**

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**GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC.**  
**2003 ANNUAL REPORT**

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Grafton County Senior Citizens Council, Inc. is a private nonprofit organization that provides programs and services to support the health and well being of our older citizens. The Council's programs enable elderly individuals to remain independent in their own homes and communities for as long as possible.

The Council operates eight senior centers in Plymouth, Littleton, Canaan, Lebanon, Bristol, Orford, Haverhill and Lincoln, the information and assistance program Grafton County ServiceLink, and also sponsors the Retired and Senior Volunteer Program of the Upper Valley and White Mountains (RSVP). Through the centers, ServiceLink and RSVP, older adults and their families take part in a range of community-based long-term services including home delivered meals, congregate dining programs, transportation, adult day care, chore/home repair services, recreational and educational programs, and volunteer opportunities.

During 2003, 395 older residents of Plymouth were served by one or more of the Council's programs offered through the Plymouth Regional Senior Center:

- Older adults from Plymouth enjoyed 6,058 balanced meals in the company of friends in the Plymouth center's dining room.
- They received 7,695 hot, nourishing meals delivered to their homes by caring volunteers.
- Plymouth residents were transported to health care providers or other community resources on 4,455 occasions by our lift-equipped buses.
- They received assistance with problems, crises or issues of long-term care through 1,448 visits by a trained social worker or contacts with ServiceLink.
- Plymouth's elderly citizens also volunteered to put their talents and skills to work for a better community through 4,948 hours of volunteer service.

The cost to provide Council services for Plymouth residents in 2003 was \$162,842.08.

Such services can be critical to elderly individuals who want to remain in their own homes and out of institutional care in spite of chronic health problems and increasing physical frailty, saving tax dollars which would otherwise be expended for nursing home care. They also contribute to a higher quality of life for our older friends and neighbors. As our population grows older, supportive services such as those offered by the Council become even critical.

Grafton County Senior Citizens Council very much appreciates Plymouth's support for programs that enhance the independence and dignity of older citizens and enable them to meet the challenges of aging in the security and comfort of their own communities and homes.

Roberta Berner  
Executive Director



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## PEMI-BAKER HOME HEALTH 2003 ANNUAL REPORT

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Pemi-Baker Home Health & Hospice provides your community with a multitude of services and programs. Some of the *new* initiatives during the past year have been...

- Participation in the Home Visiting NH program called "Healthy Mom, Happy Baby," a collaborative effort with Speare Memorial Hospital
- Providing RN consultation to the Plymouth Senior Center's Adult Day Program
- A series of four programs for caregivers, in collaboration with ServiceLink of Southern Grafton County
- Foot Care Clinic at the Plymouth Regional Senior Center
- Advance Care Planning, Wound Care and Pediatric Homecare Trained staff

Pemi-Baker Home Health & Hospice participates with Speare Memorial Hospital to present monthly community health forums as part of their Health & Wellness Series.

One of our most notable accomplishments over the past twelve months has been the success of our bi-monthly community education television series on Cable access 3 "*Your Health Matters.*" We present current and relevant health topics such as *Coping with Caregiver Stress* and *Over the Counter Medications for the Elderly.*

We are proud to announce that Pemi-Baker Home Health & Hospice was asked to participate in a PBS documentary being filmed by Dartmouth Hitchcock Medical Center regarding Hospice Care at home.

Over the past year, agencies across the nation have continued to deal with financial issues that affect their ability to provide adequate services to their patients. In addition to a 10 percent payment cut for rural agencies, there was an additional 15 percent reduction in Medicare payment rates. Current Medicaid rates do not cover the cost to deliver services, paying in some cases, only 30 to 50 cents on the dollar for services rendered. The workforce shortage, rising insurance premiums, inflexible and burdensome regulatory systems, declining charitable giving and an ever-increasing elderly and frail population all contribute to operational hardships and strain service provider resources. *For these very reasons, you can be assured your town dollars are helping to support programs and services in your community.*

*We are your local homecare agency... ask for us by name.*

Mike Long

Carol Kenneson

Pemi-Baker Home Health & Hospice



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## NEW HAMPSHIRE HUMANE SOCIETY

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The New Hampshire Humane Society (NHHS) provides numerous services to the residents and companion animals in the Town of Plymouth. Strays are safely housed for 7 days (cats 3 days) prior to becoming available for adoption to the public. NHHS takes in owner-relinquished pets by appointment and matches the animal with the best adoptive home. Our animals **are not** euthanized for reasons of space or time. We offer the residents of your town an alternative to releasing their animal to the streets when they can no longer care for them. Quarantine facilities are made available to the town as well as animal cruelty investigation. Educational programs are offered to town schools and civic organizations. If you are interested in any of the programs, please call the administrative offices at (603) 524-8236 or contact the shelter at (603) 524-3252.

The total number of animals brought to the New Hampshire Humane Society from your Town during 2003 (YTD 12/09/03) is as follows:

ANIMALS	From Town of Plymouth	Owner Surrendered
Dogs & Puppies:	19	7
Cats & Kittens:	27	13
Other animals	0	1
Deceased	1	
Total received from the Town of Plymouth:	47	
Total received from the Residents	21	
<b>Total number of all animals received</b>	<b>68</b>	

Respectfully submitted,

Claudia Abdinoor  
Executive Director

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**THE STATE OF NEW HAMPSHIRE  
MINUTES FOR THE 2003 ANNUAL MEETING  
OF THE TOWN OF PLYMOUTH**

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A legal meeting of the inhabitants of the Town of Plymouth in the County of Grafton and the State of New Hampshire qualified to vote in town affairs was held in the Plymouth Elementary School on Tuesday, March 11, 2003. The meeting was opened at 8:00 o'clock in the forenoon by the Moderator, Robert B. Clay, reading from the year 2003 Town Meeting Warrant. Moderator Clay read Articles 1 through 4 of the Warrant which were to be voted upon by printed ballot during the voting hours 8:00 AM through 7:00 PM.

It was voted to dispense with the reading of Articles 5 through 27 of the Town Warrant until 7:00 o'clock in the afternoon of March 12, 2003, at which time the second session of the annual Town Meeting would be held in the Plymouth Elementary School gymnasium.

The polls were closed to voting on Articles 1 through 4 at 7:00 PM and counting of the ballots commenced. After the counting of ballots was completed, Mr. Clay announced the results of the voting as follows:

**ARTICLE 1. TOWN OFFICERS**

Selectman for three years – Paul SanSoucie – 222

Trustee of Trust Funds – Quentin Blaine - 555

Library Trustees - Winnifred Hohlt - 444  
Elsa Turmelle – 487

Cemetery Trustee for 3 years – John Wood Jr. – 527; Mr. Wood later resigned from the office for personal reasons and the Board of Selectmen appointed Gregor Andersen to fill the position.

Cemetery Trustee for 1 year – Paul Freitas – 545

**ARTICLE 2.** Adoption of Amendment Number 1, as proposed by the Planning Board, for the Town of Plymouth Zoning Ordinance, as follows: Amend Article III, Section 304, Zone Objectives and Land Use Controls, and add Section 304.1 to specify that in the Village Commercial Zone, residential uses are permitted above or below the street level and residential uses on the street level are permitted only by special exception in accordance with Section 1204.2 and Section 1204.3. Article XII, Section 1204.3, Standards Guiding the Granting of Special Exceptions for Specific Uses, would also be amended by adding 1204.3.F to specify criteria when residential uses in the Village Commercial Zone would be allowed on the street level.

(The Planning Board recommends approval.)

YES 405 NO 164

- ARTICLE 3. Adoption of Amendment Number 2, as proposed by the Planning Board, for the Town of Plymouth Zoning Ordinance, as follows: Amend Article III, Section 304, Zone Objectives and Land Use Controls, to require a minimum lot size of one (1) acre in the Agricultural Zone for lots served by municipal sewer or by private sewage disposal and treatment systems except in cases of a Cluster Residential Development.  
(The Planning Board recommends approval.)

YES 371 NO 210

- ARTICLE 4. Approval of a petition to amend Article XIV, Section 1401, (Single Family Residential), to change the district boundary description of the Single Family Residential (SFR) and Agricultural (A) zoning districts to rezone an area along Route 3 from a point on the west side of Route 3 and the south end of Crystal Springs, then southerly in a straight line to a point 1,550 west of Route 3 and 1,000 feet north of Cummings Hill Road from Single Family Residential to Agricultural.  
(The Planning Board recommends approval.)

YES 399 NO 174

#### **DELIBERATIVE SESSION**

- ARTICLE 5. BUDGET COMMITTEE MEMBERS – BUTCH CUSHING and NEIL MCIVER

To elect one (1) member to the Advisory Budget Committee. One (1) for a four (4) year term and One (1) for a one year term.

Voted, by affirmative voice vote, to elect Butch Cushing and Neil McIver to a four year and a one year term, respectively, to the budget committee.

- ARTICLE 6. CHANGING DATE OF ANNUAL TOWN ELECTION-FAILED

To see if the Town will vote to establish the second Tuesday in May for the election of town officers and the transaction of all other town business?

Some residents thought this change might offer a more convenient time of year for voters while others raised questions as to whether or not such a change would include school elections and if not, would more than one election have to be slated.

Failed, by negative voice vote, to so change date of elections.

ARTICLE 7. DISSOLUTION OF AIRPORT COMMITTEE

To see if the Town will vote to dissolve and discontinue the elected Airport Committee, which was originally established by a vote of town meeting in 1947?  
Voted, by affirmative voice vote, to so dissolve the elected Airport Committee.

ARTICLE 8. FUNDING FOR DEPARTMENTAL OPERATIONS - PASSED

To see if the Town will vote to raise and appropriate the sum of \$646,967 for FY'03 for departmental operations as follows:

Parks and Recreation .....	\$397,131
Library .....	\$236,629
Patriotic Purposes .....	\$675
Band Concerts.....	\$4,000
Town Common .....	\$3,500
Airport.....	\$3,532
Health Enforcement Expenses.....	\$1,500

The Board of Selectmen recommends passage of this article.  
Voted, by affirmative voice vote, to so raise and appropriate said sum of \$646,967 for above stated purposes.

ARTICLE 9. FUNDING FOR HIGHWAY DEPARTMENT - PASSED

To see if the Town will vote to raise and appropriate the sum of \$637,528 for FY'03 for the Highway Department as follows:

Highway Department.....	\$582,528
Street Lighting.....	\$55,000

The Board of Selectmen recommends passage of this article.  
Voted, by affirmative voice vote, to raise and appropriate said sum of \$637,528 for above stated purposes.

ARTICLE 10. FUNDING GOVERNMENT CHARGES - PASSED

To see if the Town will vote to raise and appropriate the sum of \$919,211 to defray general government charges for FY'03:

Salaries, Fees and Expenses.....	\$229,877
Election, Registration, Vital Statistics.....	\$112,014
Financial Administration.....	\$128,906
Reappraisal of Property .....	\$37,000
Legal/Prosecutor .....	\$55,250
Planning and Zoning .....	\$71,865
Town Hall Building .....	\$34,450
Cemeteries .....	\$49,471
Insurance .....	\$70,100
General Assistance.....	\$38,518
Care of Trees.....	\$2,400
Debt Service.....	\$89,360

The Board of Selectmen recommends passage of this article.  
Voted, by affirmative voice vote, to so raise and appropriate said sum of \$919,211

for general government charges.

ARTICLE 11. FUNDING FOR PUBLIC SAFETY: POLICE- PASSED

To see if the Town will vote to raise and appropriate the sum of \$1,084,534 for FY'03 public safety-police as follows:

Police Department.....\$1,084,534

The Board of Selectmen recommends passage of this article.

Passed, by affirmative voice vote, to so raise and appropriate said sum of \$1,084,534 for the above stated purpose.

ARTICLE 12. FUNDING FOR PUBLIC SAFETY:FIRE&AMBULANCE - PASSED

To see if the Town will vote to raise and appropriate the sum of \$820,231 for FY'03 public safety-fire & ambulance as follows:

Ambulance & Fire Department.....\$820,231

The Board of Selectmen recommends passage of this article.

Voted, by affirmative voice vote, to raise and appropriate said sum of \$820,231 for the above stated purpose.

ARTICLE 13. FUNDING FOR SANITATION - PASSED

To see if the Town will vote to raise and appropriate the sum of \$325,630 for FY'03 for sanitation as follows:

Recycling/Solid Waste Disposal.....\$322,130

Pemi-Baker Solid Waste District Dues.....\$3,500

The Board of Selectmen recommends passage of this article.

Voted, by affirmative voice vote, to so raise and appropriate said sum of \$325,630 for the above stated purposes.

ARTICLE 14. FUNDING FOR CAPITAL ITEMS - PASSED

To see if the Town will vote to raise and appropriate the sum of \$332,949 to fund the following capital items:

Landfill Closure Engineering/Transition.....\$55,000

Landfill Monitoring & Testing.....\$7,800

Town Wide Mapping (payment 2 of 3).....\$30,000

Fox Pond Park Enhancement.....\$10,000

Hwy/Sno-Go Blower... ..\$70,000

Hwy/Truck.....\$30,000

Recycling Equipment/Opportunities.....\$5,000

Copier Lease Selectmen's Office.....\$2,052

Master Plan update.....\$5,000



Phone System (Town Hall) lease purchase.....	\$2,160
Fire Chief's Car (lease purchase pymt 2 of 2).....	\$10,937
Partial update of assessment values .....	\$105,000

Pursuant to RSA 32:7, VI, these will be nonlapsing, nontransferable appropriations and will not lapse until the respective project/purchase is complete or in three years, whichever is less.

The Board of Selectmen recommends passage of this article.

Voted, by affirmative voice vote, to raise and appropriate said sum of \$332,949 for the above stated Capital Items.

ARTICLE 15. FUNDING FOR MAIN STREET TE 21 PROJECT - PASSED

To see if the Town will vote to raise and appropriate the sum of \$47,500 to fund the following capital item:

Main Street TE 21 Project.....	\$47,500
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This amount will be used as partial matching funding for this TE 21 Project. The total matching dollars for the project is currently estimated at \$95,000 (\$47,500 was appropriated last year). Pursuant to RSA 32:7, VI, this appropriation will not lapse until the respective project/purchase is complete or in three years, whichever is less.

The Board of Selectmen recommends passage of this article.

Voted, by affirmative voice vote, to so raise and appropriate said sum of \$47,500 for the above stated purpose.

ARTICLE 16. NEW PUBLIC SAFETY COMPLEX - PASSED

To see if the Town will vote to establish a Capital Reserve Fund for public safety purposes under the provisions of RSA 35:1 for the purpose of building a new public safety complex to designate the Board of Selectmen as agents to expend and to raise and appropriate the sum of \$50,000 to be placed in said fund:

Public Safety Complex.....	\$50,000
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The Board of Selectmen recommends passage of this article.

Voted, by affirmative voice vote, to establish a Capital Reserve Fund for public safety purposes and to so raise and appropriate said sum of \$50,000 to be place in said fund.

ARTICLE 17. FUNDING FOR VARIOUS AGENCIES - PASSED

To see if the Town will vote to raise and appropriate the sum of \$43,982 for the below listed agencies:

Animal Control Agreement with Humane Society .....	\$4,300
Pemi-Baker Home Health Agency .....	\$16,000
Grafton County Senior Citizen Council .....	\$6,050
Plymouth Chamber of Commerce .....	\$1,500
Tri County Community Action.....	\$2,500
North Country Council .....	\$3,707

Plymouth Regional Free Clinic.....	\$1,000
Friends of the Arts .....	\$100
Main Street Program .....	\$5,000
Voices Against Violence.....	\$1,500
Baker River Water Shed.....	\$100
Conservation Commission.....	\$150
Conservation Commission Dues.....	\$275
Baker-Pemi Senior Citizens.....	\$1,800

The Board of Selectmen recommends passage of this article.

Voted, by affirmative voice vote, to so raise and appropriate said sum of \$43,982 for the above stated agencies.

#### ARTICLE 18. REMEDIATION OF GAS LEAK - PASSED

To see if the Town will vote to raise and appropriate the sum of \$2,660 for the purpose of continuing the remediation of the gasoline leak adjacent to the Highway Garage. This sum is offset by State Oil Discharge and Disposal Cleanup Fund reimbursements. Pursuant to RSA 32:7, VI, this will be nonlapsing, nontransferable appropriation and will not lapse until the respective project/purchase is complete or in three years, whichever is less.

The Board of Selectmen recommends passage of this article.

Voted, by affirmative voice vote, to so raise and appropriate said sum of \$2,660 for the above stated purpose.

#### ARTICLE 19. LEASE/PURCHASE AGREEMENT FOR PFD - PASSED

To see if the Town will vote to authorize the Selectmen to make payment 2 of 5 on a long term lease/purchase agreement, payable over five years at a rate of \$47,000 in the second year for the purchase of a fire engine and to raise and appropriate the sum of \$47,000 for the second year's lease payment for that purpose. This lease purchase agreement was approved at the 2002 Town meeting and is subject to a non-appropriation clause which means that the lease purchase agreement may be terminated if a future town meeting fails to approve the funding this year or in future years.

The Board of Selectmen recommends passage of this article.

Voted, by affirmative voice vote, to so authorize Selectmen and to so raise and appropriate said sum of \$47,000 for above stated purpose.

#### ARTICLE 20. ADDITION TO CAPITAL RESERVE FUNDS – PASSED

To see if the Town will vote to add to existing Capital Reserve Funds under the provisions of RSA 35:1 for the following purposes and raise and appropriate the respective sums (totaling \$126,104) to be placed in said funds:

Ambulance- (to replace 1997 ambulance).....	\$31,104
Sidewalk Improvements.....	\$20,000
Dispatch Equipment Reserve.....	\$10,000
Highland Street Capital Reserve.....	\$50,000
Recycling-Horizontal Baler.....	\$15,000

The Board of Selectmen recommends passage of this article.

Voted, by affirmative voice vote, to so raise and appropriate said sum of \$126,104 to be added to the above stated Capital Reserve Funds.

ARTICLE 21. ADDITION TO CAPITAL RESERVE FUNDS - PASSED

To see if the Town will vote to establish the following Capital Reserve Funds under the provisions of RSA 35:1 for the following purposes and raise and appropriate the respective sums (totaling \$13,500) to be placed in said funds:

Fire & Ambulance Defibrillators.....	\$7,500
Recycling-Compactor.....	\$6,000

The Board of Selectmen recommends passage of this article.

Voted, by affirmative voice vote, to so raise and appropriate said sum of \$13,500 for above stated Capital Reserve Funds.

ARTICLE 22. CAPITAL RESERVE FUNDING FOR BRIDGE - PASSED

To see if the Town will vote to raise and appropriate the sum of \$50,000 to fund the following capital item:

Bridge.....	\$50,000
-------------	----------

Pursuant to RSA 32:7, VI, this will be nonlapsing, nontransferable appropriation and will not lapse until the respective project/purchase is complete or in three years, whichever is less. This amount will be used as matching funds in year three of a five-year plan to replace or reconstruct bridges throughout the Town of Plymouth.

The Board of Selectmen recommends passage of this article.

Voted, by affirmative voice vote, to so raise and appropriate said sum of \$50,000 for the above stated item.

ARTICLE 23. PEASE PUBLIC LIBRARY MAINTENANCE FUND - PASSED

To see if the town will vote to raise and appropriate the sum of \$15,000 for the purpose of Pease Public Library Maintenance items and to authorize the withdrawal of \$15,000 from the Pease Public Library Expendable trust fund and further designate the Selectmen as agents to expend, this will be a nonlapsing, nontransferable appropriation and will not lapse until the respective project/purchase is complete or in three years, whichever is less. (This appropriation has no tax rate impact).

The Board of Selectmen recommends passage of this article.

Voted, by affirmative voice vote, to so raise and appropriate said sum of \$15,000 for the above stated purpose and to authorize the Selectmen to withdraw and expend said sum from the above stated trust fund.

ARTICLE 24. ADOPTION OF NH STATE STATUTE 162-K - PASSED

To see if the Town will vote to authorize the Board of Selectmen to adopt the provisions of New Hampshire State Statute 162-K which authorizes municipalities to establish economic development and revitalization districts. The adoption of this warrant article will authorize the Board of Selectmen to collaborate with other entities, at no cost to the Town, to study, research and present to a future town meeting specific proposal(s)



to adopt one or more development districts. In New Hampshire, such districts have proven to be a means of attracting new development and revitalization investments from private and government sources, with a resulting increase in the municipal tax base. These districts can promote expansion of needed public infrastructure, with the benefited properties within the district paying for the cost of infrastructure improvements through a dedication of some or all of the increased tax assessment revenues realized within the district, as determined by the Board of Selectmen and recommended in future Town warrant articles.

Chairman of the Board of Selectmen, John Tucker, explained that this article provided enabling legislation authorizing the Board to study specific areas in Plymouth for potential economic development.

The Board of Selectmen recommends passage of this article.

Voted, by affirmative voice vote, to so authorize the Board to adopt said provisions as stated above.

#### ARTICLE 25. RESEARCHING RELOCATION OF HIGHWAY GARAGE - PASSED

To see if the town will vote to authorize the selectmen to further research the need and cost to relocate the Highway garage. (At this time no funds have been appropriated for this purpose).

Voters were reminded that the town had retained five acres of the former "Hitchiner" property for possible use as a municipal facility. They were also told that the past contamination problem was no longer an issue and posed no liability threat to the town.

Board member, Dick Piper, explained that this article should bring attention to future expenditures facing the town as it addresses the need for new police and fire facilities.

The Board of Selectmen recommends passage of this article.

Voted, by affirmative voice vote, to so authorize the Selectmen to further research the above stated issue.

#### ARTICLE 26. Petitioned Warrant Article:

To see if the Town will vote to pass a resolution regarding health care.

Whereas, New Hampshire residents pay the 12th highest cost of insurance in the country; and

Whereas, the cost of health insurance premiums for families has increased by 45% over the past three years; and

Whereas, 100,000 New Hampshire residents have no health coverage and 77% of them have a full-time worker at home; and

Whereas, due to these rising costs almost half of New Hampshire's small business cannot afford health coverage for their employees, therefore be it resolved

That we, the citizens of Plymouth, New Hampshire call on our elected officials from all levels of government, and those seeking office, to work with consumers, businesses, and health care providers to ensure that:



- Everyone, including the self-employed, unemployed, un-and underinsured, and small business owners has access to an affordable basic health plan similar to what federal employees receive;
- Everyone, including employers, consumers, and the state, local and federal government makes a responsible and fair contribution to finance the health care system;
- Everyone receives high quality care that is cost efficient and medically effective; and
- That these efforts help control the skyrocketing cost of health care.

Voted, by affirmative voice vote, to pass said resolution regarding health care.

ARTICLE 27. To transact any other business that may legally come before said meeting.

Mr. Tucker took this time to compliment department leaders for working so diligently to keep budget figures down.

There was no further new business and the meeting adjourned at 9:30 pm.

Respectfully submitted,

Kathleen Latuch  
Plymouth Town Clerk



## NOTES

## NOTES



**TOWN OF  
PLYMOUTH, N.H.**

**Warrant  
and Budget**

**THE STATE OF NEW HAMPSHIRE  
WARRANT FOR THE 2004 ANNUAL MEETING  
OF THE TOWN OF PLYMOUTH**

To the inhabitants of the Town of Plymouth in the County of Grafton and the State of New Hampshire qualified to vote in town affairs:

You are hereby notified to meet at the Plymouth Elementary School in said Plymouth on Tuesday, the 9th of March, next, polls to be open for voting on Articles 1 through 2, at 8:00 o'clock in the forenoon, and to close not earlier than 7:00 o'clock in the afternoon, and you are hereby notified to meet at the Plymouth Elementary School in said Plymouth on Wednesday, the 10th of March, next, at 7:00 o'clock in the afternoon for the deliberative session of the Town Meeting at which time action will be taken upon the remaining articles of this warrant.

ARTICLE 1. To elect the following town officers which appear on the official town ballot for the ensuing year: (2) Selectman, (1) Moderator, (1) Supervisor of the Checklist, (1) Town Clerk, (1) Tax Collector, (2) Trustees of the Trust Fund, (1) Library Trustee, and (2) Cemetery Trustees.

ARTICLE 2. Are you in favor of the adoption of Amendment Number 1, as proposed by the Planning Board, for the Town of Plymouth Zoning Ordinance, to amend Article V, Cluster Residential Development, to change the title of this article to "Open Space Development" and to substantially amend this article, and to make other similar wording changes to the ordinance that substitutes the term "open space" for "cluster", and which changes the term "permitted density" to "lot size" in the footnote after the table in Article III, Section 304.

(The Planning Board recommends approval.)

**DELIBERATIVE SESSION**

ARTICLE 3. To elect one (1) member to the Advisory Budget Committee for a four (4) year term.

ARTICLE 4.   Petitioned Warrant Article :  
To see if the Town of Plymouth will vote to cap annual spending on non-statutory employee benefits at \$5,000 per employee. If passed this article will take effect on July 1, 2004, or at the expiration of any current collective bargaining agreements, whichever comes first.

The Board of Selectmen does not recommend passage of this article.

ARTICLE 5.   Petitioned Warrant Article:  
To see if the Town will vote to direct the New Hampshire Department of Transportation to construct a signalized intersection at the junction of US Route #3 (Main Street), High Street and N.H. Route 175-A bridge over the Pemigewasset River scheduled to begin in 2005.

The Board of Selectmen does not recommend passage of this article.

ARTICLE 6.   To see if the Town will vote to raise and appropriate the sum of \$704,273 for FY'04 for departmental operations as follows:

Parks and Recreation .....	\$422,935
Library.....	\$263,063
Patriotic Purposes.....	\$975
Band Concerts.....	\$4,000
Town Common.....	\$8,000
Airport.....	\$3,800
Health Enforcement Expenses.....	\$1,500

The Board of Selectmen recommends passage of this article.

ARTICLE 7.   To see if the Town will vote to raise and appropriate the sum of \$630,544 for FY'04 for the Highway Department as follows:

Highway Department .....	\$583,544
Street Lighting.....	\$47,000

The Board of Selectmen recommends passage of this article.

ARTICLE 8. To see if the Town will vote to raise and appropriate the sum of \$1,107,974 to defray general government charges for FY'04:

Salaries, Fees and Expenses .....	\$269,245
Election, Registration, Vital Statistics .....	\$125,264
Financial Administration.....	\$140,343
Reappraisal of Property.....	\$37,000
Legal/Prosecutor.....	\$70,000
Planning and Zoning .....	\$83,522
Town Hall Building.....	\$33,500
Cemeteries.....	\$50,784
Insurance .....	\$98,500
General Assistance.....	\$38,518
Care of Trees .....	\$2,400
Debt Service .....	\$84,720
Debt Service SRF-Landfill closure .....	\$74,178

The Board of Selectmen recommends passage of this article.

ARTICLE 9. Collective Bargaining Agreement

To see if the Town will vote to approve cost items included in the collective bargaining agreement reached between the Board of Selectmen and AFSCME, Council 93, which calls for estimated increases in salaries (for police and fire employees) as follows:

Fiscal Year	Estimated Increase
2005	\$50,856
2006	\$25,563
2007	\$26,250
2008	\$27,269
2009	\$28,392

\$50,856 for the 2005 fiscal year represents the additional costs attributable to salaries over those of the appropriation at current staffing levels paid in the prior fiscal year and is included in article 10 and article 11.

The Board of Selectmen recommends passage of this article.

ARTICLE 10. To see if the Town will vote to raise and appropriate the sum of \$1,212,931 for FY'04 public safety-police is as follows:

Police Department .....	\$1,212,931
-------------------------	-------------

The Board of Selectmen recommends passage of this article.

ARTICLE 11. To see if the Town will vote to raise and appropriate the sum of \$925,514 for FY'04 public safety-fire & ambulance is as follows:

Ambulance & Fire Department.....\$925,514

The Board of Selectmen recommends passage of this article.

ARTICLE 12. To see if the Town will vote to raise and appropriate the sum of \$344,184 for FY'04 for sanitation as follows:

Recycling/Solid Waste Disposal.....\$340,684  
Pemi-Baker Solid Waste District Dues ..... \$3,500

The Board of Selectmen recommends passage of this article.

ARTICLE 13. To see if the Town will vote to raise and appropriate the sum of \$283,936 to fund the following capital items:

Landfill Monitoring & Testing..... \$ 5,400  
Town Wide Mapping (payment 3 of 3) .....\$30,000  
Equip-Recycling Horizontal Baler.....\$53,000  
Recycling Equipment/Opportunities..... \$5,000  
Copier Lease Selectmen's Office..... \$2,052  
Master Plan update .....\$20,000  
Phone System (Town Hall) lease purchase ..... \$2,984  
Amb/Fire Management Study .....\$20,000  
Snowmobile Trail Grant .....\$20,000  
Park & Rec New Tractor ..... \$7,000  
Rec-Front End Loader .....\$15,500  
Hwy-Sweeper .....\$88,000  
Equip- Fire & Ambulance Defibrillators .....\$15,000

And to authorize the withdrawal of \$7,500 from the Fire and Ambulance Defibrillators Capital Reserve Fund established for these purposes and the withdrawal of \$30,000 from the Recycling-Horizontal Baler Capital Reserve Fund established for these purposes. The balance to be funded through general taxation and other offsetting revenue.

Pursuant to RSA 32:7, VI, these will be nonlapsing, nontransferable appropriations and will not lapse until the respective project/purchase is complete or in 2008, whichever is less.

The Board of Selectmen recommends passage of this article.

ARTICLE 14. To see if the Town will vote to raise and appropriate the sum of \$50,000 to fund the following capital items for public safety purposes:

Public Safety Complex.....\$50,000

And to authorize the withdrawal of \$50,000 by the Board of Selectmen from the Public Safety Complex Capital Reserve Fund



established for these purposes. Pursuant to RSA 32:7, VI, these will be nonlapsing, nontransferable accounts and will not lapse until the respective project/purchase is complete or in 2008 , whichever is less.

The Board of Selectmen recommends passage of this article.

ARTICLE 15. To see if the Town will vote to raise and appropriate the sum of \$51,357 for the below listed agencies:

Animal Control Agreement with Humane Society .....	\$4,400
Pemi-Baker Home Health Agency.....	\$16,000
Grafton County Senior Citizen Council .....	\$6,050
Plymouth Chamber of Commerce.....	\$2,000
Tri County Community Action.....	\$2,500
North Country Council .....	\$3,707
Plymouth Regional Free Clinic .....	\$1,000
Friends of the Arts .....	\$100
Main Street Program.....	\$5,000
Voices Against Violence.....	\$1,500
Baker River Water Shed .....	\$100
Conservation Commission.....	\$400
Conservation Commission Dues.....	\$300
Genesis-Lakes Reg. Mental Health.....	\$1,000
Baker-Pemi Senior Citizens.....	\$1,800
Cons-Natural Resource Inventory (yr 1 of 2) .....	\$5,500

The Board of Selectmen recommends passage of this article.

ARTICLE 16. To see if the Town will vote to raise and appropriate the sum of \$2,660 for the purpose of continuing the remediation of the gasoline leak adjacent to the Highway Garage. This sum is offset by State Oil Discharge and Disposal Cleanup Fund reimbursements

The Board of Selectmen recommends passage of this article.

ARTICLE 17. To see if the Town will vote to authorize the Selectmen to make payment 3 of 5 on a long term lease/purchase agreement, payable over five years at a rate of \$42,069 in the third year for the purchase of a fire engine and to raise and appropriate the sum of \$42,069 for the third year's lease payment for that purpose. This lease purchase agreement was approved at the 2002 Town meeting and is subject to a non-appropriation clause which means that the lease purchase agreement may be terminated if a future town meeting fails to approve the funding this year or in future years.

The Board of Selectmen recommends passage of this article.

- ARTICLE 18. To see if the Town will vote to add to existing Capital Reserve Funds under the provisions of RSA 35:1 for the following purposes and raise and appropriate the respective sums (totaling \$70,049) to be placed in said funds:
- |   |          |
|---|----------|
| Ambulance (to replace 1997 ambulance) ..... | \$34,049 |
| Sidewalk Improvements.....                  | \$20,000 |
| Dispatch Equipment Reserve.....             | \$10,000 |
| Recycle Compactor .....                     | \$6,000  |

The Board of Selectmen recommends passage of this article.

- ARTICLE 19 To see if the Town will vote to establish the following Capital Reserve Funds under the provisions of RSA 35:1 for the following purposes and raise and appropriate the respective sums (totaling \$125,000) to be placed in said funds:
- |                                 |           |
|---------------------------------|-----------|
| HVAC – Town Hall .....          | \$5,000   |
| Town Reval.....                 | \$10,000  |
| Replace 1991 Ladder Truck ..... | \$5,000   |
| Zoning Ordinance Rewrite .....  | \$5,000   |
| Road Construction .....         | \$100,000 |
- The Board of Selectmen recommends passage of this article.

- ARTICLE 20. To see if the Town will vote to raise and appropriate the sum of \$210,000 to fund the following capital item:
- |                         |           |
|-------------------------|-----------|
| Old Hebron Bridge ..... | \$210,000 |
|-------------------------|-----------|
- And to authorize the Selectmen to apply for, accept and expend grant funds in the amount of \$168,000 or more in ensuing year to offset this appropriation. Pursuant to RSA 32:7, this will be nonlapsing, nontransferable appropriation and will not lapse until the respective project/purchase is complete or in 2008, whichever is less.

The Board of Selectmen recommends passage of this article.

- ARTICLE 21. To see if the Town will vote to raise and appropriate the sum of \$899,500 to fund the following capital item:
- |                               |           |
|-------------------------------|-----------|
| Highland Street Project ..... | \$899,500 |
|-------------------------------|-----------|
- And to authorize the Selectmen to apply for, accept and expend grant funds in the amount of \$719,600 or more in ensuing year to offset this appropriation.; and further, to authorize the withdrawal of \$100,000 from the Highland Street Capital Reserve account. Pursuant to RSA

32:7, this will be nonlapsing, nontransferable appropriation and will not lapse until the respective project/purchase is complete or in 2008, whichever is less.

- ARTICLE 22. To see if the Town will vote to authorize the Board of Selectmen to adopt the Main Street Inc. Common Vision Committee's conceptual plan for improvements to the Town Common. This plan is to be implemented over time as private funding becomes available and has no impact to the tax rate. Some of the major elements of the plan include:
1. Constructing a walkway along the eastern side of the common.
  2. Constructing a serpentine sitting wall.
  3. Replanting trees and shrubs throughout the common.
  4. Moving the Gazebo approximately fifteen feet to create more sitting room for concerts.
  5. Repairing the structure of the Gazebo.
  6. Adding picnic tables/benches and connecting them with a stone footpath.
- The Board of Selectmen recommends passage of this article.

- ARTICLE 23. To see if the Town, having voted on March 12, 2003 to adopt the provisions of RSA 162-K, which authorizes municipalities to establish..... Tax Increment Financing Districts, will:
1. Approve a Development Program and Tax Increment Financing (TIF) Plan pursuant to RSA 162:K:6 and 162:K-9; and
  2. Establish a Tax Increment Financing District, containing 95 properties, pursuant to RSA 162-K:5.

The Town's adoption of this Warrant Article does not commit the Town to raising any public funds to support the Plan. A vote to adopt simply establishes the District and allows the Board of Selectmen to continue its collaborative efforts with other entities to study, analyze, and promote development and revitalization within the TIF District, which encompasses the downtown area of Plymouth. When specific public infrastructure improvements and cost estimates have been developed or specific private investment projects are defined, the voters will be asked to amend the Development Program and Tax Increment Financing (TIF) Plan. The BOS cannot undertake any public infrastructure improvements until a future Town Meeting authorizes the required bonding. The proposed Development Program and Tax Increment Financing (TIF) Plan provides that any incremental tax revenue that is collected by the Town from the date of establishment of the district until such bonding authorization is

approved at a future Town Meeting shall be directed to the General Fund and will not be used for the purposes of this Plan. Only such incremental revenues that are collected as a result of new development/redevelopment subsequent to a future bonding resolution may be used for purposes of this Plan.

As indicated in the Plan, the Board of Selectmen will continue to pursue other funding options, including grants. If appropriate, the Board of Selectmen will enter into one or more enforceable development agreements with private developers before presenting an amended Development Program and Tax Increment Financing (TIF) Plan for approval at a future Town Meeting.

The Board of Selectmen recommends passage of this article

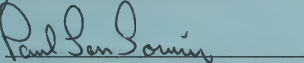
ARTICLE 25. To transact any other business that may legally come before said meeting.

Given under our hands this 13th day of February 2004

John Tucker, Chairman  
Paul SanSoucie  
Quentin Blaine

A True Copy, Attest

  
John Tucker, Chairman

  
Paul SanSoucie

  
Quentin Blaine  
Selectmen, Town of Plymouth

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)271-3397

**BUDGET OF THE TOWN  
OF PLYMOUTH, NEW HAMPSHIRE**

Appropriations and Estimates of Revenue for the Ensuing Year January 1, \_\_\_\_\_ to December 31, \_\_\_\_\_

or Fiscal Year From July 1, 2004 to June 30, 2005

**IMPORTANT:**

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list the entire budget in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the above address.

**DATE: February 13, 2004**

**GOVERNING BODY (SELECTMEN)**

*Please sign in ink.*

John H. Tucker  
Paul SanSoucie  
Quentin Blaine

John Tucker, Chairman  
Paul SanSoucie  
Quentin Blaine

THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT



STATE OF NEW HAMPSHIRE  
 DEPARTMENT OF REVENUE ADMINISTRATION  
 MUNICIPAL SERVICES DIVISION  
 P.O. BOX 487, CONCORD, NH 03302-0487  
 (603)271-3397

## INSTRUCTIONS FOR FORM MS-6 BUDGET OF THE TOWN

### Pages 1 - 5 APPROPRIATIONS

RSA 32:5 requires this budget be prepared on a "gross" basis, showing all revenues and appropriations. The "Warr. Art. #" column 3 is for the related warrant article numbers of ensuing year's budget. Complete column 4, entitled "Appropriations Prior Year As Approved by DRA". In column 5 enter the prior year's actual expenditures. If the fiscal year is July-June, enter the actual expenditures for the most recently completed fiscal year. In column 6, enter the selectmen's recommended budget for the coming year and use column 7 for those appropriations not recommended.

### SPECIAL AND INDIVIDUAL WARRANT ARTICLES

RSA 32:5 requires all appropriations be listed on the posted form in the appropriate recommended or not recommended area. This means the operating budget and all special individual warrant articles must be posted. At your suggestion, we have redesigned the form to make compliance easier. Page 5 provides an area for you to list special and individual warrant articles (also see the section on page 7 summarizing all recommended appropriations).

### Pages 6 - 7 REVENUES

Insert last year's estimated and actual revenue in columns 4 & 5. Enter this year's estimated revenue in the "Estimated Revenue", column 6. The "Warr. Art. #", column 3, is for the related warrant article, if any.

### POSTING AND REPORT DISTRIBUTION

**Must be held on the budget and a signed copy of this budget must be posted with the budget.** Send a signed copy to the Commissioner of Revenue Administration at our new address within 20 days after the meeting.

This form is computerized. Send us your blank disk & a self-addressed, stamped mailer for a copy of the spreadsheet.

1	2	3	4	5	6	7
		Appropriations	Actual	APPROPRIATIONS	APPROPRIATIONS	
PURPOSE OF APPROPRIATIONS	WARR.	Prior Year As	Expenditures	ENSUING FY	ENSUING FY	
Acct. #	(RSA 32:3,V)	ART.# Approved by DR	Prior Year	(RECOMMENDED)	(NOT RECOMMENDED)	
		FY'04	FY'03	FY'05		
		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	
GENERAL GOVERNMENT						
4130-4139	Executive	8	224,418	214,678	263,785	
4140-4149	Election, Reg. & Vital Statisti	8	112,014	111,046	125,264	
4150-4151	Financial Administration	8	128,906	113,899	140,343	
4152	Revaluation of Property	8	37,000	31,588	37,000	
4153	Contract Services	8	55,250	72,618	70,000	
4155-4159	Personnel Administration	8	4,460	5,116	4,460	
4191-4193	Planning & Zoning	8	71,865	65,851	83,522	
4194	General Government Buildings	8	34,450	32,000	33,500	
4195	Cemeteries	8	49,470	47,484	50,784	
4196	Insurance	8	70,100	71,648	98,500	
4197	Advertising & Regional Assoc.	15	10,307	10,028	10,807	
4199	Other General Government	8	1,000	2,301	1,000	
PUBLIC SAFETY						
4210-4214	Police	10	1,084,534	1,020,635	1,212,931	
4215-4219	Ambulance	11	59,105	60,923	70,094	
4220-4229	Fire	11	761,126	678,265	855,420	
4240-4249	Building Inspection					
4290-4298	Emergency Management		0	0	0	
4299	Other (Including Communications)					
AIRPORT/AVIATION CENTER						
4301-4309	Airport Operations	6	3,532	2,640	3,800	
HIGHWAYS & STREETS						
4311	Administration					
4312	Highways & Streets	7	582,528	526,935	583,543	
4313	Bridges	20	50,000	69,813	210,000	
4316	Street Lighting	7	55,000	50,826	47,000	
4319	Other					
SANITATION						
4321	Administration					
4323	Solid Waste Collection					
4324	Solid Waste Disposal	12	322,130	288,214	340,683	
4325	Solid Waste Clean-up					

1	2	3	4	5	6	7
PURPOSE OF APPROPRIATION		WARR.	Prior Year As	Actual	APPROPRIATIONS	APPROPRIATIONS
Acct. #	(RSA 32:3,V)	ART. #	Approved by DR	Expenditures	ENSUING FY	ENSUING FY
				Prior Year	(RECOMMENDED)	(NOT RECOMMENDED)
		FY'04	FY'03	FY'05		
SANITATION cont.		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4326-4329	Sewage Coll. & Disposal & Oth	12	3,500	3,902	3,500	
WATER DISTRIBUTION & TREATMENT		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4331	Administration					
4332	Water Services					
4335-4339	Water Treatment, Conserv. & Other					
ELECTRIC		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4351-4352	Admin. and Generation					
4353	Purchase Costs					
4354	Electric Equipment Maintenance					
4359	Other Electric Costs					
HEALTH		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4411	Administration	6	1,500	345	1,500	
4414	Pest Control	15	4,300	4,184	4,400	
4415-4419	Health Agencies & Hosp. & Oth	15	17,000	17,000	18,000	
WELFARE		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4441-4442	Administration & Direct Assis	8	8,518	5,089	8,517	
4444	Intergovernmental Welfare Pym	15	11,850	11,850	11,850	
4445-4449	Vendor Payments & Other	8	30,000	29,201	30,000	
CULTURE & RECREATION		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4520-4529	Parks & Recreation	6	397,131	372,799	422,934	
4550-4559	Library	6	236,629	214,162	263,063	
4583	Patriotic Purposes	6	675	975	975	
4589	Other Culture & Recreation	6, 15	7,600	6,172	12,100	
CONSERVATION		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4611-4612	Admin. & Purch. of Nat. Resour	15	425	350	6,200	
4619	Other Conservation	15	2,400	650	2,400	
4631-4632	REDEVELOPMNT & HOUSING					
4651-4659	ECONOMIC DEVELOPMENT					
DEBT SERVICE		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4711	Princ.- Long Term Bonds & Not	8	80,000	85,000	154,177	
4721	Interest-Long Term Bonds & No	8	9,360	14,248	4,720	
4723	Int. on Tax Anticipation Notes					

1	2	3	4	5	6	7
			Appropriations	Actual	APPROPRIATIONS	APPROPRIATIONS
PURPOSE OF APPROPRIATIONS	WARR.	Prior Year As	Expenditures	ENSUING FY	ENSUING FY	
Acct. #	(RSA 32:3,V)	ART. # Approved by DRA	Prior Year	(RECOMMENDED)	(NOT RECOMMENDED)	
		FY'04	FY'03	FY'05		
DEBT SERVICE cont.		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	
4790-4799	Other Debt Service					
CAPITAL OUTLAY		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	
4901	Land	13,14,16,21	172,960	1,058,757	1,047,560	
4902	Machinery, Vehicles & Equipmen	13,17	272,149	132,329	230,605	
4903	Buildings			0		
4909	Improvements Other Than Bldgs.					
OPERATING TRANSFERS OUT		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	
4912	To Special Revenue Fund					
4913	To Capital Projects Fund					
4914	To Enterprise Fund					
	Sewer-					
	Water-					
	Electric-					
	Airport-					
4915	To Capital Reserve Fund	18,19	189,604	120,800	195,049	
4916	To Exp.Tr.Fund-except #4917					
4917	To Health Maint. Trust Funds					
4918	To Nonexpendable Trust Funds					
4919	To Agency Funds					
SUBTOTAL 1			\$5,162,796	\$5,554,318	\$6,659,986	

If you have a line item of appropriations from more than one warrant article, please use the space below to identify the make-up of the the line total for the ensuing year.

Acct #	Art. #	Amount
4901	13	5,400
4901	13	30,000
4902	13	53,000
4902	13	5,000
4902	13	2,052
4901	13	20,000
4902	13	2,984
4901	13	20,000
4901	13	20,000
4902	13	7,000
4902	13	15,500
4902	13	88,000
4902	13	15,000
4901	14	50,000
4901	16	2,660
4902	17	42,069
4901	21	899,500
4915	18	34,049.00
4915	18	20,000.00
4915	18	10,000.00
4915	18	6,000.00
4915	19	5,000.00
4915	19	10,000.00
4915	19	5,000.00
4915	19	5,000.00
4915	19	100,000.00
4589	6	4,000.00
4589	6	8,000.00
4589	15	100.00



**\*\*SPECIAL WARRANT ARTICLES\*\***

Special warrant articles are defined in RSA 32:3,VI, as appropriations 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriation to a separate fund created pursuant to law, such as capital reserve funds or trust funds; 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

1	2	3	4	5	6	7
		Appropriations		Actual	APPROPRIATIONS	APPROPRIATIONS
PURPOSE OF APPROPRIATIONS		WARR.	Prior Year As	Expenditures	ENSUING FY	ENSUING FY
cct.	(RSA 32:3,V)	ART.#	Approved by DR	Prior Year	(RECOMMENDED)	(NOT RECOMMENDED)
		FY'04		FY'03	FY'05	
4313	Bridge Repair	20	50,000	69,813	210,000	
4901	Sidewalk Improvements		0	7,090	0	
4901	Road Construction	13	0	89,999	0	
4901	Plymouth Inn		0	0	0	
4901	Landfill Closure/Engineering		0	11,683	0	
4901	Landfill Closure		0	568,023	0	
4901	Landfill Monitoring/testing	13	7,800		5,400	
4901	Landfill Closure-Revolving Loan		55,000	0	0	
4901	Highland Street Project	22	0	340,748	899,500	
4901	Town Wide Mapping	13	30,000	30,000	30,000	
4901	Fox Park Enhancement		10,000	3,337	0	
4901	Main St(00-89TE) T-21		47,500	0	0	
4901	NH Route 25 Corridor Study		0	0	0	
4901	Plymouth Housing Study		0	5,300	0	
4901	Planning-Master Plan	13	5,000		20,000	
4901	Public Safety Building Plans		0	0	0	
4901	Amb/Fire Management Study	13	0		20,000	
4901	Library Maint. Expendable Trust		15,000	0	0	
4901	Public Safety Complex	14	0		50,000	
4901	Snowmobile Trail Grant	13	0		20,000	
4902	Copier Lease	13	2,052	2,687	2,052	
4902	Equip/Baler/Recycle		0		53,000	
4902	Lakes Region Commun Ctr.		0	7,852	0	
4902	Equip-Defibrillator/Amb	13	0		15,000	
4902	Recycling Equipment/Opportuniti	13	5,000	4,109	5,000	
4902	Highway-Front End Loader		0	22,688	0	
4902	Park&Rec New Tractor	13	0		7,000	
4902	Fire-Pick up Truck		0	0	0	
4902	Cemetery-Used Truck		0	0	0	
4902	Replace 89 Case Skid Steer		0	0	0	
4902	Ambulance-Vehicle		0	0	0	
4902	Computer Software/Police		0	0	0	
4902	PD-Generator Replacement		0	25,000	0	
4902	Fire-Replace Chief's Car		10,937	12,026	0	
4902	Public Safety Building Plans		0	0	0	
4902	Phone System -Town Hall	13	2,160	96	2,984	
4902	Partial Assessing Update		105,000	0	0	
4902	Hwy-Sno Go Blower		70,000	0	0	
4902	Hwy-Dump Truck		30,000	0	0	
4902	Rec-Front End Loader	13	0		15,500	
4902	Hwy-Sweeper	13	0		88,000	
4902	Hwy-New Sidewalk Track		0	57,871	0	
4915	To Capital Reserve Fund	18,19	189,603	120,800	195,048	
			XXXXXXXXXX	XXXXXXXXXX		XXXXXXXXXX
SUBTOTAL 2 RECOMMENDED			XXXXXXXXXX	XXXXXXXXXX	\$1,638,484	XXXXXXXXXX



**\*\*INDIVIDUAL WARRANT ARTICLES\*\***

Individual warrant articles are not necessarily the same as "special warrant articles". Individual warrant articles might be negotiated cost items for labor agreements or items of a one time nature you wish to address individually.

1	2	3	4	5	6	7
cct.	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	WARR. ART. #	Appropriations	Actual	APPROPRIATIONS	APPROPRIATIONS
			Prior Year As	Expenditures	ENSUING FY	ENSUING FY
			Approved by DRA	Prior Year	(RECOMMENDED)	(NOT RECOMMENDED)
			FY'04	FY'03	FY'05	
4130	Salaries, Fees & Expenses	8	224,417	214,678	263,785	
4140	Election, Reg., Vital Statistics	8	112,014	111,046	125,264	
4150	Financial Administration	8	128,906	113,899	140,343	
4152	Revaluation of Property	8	37,000	31,588	37,000	
4153	Contract Services	8	55,250	72,618	70,000	
4155	Personnel Administration	8	4,460	5,116	4,460	
4191	Planning & Zoning	8	71,865	65,851	83,522	
4194	General Govt. Buildings	8	34,450	32,000	33,500	
4195	Cemeteries	8	49,471	47,484	50,784	
4196	Insurance	8	70,100	71,648	98,500	
4197	Advertising & Regional Assoc.	15	10,307	10,028	10,807	
4199	Other General Government	8	1,000	2,301	1,000	
4210	Police	10	1,084,534	1,020,635	1,212,931	
4215	Ambulance	11	59,105	60,923	70,094	
4220	Fire	11	761,126	678,265	855,420	
4312	Highways & Streets	7	582,528	526,935	583,543	
4316	Street Lighting	7	55,000	50,826	47,000	
4318	Airport	6	3,532	2,640	3,800	
4324	Solid Waste/Recycling	12	322,130	288,214	340,683	
4329	Pemi Baker Solid Waste District	12	3,500	3,902	3,500	
4411	Health Enforcement Expenses	6	1,500	345	1,500	
4414	Humane Society	15	4,300	4,184	4,400	
4415	Health Agencies & Hospitals	15	17,000	17,000	18,000	
4441	Welfare: Administration	8	8,518	5,089	8,517	
4444	Intergovernmental Welfare Pmts	15	11,850	11,850	11,850	
4445	Welfare: Vendor Payments	8	30,000	29,201	30,000	
4520	Parks & Recreation	6	397,131	372,799	422,934	
4530	Library	6	236,629	214,162	263,063	
4583	Patriotic Purposes	6	675	975	975	
4589	Other Culture & Recreation	6	7,500	6,072	12,000	
4589	Friends of the Arts	15	100	100	100	
4611	Conservation Commission	15	425	100	6,200	
4619	Care of Trees	15	2,400	350	2,400	
4711	Debt Service: Principal	8	80,000	85,000	154,177	
4721	Debt Service: Interest	8	9,360	14,248	4,720	
4901	Fuel Cleanup	16	2,660	2,576	2,660	
4902	Replace '81 Mack/Fire	17	47,000	0	42,069	
4902	Fire-Replace Chiefs Car	0	10,937	12,026	0	
SUBTOTAL 3 RECOMMENDED			XXXXXXXXXX	XXXXXXXXXX	\$5,021,501	XXXXXXXXXX

1	2	3	4	5	6
Acct.#		WARR. ART.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	ESTIMATED REVENUES ENSUING YEAR
			FY'04	FY'03	FY'05
TAXES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3120	Land Use Change Taxes		15,000	18,651	15,000
3180	Resident Taxes				
3185	Timber Taxes		25,000	39,365	25,000
3186	Payment in Lieu of Taxes		37,228	37,228	37,228
3189	Other Taxes				
3190	Interest & Penalties on Delinquent Taxes		65,000	75,714	65,000
	Inventory Penalties				
	Excavation Tax (\$.02 cents per cu yd)				
	Excavation Activity Tax		0	0	0
LICENSES, PERMITS & FEES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3210	Business Licenses & Permits		5,000	5,199	5,000
3220	Motor Vehicle Permit Fees		520,000	541,497	520,000
3230	Building Permits		24,000	33,004	24,000
3290	Other Licenses, Permits & Fees		38,000	40,701	38,000
3311-3319	FROM FEDERAL GOVERNMENT			663,789	
FROM STATE			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3351	Shared Revenues		59,007	70,270	59,007
3352	Meals & Rooms Tax Distribution		183,022	0	183,022
3353	Highway Block Grant		113,983	111,426	113,983
3354	Water Pollution Grant				
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement		2	2	2
3357	Flood Control Reimbursement				
3359	Other (Including Railroad Tax)		2,660	662,800	969,953
3379	FROM OTHER GOVERNMENTS			244,945	
CHARGES FOR SERVICES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3401-3406	Income from Departments		810,000	807,257	852,000
3409	Other Charges			141,884	
MISCELLANEOUS REVENUES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3501	Sale of Municipal Property		0	68,251	0
3502	Interest on Investments		25,000	28,779	25,000
3503-3509	Other		178,371	192,755	178,371

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	ESTIMATED REVENUES ENSUING YEAR
			FY'03	FY'02	FY'04
INTERFUND OPERATING TRANSFERS IN			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3912	From Special Revenue Funds				
3913	From Capital Projects Funds				
3914	From Enterprise Funds				
	Sewer - (Offset)				
	Water - (Offset)				
	Electric - (Offset)				
	Airport - (Offset)				0
3915	From Capital Reserve Funds		0	0	196,600
3916	From Trust & Agency Funds		21,000	2,868	12,000
OTHER FINANCING SOURCES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3934	Proc. from Long Term Bonds & Notes				
	Amts VOTED From F/B ("Surplus")		0		0
	Fund Balance ("Surplus") to Reduce Taxes		0	0	0
TOTAL ESTIMATED REVENUE & CREDITS			\$2,122,273	\$3,786,386	\$3,319,166

\*\*BUDGET SUMMARY\*\*

SUBTOTAL 1 Appropriations Recommended (from page 4)	\$6,659,986
SUBTOTAL 2 Special Warrant Articles Recommended (from page 5)	included above
SUBTOTAL 3 "Individual" Warrant Articles Recommended (from page 5)	included above
TOTAL Appropriations Recommended	\$6,659,986
Less: Amount of Estimated Revenues & Credits (from above, column	\$3,319,166
Estimated Amount of Taxes to be Raised	\$3,340,820

**Annual Report**  
**of the**  
**Plymouth Village Water**  
**&**  
**Sewer District**

**Year Ending**  
**December 31, 2003**

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## PLYMOUTH VILLAGE WATER & SEWER DISTRICT OFFICERS

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### COMMISSIONERS:

Richard A. Flanders, Jr.

Term Expires 2004

Carol A. Elliott

Term Expires 2005

Judith A. D'Aleo

Term Expires 2006

### CLERK:

Carol P. Mabin

Term Expires 2006

### MODERATOR:

Leonard S. Sawyer

Term Expires 2004

### TREASURER:

James E. Horan, Jr.

Term Expires 2006

### DISTRICT ADMINISTRATOR:

Carol A. Kenneson

### WATER SUPERINTENDENT:

Gerald R. Young

### WASTEWATER SUPERINTENDENT:

Kirk A. Young

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## COMMISSIONERS' REPORT

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The Commissioners of the Plymouth Village Water & Sewer District can report significant progress in improving operations and services to District ratepayers in 2003. The District has completed several projects started in 2002 for improvements to our infrastructure and facility. One major project, the Fairgrounds Road Sewer Extension, was finished with 70% of the individual sewer connections made to date. The District Commissioners are pleased to report continued excellence in the quality of our award winning drinking water. The Plymouth water was rated superior to 4 other municipal supplies in a taste testing contest at the North Haverhill Fair on July 24-27<sup>th</sup>, with 441 folks voting! Our dedicated staff at the Plymouth Village Water & Sewer District offices and wastewater facility continue to serve the District well.

The District entered into a contract with Wright-Pierce Engineers to conduct an odor source study for the wastewater treatment facility. Concerned residents voiced their views about odors at our 2003 annual meeting and the District has acted to address these concerns. Wright-Pierce and the wastewater treatment facility employees have been studying the facility as a whole to document potential sources. A public meeting was well attended by those who have experienced offensive odors to listen to the consultants and hear what they found and discuss potential solutions. District staff has been implementing changes that have already reduced odor emissions and improved the quality of our wastewater treatment. Wright-Pierce will make recommendations for further improvements for implementation this year, depending on funding.

HydroSource Associates, Inc. has conducted test drilling for a possible new water supply source along the Baker River just off Tenney Mountain Highway. The drilling was successful and the District is now assessing the next steps to eventually providing the District with an alternate or back-up water source if the primary supply becomes restricted (such as from a petroleum spill off I-93).

This search for an alternative water supply complements our continued effort to further protect our existing wells. The District is seeking "GAA" designation from the New Hampshire Department of Environmental Services, which would establish a 4000-foot radius around the existing wells off Foster Street and restrict certain land uses such as landfills, hazardous waste storage, and other potential pollution sources. A public hearing was held on January 20<sup>th</sup>, 2004 at the Pease Public Library to discuss what the GAA status means and how the District proposes to provide protection to our water supply by limiting exposure to potential pollution sources.

The District continues to work with Agresource, Inc. to market the high quality compost produced by the wastewater treatment facility. The agreement continues to benefit the District by increasing our revenues from sale of finished compost and reducing product stockpiles. Compost is still available at no charge to District residents.

Twenty-five towns have signed annual agreements with the District to provide for septage disposal and pay an annual fee of \$100. While the wastewater treatment facility was previously limited to accepting about 5000 gallons of septage per day, new operational changes by staff have increased this to 20,000 gallons per day. This has significantly increased the total gallons received to well over 1 million gallons and

increased revenues as well, with no impact to effluent quality. The District will be seeking further improvements to septage receiving and pretreatment during 2004, with upgrade costs offset with 50% state aid grant funding.

The District experienced increased demands from new businesses as Tenney Mountain Highway growth continues. The Burger King complex was completed and on-line and the District is seeking a final agreement with Wal\*Mart. Proposed residential developments are also seeking final review and approval of their water and sewer plans.

The District is pleased to have the wastewater treatment facility fully staffed with quality employees. The continued growth of the District may prompt the addition of one employee to further serve the District's infrastructure needs.

The Commissioners and staff of the Plymouth Village Water & Sewer District are dedicated to providing you, the users, with the best possible drinking water and moderate wastewater treatment costs. We look forward to continued service and commitment to our District users.

Respectfully submitted,

Judith Anne D'Aleo  
Carol A. Elliott  
Richard A. Flanders, Jr.  
Commissioners

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## OPERATIONS REPORT

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### Water Division:

HydroSource Associates, Inc. from Ashland, New Hampshire has performed seismic refraction tests and conducted test drilling for a second source of water for the District. The location of these tests is along the Baker River.

We are continuing to improve methods of operation to become more efficient. We now use hand-held meter reading computers to gather meter information during the quarterly meter reading periods. This method has proven to be more efficient for both the meter reader and the billing department. The meters are systematically being converted to radio reads.

As part of the District's wellhead protection program, more security measures will be installed at the well site in 2004. This project will be funded by a Source Water Protection Grant from New Hampshire Department of Environmental Services.

Results from our water usage audit were again positive. The audit compares the total water pumped to all known uses. The 2003 unaccounted for percentage was 10.26%. The industry standard is less than 15%. Two leaks were detected and repaired.

### Water System Totals:

174,964,432 gallons pumped

479,354 gallons per day

I would like to take this opportunity to thank my crew: Bruce Tucker and John Crowley for a job well done.

Respectfully submitted,

Gerald Young  
Water Superintendent

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## OPERATIONS REPORT

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### Wastewater Division:

The treatment facility saw a very busy and productive year in 2003. The staff at the plant has worked hard on improving processes and identifying and curbing potential odor sources. With the assistance of Wright-Pierce, who conducted the odor study, we have been able to reduce some of the odor problems by adjusting our operations. It is my sincere hope that this has made an evident difference in the frequency and severity of the odor issues. As further changes are implemented it is our desire to keep the odor problem under control.

This year we accepted more septage than in the past. This was done in part to assist New Hampshire Department of Environmental Services in the growing problem of where to dispose of septage. This was accomplished by changing how we handle the septage and also by the addition of odor controlling chemicals, namely lime and ferric chloride. Both chemicals are a plus for compost quality and do a fine job minimizing the odors associated with septage.

The plant saw an increase in flow totals this year over the last two years. This is partly due to a wetter than normal year and also due in part to a growing community. Nevertheless, the plant actually removed a higher percentage of pollutants even though the flows increased.

My thanks go to the efforts of my crew: Rick Belanger, Arthur Prince, Lenny Ryan, and our newest member Fred Yeaton. The support of Carol Kenneson, District Administrator, and the District Commissioners: Judith D'Aleo, Carol Elliott, and Dick Flanders is greatly appreciated. Lastly, thank you, the District residents for your patience, assistance, and continued support.

Year-end data for the plant are as follows:

Total Flow	166,176,000	gallons
Average Daily Flow	458,000	gallons
Percent of Average Daily Flow to Design Capacity	65.3	percent
Pounds of TSS to the Treatment Facility	361,126	pounds
Pounds of TSS out to the Pemigewasset River	10,465	pounds
Removal of Solids Efficiency	97.1	percent
Pounds of BOD to the Treatment Facility	421,917	pounds
Pounds of BOD out to the Pemigewasset River	25,236	pounds
Removal of BOD Efficiency	94.0	percent
Total Septage Received	1,700,550	gallons
Revenue Received from Septage	\$108,523	
Biosolids Removed from Waste Stream	270	dry tons
Cubic Yards of Class A Compost Generated	2,168	cubic yards
Revenue Received from the sale of Compost	\$7,989	

Respectfully submitted,

Kirk Young  
Wastewater Superintendent



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**TREASURER'S REPORT**  
**WATER DIVISION**  
**FOR THE FISCAL YEAR ENDING DECEMBER 31, 2003**

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Beginning Balance, January 1, 2003			36,330.70
Investment			3,979.25
Petty Cash on Hand, January 1, 2003			50.00
INCOME:			
Water Rents		486,653.66	
Labor & Supplies	9,089.02		
Applications	1,400.00		
Returned Check Fees	125.00		
NHMA Dividend	162.95		
NH Road Toll	54.18		
Reimbursement	661.23		
Misc Income	590.62		
From Capital Reserve	38,000.00		
From Expendable Trust	1,447.00		
Recovery Charge/Tenney Mtn Highway	<u>1,343.00</u>	<u>52,873.00</u>	539,526.66
State Revenue Sharing			2,731.42
Interest			365.80
TOTAL INCOME			<u>582,983.83</u>
EXPENDITURES:			
Wages			
Payroll	141,804.53		
District Officers	<u>5,690.00</u>	<u>147,494.53</u>	
Administration & Office Expense			
General Office Expense	6,216.46		
Officers Expense	1,307.16		
Audit	2,550.00		
Election Expense	329.19		
Legal Fees	3,926.48		
FICA/Retirement/Unemployment	20,626.15		
Dues	472.50		
Administration Building	391.74		
Reimbursements	169.00		
Contracted	573.75		
Computer Support	3,528.72		
Printing	967.45		
Training & Memberships	1,973.59		
P/L Insurance	3,502.12		
Workers' Compensation	1,704.98		
Health/Dental Insurance	45,555.19		
Life Insurance	2,196.15		
Interest	16,559.25		
Note	15,000.00	127,549.88	

Supply/Distribution/Treatment		
Supplies & Equipment		
Pipe,Fittings, Valves	357.19	
Safety Equipment	173.83	
Service Installation Material	1,241.44	
Pump Stations	3,701.75	
General Operating Supplies	1,734.52	
Electric	38,326.35	
Garage/Shop Supplies	2,675.70	
Vehicle Fuel	2,277.50	
Corrosion Control	9,951.78	
Tools	<u>228.29</u>	<u>60,668.35</u>
Contracted Services		
Water Tests	2,226.97	
Valves & Instrumentation	1,045.48	
General Contracted Services	6,154.93	
Telemetry Alarms	2,622.30	
Uniforms	951.15	13,000.83
Construction & Repairs		
Pump Stations & Storage	559.78	
Vehicle Repairs	845.78	
Backhoe Repairs	181.50	
Meter Replacement	3,444.62	
Meter Installation Materials	878.64	
Meter Repair	169.29	
Mains	1.00	
Major Equipment	969.95	
Repair Material	303.24	
Electrical Repair	9.98	
Wellhead Protection	55.33	
Pavement Restoration	1,700.00	
Sand & Gravel	104.79	9,223.90
Capital Expense		
Water Distribution Model	500.00	
Groundwater Exploration	13,200.00	
Backhoe	50,290.00	
Water Line Construction	25,485.82	
Capital Reserve/Expendable Trust Funds	55,375.00	
Funded Debt	67,575.67	212,426.49
TOTAL EXPENDITURES		570,363.98
2002 Accounts Payable		
		5,982.26
2002 Wages and Benefits Payable		
		808.16
Bank Charges		
		15.00
Ending Balance, December 31, 2003		
		1,752.92
Investment		
		4,011.51
Petty Cash on Hand, December 31, 2003		
		50.00
<b><u>TOTAL DISBURSEMENTS</u></b>		<b><u>582,983.83</u></b>

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**TREASURER'S REPORT**  
**SEWER DIVISION**  
**FOR THE FISCAL YEAR ENDING DECEMBER 31, 2003**

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Beginning Balance, January 1, 2003			139,345.82
Investments			29,532.55
Petty Cash, January 1, 2003			50.00
INCOME:			
Sewer Rents		614,497.40	
Labor & Supplies	1,179.90		
Applications	8,500.00		
Septage Disposal	105,157.50		
Sludge Disposal	6,975.00		
Compost	565.00		
Septage Disposal Permits	1,100.00		
Municipal Septage Permit Fee	2,400.00		
From Capital Projects Fund	1,536.52		
Reimbursement/Refund	1,730.22		
Recovery Charge	18,000.00		
Agresource	7,353.90		
NHMA Dividends	162.94		
NH Road Toll	39.24		
Engineering Deposit	600.00		
Miscellaneous Income	<u>2,179.17</u>	<u>157,479.39</u>	771,976.79
State Aid Grant			1,024,700.00
Rural Development Grant			549,937.17
CD Closeout			100,000.00
Capital Reserve Closeout			2,423.64
Transfer-in from Capital Reserve			40,796.00
Loan/Principal Payment			15,000.00
Short-term Note			150,000.00
Interest			<u>47,684.93</u>
TOTAL INCOME:			<u>2,871,446.90</u>

EXPENDITURES:

Wages			
Payroll	204,242.13		
District Officers	<u>5,690.00</u>	209,932.13	
Administration & Office Expense			
General Office Expense	7,096.35		
Officers Expense	2,425.22		
Legal Fees	16,832.56		
Computer Support	3,887.45		
Election Expense	240.32		
Audit	3,688.00		

FICA/Retirement/Unemployment	28,543.77	
Printing	881.90	
Administration Building	473.77	
Contracted Services	551.25	
P/L Insurance	9,523.08	
Workers' Compensation	1,288.04	
Health/Dental Insurance	59,030.01	
Life Insurance	4,057.80	
Training & Memberships	1,469.05	
Dues	285.00	
Interest	<u>282,606.50</u>	422,880.07
Treatment Plant		
Supplies/Operating Material		
Laboratory Equipment	7,934.98	
Safety Equipment	3,331.38	
Vehicle Supplies	87.45	
General Supplies	7,623.36	
Electricity	48,441.78	
Telephone	1,602.24	
Alarm/Instrumentation	2,977.68	
Maintenance Supplies	5,466.21	
Composting Materials	7,040.00	
Gas & Oil	1,689.81	
Heating Oil	6,700.88	
Chemicals	<u>13,460.41</u>	106,356.18
Repairs		
General Facility	8,279.50	
Pumps & Machinery	7,010.55	
Purification System	439.73	
Electrical Services	437.50	
Flow Transmitter/PLC	1,970.80	
Vehicles	2,179.85	
Heavy Equipment	<u>1,987.33</u>	22,305.26
Contracted Services		
Lab Tests	3,931.00	
Uniforms	1,563.72	
General Contracted Services	11,864.50	
Chemical Spill	<u>141,304.07</u>	158,663.29
Collection System		
Supplies/Operating Material		
Pump Stations	633.72	
Electricity	16,977.15	
Alarm/Instrumentation	3,047.29	

Standby Generators	323.27	
Pipe Fittings	279.54	
Manholes & Pipe	3,195.52	
Engineering Support	9,400.77	
Chemicals	<u>400.00</u>	34,257.26

#### Repairs

Pumps	3,543.55	
Electrical Services	80.15	
Instrumentation	26.84	
Main Sewer/Manholes	346.88	
Buildings	41.64	
Equipment	<u>342.50</u>	4,381.56

#### Capital Expense

Fairgrounds Sewer Line Extension	234,289.85	
Trailer	533.88	
Dry Incubator	1,000.00	
Treatment Plant Upgrades	34,519.27	
Analytical Balance	2,459.00	
Sewer Line Replacement - Foster Street	2,650.80	
Capital Reserve/Sewer Main Relocation	12,418.00	
Capital Reserve/Vehicle & Heavy Equipment	15,000.00	
Capital Reserve/Treatment Facility Expansion	8,000.00	
ETF/Emergency Pump Repair	1,000.00	
ETF/Collection System Emergency Repair	2,000.00	
Funded Debt	<u>505,931.94</u>	<u>819,802.74</u>

TOTAL EXPENDITURES:	1,778,578.49
2002 Payables	325,157.44
2002 Wages and Benefits Payable	380.06
Bank Charges	15.00
Ending Balance December 31, 2003	737,494.64
Investment	29,771.27
Petty Cash on Hand, December 31, 2003	50.00
TOTAL DISBURSEMENTS	<u><u>2,871,446.90</u></u>



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## MONEY FUND ACCOUNTS

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### Pemigewasset National Bank

Beginning Balance, January 1, 2003	\$24,523.84
Income:	
Interest	<u>143.19</u>
Total Income	24,667.03
Disbursements:	<u>0.00</u>
Ending Balance, December 31, 2003	<u><u>\$24,667.03</u></u>

### Community Guaranty Savings Bank

Beginning Balance, January 1, 2003	\$10,118.68
Income:	
Interest	<u>86.62</u>
Total Income	10,205.30
Disbursements:	<u>0.00</u>
Ending Balance, December 31, 2003	<u><u>\$10,205.30</u></u>

### Meredith Village Savings Bank

Beginning Balance, January 1, 2003		\$69,775.21
Income:		
Deposits	\$3,271,932.45	
Interest	<u>1,927.20</u>	3,273,859.65
Disbursements:		
Transfer to General Fund	1,947,316.51	
State Street Bank	579,330.00	
USDA Rural Development	104,485.52	
Meredith Village Savings Bank	<u>375.75</u>	2,631,507.78
Ending Balance, December 31, 2003		<u><u>\$712,127.08</u></u>

**CAPITAL RESERVE/EXPENDABLE TRUST ACCOUNTS**  
**DECEMBER 31, 2003**

Purpose	Beginning Balance	Added	Income	Distribution	Ending Balance
<b>CAPITAL RESERVE:</b>					
Wastewater Division					
Vehicle and Heavy Equipment Replacement	30,374.29	15,000.00	319.25	23,500.00	22,193.54
WWTF Expansion & Upgrade	213,949.66	10,418.00	1,700.97	17,296.00	208,772.63
TV Equipment	2,417.60	0.00	6.04	2,423.64	0.00
Sewer Main Replacement	93,314.64	10,000.00	807.83	0.00	104,122.47
<b>Water Division</b>					
Vehicle and Heavy Equipment Replacement	38,340.93	18,750.00	246.29	38,000.00	19,337.22
Computer Upgrade	1,000.36	1,000.00	13.90		2,014.26
.3 MGD Water Storage Tank	35,429.00	20,000.00	393.76	0.00	55,822.76
Well Redevelopment	2,155.43		17.30	0.00	2,172.73
Water Main Construction and Reconstruction	100,807.69	5,000.00	841.30	0.00	106,648.99
Upper Pump Station Upgrade	27,394.68	5,000.00	248.16	0.00	32,642.84
Total Capital Reserves	545,184.28	85,168.00	4,594.80	81,219.64	553,727.44
<b>EXPENDABLE TRUST:</b>					
Wastewater Division					
Collection System Emergency Repair	5,666.26	2,000.00	49.23	0.00	7,715.49
Collection System Pump and Motor Emergency Repair	5,481.78	0.00	44.32	0.00	5,526.10
WWTP Emergency Pump & Machinery Repair	3,650.31	1,000.00	31.31	0.00	4,681.62
<b>Water Division</b>					
Water Distribution Emergency Repair	3,565.38		28.57	1,447.00	2,146.95
Storage Tank Inspection and Cleaning	1,625.48		13.07		1,638.55
Pump and Motor Repair	14,759.77	0.00	119.34	0.00	14,879.11
Total Expendable Trusts	34,748.98	3,000.00	285.84	1,447.00	36,587.82
Total Reserves and Trusts	579,933.26	88,168.00	4,880.64	82,666.64	590,315.26

**STATEMENT OF BONDED DEBT PLYMOUTH VILLAGE WATER & SEWER DISTRICT  
WATER DIVISION**

**Showing Annual Maturities of Outstanding Bonds and Long Term Notes**

	Route 3 North	Tenney Mtn. Broadway /Maple	Highway Extension	Cooper Street
Maturities	6.50%	5.05%	4.38%	5.25%
2004	10,000	6,568.90	6,806	4,200
2005	10,000	6,568.90	6,806	4,200
2006	10,000	6,568.90	6,806	4,200
2007		6,568.90	6,806	4,200
2008 - 2029		6,568.90	146,312	12,600
	30,000	32,845	173,536	29,400

**SEWER DIVISION**

**Showing Annual Maturities of Outstanding Bonds and Long Term Notes**

	Sewer Separation	Wastwater Treatment Plant	Broadway/Maple Sewer Line	Cooper Street Sewer Line	Fairgrounds Rd. Sewer Line
Maturities	5.0%	6.7%	6.7%	4.50%	5.05%
2004	9,637.13	190,000	260,000	14,124	11,935.50
2005	10,150.86	190,000	260,000	14,759	11,935.50
2006	10,651.82	190,000	260,000	15,424	11,935.50
2007	11,191.07	190,000	260,000	16,118	11,935.50
2008 - 2031	157,351.34	570,000	780,000	701,711	11,935.50
	198,982.22	1,330,000	1,820,000	762,136	59,677.50
					29,400

## WATER QUALITY TEST RESULTS

As of 1987, State Law requires that all Community Water Systems must notify its customers in writing, on an annual basis, of all factors of water quality for which tests have been made.

Below are those results for tests conducted on typical treated water being delivered to District customers. Date of water sampling was July 7, 2003.

Test Name	State Standard	Actual Test Result	
		Well #1	Well #2
1. Arsenic	<0.01 mg/l	<.001 mg/l	<.001 mg/l
2. Barium	2.0 mg/l	.0684 mg/l	.0181 mg/l
3. Beryllium	<0.004 mg/l	<.002 mg/l	<.002 mg/l
4. Cadmium	<0.005 mg/l	<.001 mg/l	<.001 mg/l
5. Chromium	<0.10 mg/l	<.005 mg/l	<.005 mg/l
6. Copper	<1.3 mg/l*	<.05 mg/l	<.05 mg/l
7. Iron	<0.30 mg/l*	<1.29 mg/l	2.08 mg/l
8. Lead	<0.015 mg/l	<.005 mg/l	<.005 mg/l
9. Mercury	<0.002 mg/l	<.001 mg/l	<.001 mg/l
10. Nickel	<0.10 mg/l	<.005 mg/l	<.005 mg/l
11. Selenium	<0.05 mg/l	<.005 mg/l	<.005 mg/l
12. Silver	<0.1 mg/l*	<.005 mg/l	<.005 mg/l
13. Sodium	<250.0 mg/l	120 mg/l	45.5 mg/l
14. Thallium	<.002 mg/l	<.001 mg/l	<.001 mg/l
15. Zinc	5.0 mg/l*	.026 mg/l	.0199 mg/l
16. Alkalinity	No Standard	89.2 mg/l	50.7 mg/l
17. Chloride	<250.0 mg/l	77 mg/l	110 mg/l
18. Fluoride	4.0 mg/l	<.20 mg/l	<.20 mg/l
19. Total Hardness	No Standard	57.3 mg/l	65.7 mg/l
20. pH, untreated		5.9 SU	5.9 SU
21. pH, treated	6.5 - 8.5	8	7.3 SU
22. Specific Cond.	No Standard	778 uMHO	322 uMHO
23. Sulfate	250 mg/l	13 mg/l	14 mg/l
24. Turbidity	<1.0 NTU	<1.0 NTU	<1.0 NTU
25. Cyanide	<0.20 mg/l	<.05 mg/l	<.05 mg/l
26. Manganese	0.05 mg/l*	.3713 mg/l	.1569 mg/l
27. Antimony	<.006 mg/l	<.003 mg/l	<.002 mg/l
28. Calcium Hardness	No Standard	36 mg/l	50.4 mg/l
29. Nitrate	<10.0 mg/l	.65 mg/l	.25 mg/l
30. Nitrite	<1.0 mg/l	<.05 mg/l	<.05 mg/l
31. SOC's (synthetic organic chem)	Varies	ND	ND

32. VOC's (volatile organic chem)	Varies	ND	ND
33. Radon Gas	3000 EPA Proposed	2100 pci/l	2200 pci/l
34. Odor Threshold	3.0 TON	ND	ND
35. Corrosivity	No Standard	-0.18	-1.5

Test Result Notes:

ND = None Detected

\* = Secondary Standard

< = less than

General Note: District personnel test for Total Coliform Bacteria each month at six selected sites. Results are acceptable except when noted. The low pH of the raw well water is being raised to a range of 7.0 to 8.0 pH units by the use of sodium hydroxide solution to lessen corrosion.





## PLODZIK & SANDERSON

*Professional Association/Accountants & Auditors*

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224-1380

### INDEPENDENT AUDITOR'S REPORT

To the Members of the Board of Commissioners  
Plymouth Village Water and Sewer District  
Plymouth, New Hampshire

We have audited the accompanying general purpose financial statements of the Plymouth Village Water and Sewer District as of and for the year ended December 31, 2003 as listed in the table of contents. These general purpose financial statements are the responsibility of the District's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The general purpose financial statements referred to above do not include the general fixed assets account group which should be included in order to conform with accounting principles generally accepted in the United States of America. As is the case with many municipal entities in the State of New Hampshire, the Plymouth Village Water and Sewer District has not maintained historical cost records of its fixed assets. The amount that should be recorded in the general fixed assets account group is not known.

In our opinion, except for the effect on the financial statements of the omission described in the preceding paragraph, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Plymouth Village Water and Sewer District as of December 31, 2003, and the results of its operations for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated January 9, 2004 on our consideration of the Plymouth Village Water and Sewer District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements of the Plymouth Village Water and Sewer District taken as a whole. The combining and individual fund financial statements listed as schedules in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Plymouth Village Water and Sewer District. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

January 9, 2004

*Plodzik & Sanderson*  
*Professional Association*

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**Annual District Meeting  
Plymouth Village Water & Sewer District  
March 11 and 13, 2003  
MINUTES**

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A legal meeting of the Plymouth Village Water & Sewer District, Plymouth, NH was held at the Plymouth Elementary School gymnasium on Tuesday, March 11, 2003. Moderator, Leonard Sawyer opened the meeting at 8:00 o'clock in the forenoon and read Article 1 of the warrant which was to be voted upon by printed ballot during the hours of 8:00am through 7:00pm.

It was voted to dispense with the reading of Articles 2 through 13 until 7:00 o'clock in the evening of March 13, 2003, at which time the second session of the Annual Meeting would be held at the Pease Public Library.

The polls were closed to voting at 7:00pm and the counting of the ballots commenced. After the counting of the ballots was completed, Mr. Sawyer announced the results as follows.

Total Votes Cast – 403

**ARTICLE 1: DISTRICT OFFICERS**

Commissioner for Three Years	Judith A. D'Aleo	346
Treasurer for Three Years	James E. Horan, Jr.	360
Moderator for One Year	Leonard S. Sawyer	374
District Clerk for Three Years	Carol P. Mabin	365

**DELIBERATIVE SESSION**

The second session of a legal meeting of the inhabitants of the Plymouth Village Water & Sewer District was held at Pease Public Library on Thursday, March 13, 2003 at 7:00 o'clock in the evening. Moderator, Leonard Sawyer opened the meeting with the Pledge of Allegiance. It was voted to dispense with the reading of the full Warrant and to take each Article in order.

**ARTICLE 2: PURCHASE OF A BACKHOE, WATER DIVISION – PASSED**

To see if the District will vote to authorize the purchase of a backhoe for the water division in the amount of \$50,290 by raising and appropriating \$12,290 with the balance of \$38,000 to be withdrawn from the Vehicle and Heavy Equipment Replacement Capital Reserve Fund. The commissioners recommend this appropriation. (Majority vote required)

Voted by affirmative voice vote to raise and appropriate \$12,290 and withdraw \$38,000 from the Vehicle and Heavy Equipment Capital Reserve fund for the above stated purpose.

**ARTICLE 3: LEASE OF A FRONT-END LOADER, WASTEWATER DIVISION – PASSED**

To see if the District will vote to authorize the commissioners to enter into a five year lease agreement for the purpose of leasing a front-end loader for the wastewater

division, and to raise and appropriate the sum of \$14,311 for the first year's payment for that purpose. This lease agreement has an escape clause. The commissioners recommend this appropriation. (Majority vote required)

Voted by affirmative voice vote to raise and appropriate the sum of \$14,311 for the above stated purpose.

#### ARTICLE 4: DISCONTINUE THE TV EQUIPMENT CAPITAL RESERVE FUND – PASSED

To see if the District will vote to discontinue the TV Equipment Capital Reserve Fund created in 1997. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the sewer fund. The commissioners recommend this appropriation. (Majority vote required)

Voted by affirmative voice vote to discontinue the TV Equipment Capital Reserve Fund and transfer these funds, with interest, to the sewer fund.

#### ARTICLE 5: ADDITION TO WASTEWATER TREATMENT FACILITY EXPANSION AND UPGRADE CAPITAL RESERVE FUND – PASSED

To see if the District will vote to raise and appropriate the sum of \$2,418 to be added to the previously established Wastewater Treatment Facility Expansion and Upgrade Capital Reserve Fund; and vote to appoint the commissioners as agents to expend. The commissioners recommend this appropriation. (Majority vote required)

Note: This amount comes from the discontinued TV Equipment Capital Reserve Fund.

Voted by affirmative voice vote to raise and appropriate the sum of \$2,418 for the above stated purpose and to appoint the commissioners as agents to expend.

#### ARTICLE 6: CHANGE WELL 2 REDEVELOPMENT CAPITAL RESERVE FUND – PASSED

To see if the District will vote to change the Well 2 Redevelopment Capital Reserve Fund to the Well Redevelopment Capital Reserve Fund and raise and appropriate the sum of \$2,000 to be added to this account; and vote to appoint the commissioners as agents to expend. The commissioners recommend this appropriation. (2/3 ballot vote)

Voted by ballot vote to change the Well 2 Redevelopment Capital Reserve Fund to the Well Redevelopment Capital Reserve Fund and to raise and appropriate the sum of \$2,000 to be added to this account; and to appoint the commissioners as agents to expend.

TOTAL VOTES CAST – 14

Yes-14, No-0

#### ARTICLE 7: ADDITION TO CAPITAL RESERVE FUND, WATER DIVISION – PASSED

To see if the District will vote to add to existing Capital Reserve Funds under the provisions of RSA 35:1 for the following purposes and raise and appropriate the respective sums totaling \$49,750; and to authorize the transfer of \$49,750 from the December 31, 2002 water fund balance to be placed in said funds; and to vote to appoint the commissioners as agents to expend.

Computer Upgrade	\$ 1,000
Vehicle and Heavy Equipment Replacement	\$18,750
.3 MGD Water Storage Tank	\$20,000
Upper Pump Station Upgrade	\$ 5,000
Water Main Construction and Reconstruction	\$ 5,000

The commissioners recommend this appropriation. (Majority vote required)

Voted by affirmative voice vote to raise and appropriate the sum of \$49,750 and to transfer this sum from the December 31, 2002 water fund balance for the above stated purpose; and to appoint the commissioners as agents to expend.

#### ARTICLE 8: ADDITION TO EXPENDABLE TRUST FUNDS – PASSED

To see if the District will vote to add to existing Expendable Trust Funds under the provisions of RSA 31:19-a for the following purposes and raise and appropriate the respective sums totaling \$3,625 to be placed in said funds; and vote the commissioners as agents to expend.

Water Distribution Emergency Repair	\$ 2,000
Storage Tank Inspection/Cleaning	\$ 1,625

The commissioners recommend this appropriation. (Majority vote required)

Voted by affirmative voice vote to raise and appropriate the sum of \$3,625 for the above stated purpose; and to appoint the commissioners as agents to expend.

#### ARTICLE 9: ADDITION TO CAPITAL RESERVE FUNDS, WASTEWATER DIVISION – PASSED

To see if the District will vote to add to existing Capital reserve Funds under the provisions of RSA 35:1 for the following purposes and raise and appropriate the respective sums totaling \$33,000; and to authorize the transfer of \$33,000 from the December 31, 2002 sewer fund balance to be placed in said funds; and vote to appoint the commissioners as agents to expend.

Vehicle and Heavy Equipment Replacement	\$15,000
Sewer Main Replacement	\$10,000
WWTF Expansion and Upgrade	\$ 8,000

The commissioners recommend this appropriation. (Majority vote required)

Voted by affirmative voice vote to raise and appropriate the sum of \$33,000 and to transfer this sum from the December 31, 2002 sewer fund balance for the above stated purpose; and to appoint the commissioners as agents to expend.

#### ARTICLE 10: ADDITION TO EXPENDABLE TRUST FUNDS – PASSED

To see if the District will vote to add to existing Expendable Trust Funds under the provisions of RSA 31:19-a for the following purposes and raise and appropriate the respective sums totaling \$3,000 to be placed in said funds; and vote to appoint the commissioners as agents to expend.

Collection System Emergency Repair	\$ 2,000
WWTP Emergency Pump and Machinery Repair	\$ 1,000

The commissioners recommend this appropriation. (Majority vote required)

Voted by affirmative voice vote to raise and appropriate the sum of \$3,000 for the above stated purpose; and to appoint the commissioners as agents to expend.



ARTICLE 11: AUTHORIZATION TO CONVEY DISTRICT PROPERTY –  
PASSED

To see if the District will authorize the Commissioners to convey property of the District, real or personal, by deed, lease, bill of sale, or otherwise upon terms and conditions as they deem appropriate. (Majority vote required)

Voted by affirmative voice vote to so authorize.

ARTICLE 12: OPERATING EXPENSES – PASSED

To see if the District will vote to raise and appropriate the sum of \$1,983,932 for the operating budgets of the water and sewer divisions for the year 2003. Said sum does not include warrant articles addressed. The commissioners recommend this appropriation. Majority vote required)

Voted by affirmative voice vote to raise and appropriate the sum of \$1,983,932 for the operating expenses for the water and wastewater divisions for the year 2003.

ARTICLE 13: TRANSACTION OF OTHER BUSINESS

To transact any other business that may legally come before said meeting.

Discussion followed concerning extending the water line to the three remaining houses on Merrill Street Extension. It was reported that the town intended to repave that section in 2004. It was the sense of the meeting that the commissioners would look into the matter.

As there was no other business, the meeting was adjourned at 8:02pm.

Respectfully submitted,

Carol P. Mabin  
District Clerk



## NOTES

# NOTES

**Plymouth Village  
Water & Sewer  
District**

**Warrant & Budget**

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**THE STATE OF NEW HAMPSHIRE**  
**WARRANT FOR THE 2004 ANNUAL MEETING OF THE**  
**PLYMOUTH VILLAGE WATER & SEWER DISTRICT**

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To the inhabitants of the Plymouth Village Water & Sewer District qualified to vote in District affairs:

You are notified to meet at the Plymouth Elementary School, on Tuesday, the 9<sup>th</sup> day of March, next, polls to be open for voting on Article 1 at 8:00 o'clock in the forenoon and to close not earlier than 7:00 o'clock in the evening, and you are hereby notified to meet at the Pease Public Library on Thursday, the 11<sup>th</sup> day of March, next, at 7:00 o'clock in the evening to act upon the remaining articles of this Warrant.

Article 1: To elect all District Officers who will appear on the official District Ballot.

**Deliberative Session**

Article 2: To see if the District will vote to raise and appropriate the sum of One Hundred Fifty Thousand Dollars (\$150,000.00) for the purpose of payment of the debt incurred due to the May 6, 2003 chemical incident that occurred at the wastewater treatment facility; to be raised by borrowing on the credit of the District through the issuance of notes and bonds of the District in compliance with New Hampshire Municipal Finance Act RSA 33:8, and to authorize the Commissioners to apply for, accept, and expend on behalf of the District such as State and Federal aid as may be available for such purposes. The Commissioners recommend this appropriation. (Two-thirds ballot vote required. Polls to be open for one hour.)

Article 3: To see if the District will vote to raise and appropriate the sum of Ninety Eight Thousand Dollars (\$98,000.00) to purchase and install a Septage Receiving Classifier at the Wastewater Treatment Plant; and to authorize the Commissioners to apply for, accept, and expend on behalf of the District such as State and Federal aid as may be available for such purposes. Pursuant to RSA 32:7 VI, this will be a non-lapsing, nontransferable appropriation and not lapse until the project/purchase is complete or in three years, whichever is less. The commissioners recommend this appropriation. (Majority vote required)

Article 4: To see if the District will vote to add to existing Capital Reserve Funds under the provisions of RSA 35:1 for the following purposes and raise and appropriate the respective sums totaling \$13,000; and to authorize the transfer of \$13,000.00 from the December 31, 2003 fund balance to be placed in said funds; and vote to appoint the commissioners agents to expend.

Computer Upgrade	\$ 1,000
Vehicle and Heavy Equipment Replacement	\$10,000
Well Redevelopment	\$ 2,000

The commissioners recommend this appropriation. (Majority vote required)

Article 5: To see if the District will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of Land Acquisition and to raise and

appropriate the sum of Fifty Nine Thousand Dollars (\$59,000.00) to be placed in this fund. The commissioners recommend this appropriation. (Majority vote required)

Article 6: To see if the District will vote to raise and appropriate the sum of Forty Thousand Dollars (\$40,000.00) to be added to the existing Water Main Construction and Reconstruction Capital Reserve Fund under the provisions of RSA 35:1; and vote to appoint the commissioners as agents to expend. The commissioners recommend this appropriation. (Majority vote is required)

Article 7: To see if the District will vote to raise and appropriate the sum of Thirty Thousand Dollars (\$30,000.00) to be added to the existing Upper Pump Station Upgrade Capital Reserve Fund under the provisions of RSA 35:1; and vote to appoint the commissioners as agents to expend. The commissioners recommend this appropriation. (Majority vote required)

Article 8: To see if the District will vote to add to existing Expendable Trust Funds under the provisions of RSA 31:19-a for the following purposes and raise and appropriate the respective sums totaling \$3,625 to be placed in said funds; and vote to appoint the commissioners as agents to expend.

Water Distribution Emergency Repair	\$ 2,000
Storage Tank Inspection/Cleaning	\$ 1,625

The commissioners recommend this appropriation. (Majority vote required)

Article 9: To see if the District will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000.00) to be added to the existing Sewer Main Replacement Capital Reserve Fund under the provisions of RSA 35:1; and to authorize the transfer of \$20,000 from the December 31, 2003 sewer fund balance to be placed in said funds; and vote to appoint the commissioners as agents to expend. The commissioners recommend this appropriation. (Majority vote required)

Article 10: To see if the District will vote to raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000.00) to be added to the Vehicle and Heavy Equipment Replacement Capital Reserve Fund under the provisions of RSA 35:1; and to appoint the commissioners as agents to expend. The commissioners recommend this appropriation. (Majority vote required)

Article 11: To see if the District will vote to raise and appropriate the sum of Seventy Five Thousand Dollars (\$75,000.00) to be added to the existing Wastewater Treatment Facility Expansion and Upgrade Capital Reserve Fund under the provisions of RSA 35:1; and to appoint the commissioners as agents to expend. (Majority vote required)

Article 12: To see if the District will vote to raise and appropriate the sum of Two Thousand Dollars (\$2,000) to be added to the existing Collection System Emergency Repair Expendable Trust Fund under the provisions of RSA 31:19-a; and vote to appoint the commissioners as agents to expend. The commissioners recommend this appropriation. (Majority vote required)



Article 13: To see if the District will authorize the Commissioners to convey property of the District, real or personal, by deed, lease, bill of sale, or otherwise upon terms and conditions as they deem appropriate. (Majority vote required)

Article 14: To see if the District will vote to raise and appropriate the sum of Two Million Seventy Thousand One Hundred Three Dollars (\$2,070,103.00) for the operating budgets of the water and sewer divisions for the year 2004. Said sum does not include warrant articles addressed. The commissioners recommend this appropriation. (Majority vote is required)

Article 15: To transact any other business that may legally come before said meeting.

Given under our hands this 10<sup>th</sup> day of February 2004.

Judith A. D'Aleo

Carol A. Elliott

Richard A. Flanders Jr.

Commissioners, Plymouth Village Water & Sewer District



PLEASE PROVIDE FURTHER DETAIL:

\* Amount of line 5252 which is for Health Maintenance Trust \$ (see RSA 198:20-c,V)  
 Help! We ask your assistance in the following: If you have a line item of appropriations from more than one warrant article, use the space below to identify the make-up of the line total for the ensuing year.

Acct. #	Warr. Art. #	Amount	Acct. #	Warr. Art. #	Amount

**\*\*\* SPECIAL WARRANT ARTICLES\*\***

Special warrant articles are defined in RSA 32:3, VI, as appropriations 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriations to a separate fund created pursuant to law, such as capital reserve funds or trust funds; 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

1	2	3	4	5	6	7
Acct. No.	Purpose of Appropriations (RSA 32:3, V)	Warr Art. #	Expenditures for Year 7/1/2002 to 6/30/2003	Appropriations Prior Year as Approved by DRA	Appropriations Ensuing Fiscal Year (Recommended)	Appropriations Ensuing Fiscal Year (Not Recommended)
SUBTOTAL 2 RECOMMENDED			XXXXXXXXXX	XXXXXXXXXX	0.00	XXXXXXXXXX

**\*\*\* INDIVIDUAL WARRANT ARTICLES\*\***

"Individual" warrant articles are not necessarily the same as "special warrant articles". Examples of individual warrant articles might be negotiated cost items for labor agreements or items of a one time nature you wish to address individually.

1	2	3	4	5	6	7
Acct. No.	Purpose of Appropriations (RSA 31:4)	Warr Art. #	Expenditures for Year 7/1/2002 to 6/30/2003	Appropriations Prior Year as Approved by DRA	Appropriations Ensuing Fiscal Year (Recommended)	Appropriations Ensuing Fiscal Year (Not Recommended)
	Contingency Fund	2			5,000.00	
	Roof Replacement	3			209,075.00	
SUBTOTAL 3 RECOMMENDED			XXXXXXXXXX	XXXXXXXXXX	214,075.00	XXXXXXXXXX

1	2	3	4	5	6	7
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (RECOMMENDED)	Appropriations Ensuing FY (NOT RECOMMENDED)
DEBT SERVICE			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4711	Princ.- Long Term Bonds & Notes		576,949	576,956	536,969	
4721	Interest-Long Term Bonds & Notes		301,823	296,407	229,700	
4723	Int. on Tax Anticipation Notes					
4790-4799	Other Debt Service					
CAPITAL OUTLAY			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4901	Land & Improvements					
4902	Machinery, Vehicles & Equipment		68,600	65,486	27,608	
4903	Buildings				19,456	
4909	Improvements Other Than Bldgs		60,000	28,137	76,000	
OPERATING TRANSFERS OUT			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4912	To Special Revenue Fund					
4913	To Capital Projects Fund					
4914	To Proprietary Fund					
4915	To Capital Reserve Fund					
4916	To Trust and Agency Funds					
SUBTOTAL 1			1,983,932	1,822,866	2,070,103	

If you have a line item of appropriations from more than one warrant article, please use the space below to identify the make-up of the line total for the ensuing year.

Acct. #	Warr. Art. #	Amount	Acct. #	Warr. Art. #	Amount

## \*\*SPECIAL WARRANT ARTICLES\*\*

Special warrant articles are defined in RSA 32:3, VI, as appropriations: 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriation to a separate fund created pursuant to law, such as capital reserve funds or trust funds; 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

1	2	3	4	5	6	7
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (RECOMMENDED)	Appropriations Ensuing FY (NOT RECOMMENDED)
4711	Long Term Note	2			150,000	
4902	Septage Receiving Class.	3			98,000	
	Computer Upgrade	4	1,000	1,000	1,000	
4915	Vehicle/Heavy Equipment	4	18,750	18,750	10,000	
	Well Redevelopment	4	2,000	2,000	2,000	
4915	Land Acquisition	5			59,000	
	Water Main Replacement	6	5,000	5,000	40,000	
4915	Upper Station Upgrade	7	5,000	5,000	30,000	
	Water Emergency Repair	8	2,000	2,000	2,000	
4916	Storage Tank Inspection	8	1,625	1,625	1,625	
	Sewer Main Replacement	9	10,000	10,000	20,000	
4915	Vehicle/Heavy Equipment	10	15,000	15,000	15,000	
	WWTF Expansion & Upgrade	11	10,418	10,418	75,000	
4916	Collection Sys Repair	12	2,000	2,000	2,000	
	SUBTOTAL 2 RECOMMENDED		XXXXXXX	XXXXXXX	505,625	XXXXXXX

**\*\*INDIVIDUAL WARRANT ARTICLES\*\***

"individual" warrant articles are not necessarily the same as "special warrant articles". Examples of individual warrant articles might be negotiated cost items for labor agreements, leases, or items of a one time nature.

1	2	3	4	5	6	7
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	WARR. ART.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (RECOMMENDED)	Appropriations Ensuing FY (NOT RECOMMENDED)
SUBTOTAL 3 RECOMMENDED			XXXXXXXXXX	XXXXXXXXXX		XXXXXXXXXX



1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	ESTIMATED REVENUES ENSUING FISCAL YEAR
	TAXES		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3190	Interest & Penalties on Delinquent Taxes				
3311-3319	FROM FEDERAL GOVERNMENT				
	FROM STATE		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3351	Shared Revenues		2,731	2,731	2,731
3354	Water Pollution Grant		523,391	528,072	551,171
3359	Source Water Protection Other (Including Railroad Tax)				6,000
3379	FROM OTHER GOVERNMENTS				
	CHARGES FOR SERVICES		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3401	Income from Departments		1,132,221	1,141,665	1,425,575
3409	Other Charges		47,800	118,144	136,600
	MISCELLANEOUS REVENUES		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3501	Sale of Village District Property		200	0	200
3502	Interest on Investments		27,000	12,605	10,500
3503-3509	Other		47,894	106,974	60,130
	INTERFUND OPERATING TRANSFERS IN		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3912	From Special Revenue Funds				
3913	From Capital Projects Funds		115,821	115,821	115,821
3914	From Proprietary Funds				
3915	From Capital Reserve Funds		162,518	81,220	84,000
3916	From Trust & Agency Funds				
	OTHER FINANCING SOURCES		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3934	Proc. from Long Term Bonds & Notes				150,000
	Amts VOTED From F/B ("Surplus")		82,750	82,750	33,000
	Fund Balance ("Surplus") to Reduce Taxes				
TOTAL ESTIMATED REVENUE & CREDITS			2,142,326	2,189,982	2,575,728

**\*\*BUDGET SUMMARY\*\***

	PRIOR YEAR	COMMISSIONERS
SUBTOTAL 1 Appropriations Recommended (from page 3)	1,983,932	2,070,103
SUBTOTAL 2 Special Warrant Articles Recommended (from page 4)	144,083	505,625
SUBTOTAL 3 "Individual" Warrant Articles Recommended (from page 4)	14,311	
TOTAL Appropriations Recommended	2,142,326	2,575,728
Less: Amount of Estimated Revenues & Credits (from above)	2,142,326	2,575,728
Estimated Amount of Taxes to be Raised	-0-	-0-

**INSTRUCTIONS FOR FORM MS-36  
BUDGET FORM FOR VILLAGE DISTRICTS**

This form is intended for those governmental units which have adopted the title "Village District" in accordance with RSA 52 and also for "Precincts" which have adopted the provisions of RSA 52. Prepare the budget on a "gross" basis showing all revenues and appropriations. At least one public hearing must be held on this budget.

<b>Pages 2 - 3 Appropriations</b>	Column #3 called "Warr. Art. #" is for listing the warrant article number of the appropriation for the coming year. Complete column #4 entitled "Appropriations Prior Year as Approved by DRA". In column #5 enter the prior year's actual expenditures. In column #6 enter the commissioners' recommended budget for the coming year and use column 7 for those appropriations not recommended.
<b>RSA 32 requires all appropriations be posted.</b>	RSA 32:5 requires all appropriations be listed on the posted form in the appropriate recommended or not recommended area. This means the operating budget and all special and individual warrant articles must be posted.
<b>Page 4 Special Warrant Articles</b>	Special warrant articles are defined in RSA 32:3, VI, as: 1) petitioned warrant articles; 2) an article whose appropriation is raised by bonds or notes; 3) an article which calls for an appropriation to a separate fund created pursuant to law, such as capital reserve funds or trust funds; and 4) any article designated on the warrant as a nonlapsing or nontransferable article.
<b>Page 4 Individual Warrant Articles</b>	"Individual" warrant articles are not necessarily the same as "special warrant articles". Examples of individual warrant articles could be ratification of negotiated cost items for labor agreements, leases, or items of a one time nature.
<b>Page 5 Revenues</b>	Insert last year's estimated and actual revenue in columns 4 and 5. Enter this year's estimate of revenue in the "Estimated Revenue" column #6. The "Warr. Art. #", column #3 is for the related warrant article, if any. Be sure to complete the "Budget Summary" section.
<b>Posting &amp; Report Distribution</b>	A hearing must be held on the budget and a signed copy of this budget must be posted with the warrant. Within 20 days after the meeting, send a signed copy to the Commissioner of Revenue Administration at the address below.

This form can be downloaded from our website: [www.state.nh.us/revenue](http://www.state.nh.us/revenue)

NH DEPARTMENT OF REVENUE ADMINISTRATION  
COMMUNITY SERVICES DIVISION  
MUNICIPAL FINANCE BUREAU  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)271-3397

## NOTES

## NOTES

# **Plymouth School District Annual Report**



# PLYMOUTH SCHOOL TABLE OF CONTENTS

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# **OFFICERS OF THE PLYMOUTH SCHOOL DISTRICT**

<b>School Board</b>	<b>Term Expires</b>
Mike Bullek	2004
Susan Morrison	2005
Patrice Scott	2005
Wilma Hyde	2006
Jaye Olmstead	2006

## **CLERK**

Kathleen Latuch

## **TREASURER**

Jane Clay

## **MODERATOR**

Quentin Blaine

## **AUDITOR**

Grzelak and Associates

## **SUPERINTENDENT**

John W. True, Jr.

## **ASSISTANT SUPERINTENDENT**

Mark Halloran

## **ASSISTANT SUPERINTENDENT**

Ethel Gaides

## PLYMOUTH SCHOOL DISTRICT CAPITAL NEEDS ASSESSMENT

*The Plymouth School Board continues to plan for the short and long term needs of the building and the school grounds.*

*Long-term capital improvements which should be addressed in the Town's Capital Improvement Plan are:*

- \*Roof replacement, estimated at \$450,000.00;*
- \*Replacement of the 10,000 gallon underground storage tank and the upgrading of the monitoring equipment, estimated at \$100,000.00;*
- \*The purchase of an electrical generator, so as to equip the building for potential use as a civil defense site, estimated at \$60,000.00;*
- \*The reconditioning and paving of the parking lot's, in the future.*

*The roof and oil tank should be in a position to be replaced approximately during FY 2009.*

*The Board continues to plan for short-term upgrades and the replacement of furnishings and equipment through the annual budget process. In this year's budget, you will find \$55,000.00 in appropriations to address a prioritized list of needs. The impact upon the tax rate will be offset by the withdrawal of \$30,000.00 from a Capital Reserve Fund for building maintenance.*

*The building administration will put together its prioritized needs for Board review in the spring. These items will include work within the building and on the playground.*

*The public should know that the Board authorized a playground improvement/update committee. The committee has met throughout the fall and winter and has just recently completed a needs survey. The committee will evaluate this data, and present to the Board, a plan to further improve and renovate our playground.*

*The members of the Plymouth School Board want to thank the community for its support and commitment to our school, its children, faculty and staff.*

*Sincerely,*



*Chair, Barbara Boyle*

*Wilma Hyde*

*Mike Bullek*

*Patrice Scott*

*Sue Morrison*

## STATE OF NEW HAMPSHIRE

To the inhabitants of the School District in the Town of Plymouth qualified to vote in District Affairs:

You are hereby notified to meet at the Plymouth Elementary School in said District on the ninth day of March, 2004 at 8:00 in the morning to act upon the following subjects:

1. To choose a Moderator for the coming year.
2. To choose a Clerk for the coming year.
3. To choose a Treasurer for the coming year.
4. To choose a member of the School Board for the ensuing three years.

Polls will not close before 7:00 p.m.

Given under our hands at said Plymouth the 15th day of February, 2004.

Jaye Olmstead  
Wilma A. Hyde  
Susan A. Morrison  
Patrice M. Scott  
Michael D. Bullek

A true copy of warrant attest:

Jaye Olmstead  
Wilma A. Hyde  
Susan A. Morrison  
Patrice M. Scott  
Michael D. Bullek

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## SUPERINTENDENT'S REPORT

### 2003-2004

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It is with pleasure that I write this report regarding some of SAU #48's efforts during the past year. First I would like to welcome Ethel Gaides as the new assistant superintendent for curriculum, instruction and assessment. Ethel has been working extremely hard with all of our schools holding curriculum workshops. All schools have been involved and are working collaboratively to update and modify curriculum so that it is consistent with the state frameworks and grade level equivalents. Hopefully this will result in strong test scores on the New Hampshire Educational Improvement and Assessment Program. This will go a long ways in meeting the challenges of "No Child Left Behind."

This SAU effort to ensure that all eighth grade students, regardless of school, enter the ninth grade with the same background has become crucial to our success at meeting national and state requirements.

I would also like to welcome Sue Amburg as our grants writer/administrator. Sue has been successful in obtaining grants for a number of our schools. One highlight is the Thornton Central School which was awarded a grant that gave all 7<sup>th</sup> graders lap-top computers to use at school. Governor Benson presented the computers to the students in January. Additionally, she is pursuing corporation, foundation, and private grants as well as federal/state grants. As more money is directed to schools through grants, the ability to understand and write grants is vital.

We are pleased to have Dick Petrin with us as our accountant. This position does much to ensure the integrity and accuracy of the budgeting and accounting systems for all of our districts.

A major goal of the districts in SAU #48 (Campton, Ellsworth, Holderness, Plymouth, Rumney, Thornton Waterville Valley, Wentworth and Pemi-Baker Regional which include the towns of Ashland, Campton, Holderness, Plymouth, Rumney, Thornton and Wentworth) has been to improve the transition and success of our 9<sup>th</sup> grade students from their respective elementary/middle schools to our high school. Our principals and teachers are working hard to coordinate and implement consistent expectations in grading, homework, school attendance, discipline, and curriculum. Additionally, Freshmen at the high school will have teachers assigned to groups of students to improve communication with students and parents and to assist in developing connections between students and teachers.

Technology continues to be a rapidly changing, but necessary skill and knowledge base for our students. All of our schools have technology plans and are striving for continuous improvement.

Much appreciation is expressed to our parents, community, and board members. Each of you have provided constructive feedback and visible support which makes SAU #48 such a rewarding place to work, but more importantly a great place for students to live and learn.



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**PLYMOUTH ELEMENTARY SCHOOL  
NURSE'S REPORT**

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The following is the 2003 report of the health services at Plymouth Elementary School.

Over the past year, approximately 514 students were provided access to health services through the nurse's office at the Plymouth Elementary School. There were on average 40-50 visits per day. Assessing the health concerns of all the students' remains the chief goal of the program, with particular attention paid to those children with identifiable physical and learning disabilities. This includes working closely with parents, teachers, guidance, and the Special Ed Department.

During the school year, we sponsored six clinics. Plymouth Pediatrics did approximately 125 sports clearance exams for the 5<sup>th</sup>, 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> grades. In May, Pemi Baker Nursing Association administered 36 measles, mumps and rubella boosters to incoming seventh graders, and in November Speare Memorial Hospital offered a Flu clinic to all staff members. Sixty-two people took advantage of the program and were vaccinated.

Speare Memorial Hospital also sponsored a Dental Health program. We had 510 students who were screened; 132 signed up for cleaning and fluoride; 105 referrals were made to a dentist; and 9 qualified for restorative treatment. This is an ongoing program and we continue to encourage students to participate.

As in prior years, ski and bicycle helmets were offered at a reduced cost to students. Barbara Boyle R.N., Nursing Coordinator of Emergency Services, at Speare Memorial Hospital, offers this program in conjunction with the Injury Prevention Program and Bell Sports. It has become a very popular program with many students taking advantage of the reduced rates for helmets.

During the holidays we were able to provide toys, clothing and other necessities to fifteen local families. This was made possible through the generosity of The Church of the Holy Spirit and our own Student Council. They made Christmas brighter for many children by providing gifts and gift certificates to Second Comings.

SAU #48 School nurses continue to meet monthly to share information, to monitor and update policies and programs as needed.

If you have any questions regarding your child's health please contact me at any time.

Respectfully submitted,

Diane Hommel, R.N.

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## PRINCIPAL'S REPORT

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TO THE CITIZENS OF THE PLYMOUTH SCHOOL DISTRICT.

Plymouth Elementary School opened its doors in September with an enrollment almost identical to that of the last few years, approximately 500 students.

A major project identified and supported by the School Board has been the renovation and upgrading of the school playground. A playground committee was established to assist with a new vision and plan. They also have accepted the enduring task of fund raising.

Special recognition should continue to be given to the Plymouth Elementary School Student Council. They continue to be highly involved in a project with the Town of Plymouth recycling paper and other materials. Annually, the Student Council raises and disperses several thousands of dollars for those less fortunate in the town of Plymouth.

This fall the school community was shocked and saddened with the sudden loss of Dr. Irv Buchman, our school psychologist. His dedication and devotion to the children of this school and the entire community will never be forgotten. A special fund, The Irv Buchman Memorial Children's Fund, has been established to provide special assistance and classes in the school.

My thanks go to the volunteers and parents involved in making PES such a wonderful place, and to the voters of the Plymouth School District who continue to support quality education for their children.

Respectfully submitted,

Peter F. Hutchins,  
Principal

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**PLYMOUTH SCHOOL DISTRICT  
MODERATOR'S RULES OF PROCEDURE**

---

Unless changed by the voters at a Meeting, the Plymouth School District Moderator intends to use the following Rules of Procedure to conduct Meetings:

1. The Moderator will not follow Robert's Rules of Order. The Moderator will use the following general rules of procedure. These rules are intended to permit a fair discussion of the issues before the Meeting, keep the Meeting moving, and provide for basic rules to govern procedural issues.
2. By majority vote the voters can overrule any decision that the Moderator makes and any rule that the Moderator establishes. A voter can raise any such request by Point of Order.
3. Unless announced otherwise at the Meeting, the Moderator will take up Articles one at a time and in the order that the Articles appear on the Warrant.
4. The Meeting will consider each Article as follows:
  - a. The Moderator will announce the Article number and read the text of the Article.
  - b. The Moderator will recognize a member of the School Board, or a petitioner of a petitioned Article, to move adoption of the Article.
  - c. If the motion is seconded, the Moderator will recognize a member of the School Board, or a petitioner of a petitioned Article, to explain the Article.
  - d. The Meeting will debate the Article and then vote on the Article.
5. Everyone who speaks must use the microphone.
6. No one may speak to the Meeting unless they have the floor.
  - a. No one may have the floor unless recognized by the Moderator.
  - b. Except for Points of Order, the Moderator will not recognize you unless you are at a microphone.
  - c. Please state your name each time you speak to the Meeting.
  - d. Even if you do not have the floor (not at a microphone and recognized), you may speak to raise a Point of Order to challenge a Moderator's ruling.
7. The Moderator will allow only one motion on the floor at a time. There are two exceptions to this rule:
  - a. You may raise Points of Order at any time.
  - b. If you have the floor (at a microphone and recognized) you may make:
    - i. A motion to amend the pending motion.
    - ii. A Motion to Call the Question.

8. All substantial amendments and motions are to be in writing. Exceptions are amendments regarding technical changes to a printed Article, Points of Order, or Motions to Call the Question.
9. The Moderator will not accept negative motions, which are motions that require a “no” vote to vote in the affirmative, such as “I move that we not adopt the budget.”
10. Motions to Call the Question are motions that end discussion on the main motion. They are not debatable and require a two-thirds vote. Prior to voting on a Motion to Call the Question, the Moderator will allow all voters who are standing in line at a microphone, and anyone seated at the head table who has previously indicated to the Moderator that she or he wishes to address the main motion, to speak.
11. Non-voters may not speak at the Meeting without the permission of the voters except the Moderator will allow non-resident School District officials, the school principal, and consultants or experts who are at the Meeting to provide information about an Article to speak.
12. All comments and questions should be addressed to the Moderator. The Moderator will choose the individual to respond to a question.
13. Each speaker may only speak once until everyone has spoken except that the Moderator may choose someone who has already spoken to respond to a question.
14. The Moderator may limit the amount of time that each speaker may address a motion. As a general rule, initial presentations on Articles should take less than ten minutes and subsequent speakers should limit the time for their comments and questions to three minutes.
15. All speakers must be courteous. The Moderator will not allow personal attacks or inappropriate language.
16. Any vote on a bond issue of over \$100,000 must be voted on by secret ballot.
17. Any five voters may request that the vote on an Article be by secret ballot. The following procedures must be followed to request a vote by secret ballot:
  - a. The request must be in writing and presented to the Moderator during the meeting prior to the vote being taken.
  - b. All five voters must be present at the Meeting and identified.
  - c. A separate request must be submitted for each Article upon which a secret ballot is requested.

18. Motions to Reconsider an Article may be made after a vote has been taken but are subject to the following restrictions:
- a. Mandatory Restriction: If the Meeting votes to reconsider a ballot vote on a bond issue of over \$100,000, the Article cannot be reconsidered until a reconvened Meeting that is held at least seven days after the original vote. (RSA 33:8-a).
  - b. Optional Restriction: Any voter may introduce a Motion to Restrict Reconsideration of an Article at any time after the Article has been considered. If the Meeting votes to restrict reconsideration, the Article cannot be reconsidered until a reconvened Meeting that is held at least seven days after the original vote. A vote to restrict consideration of an Article is final and cannot be reconsidered later in the Meeting. (RSA 40:10).
19. The Moderator may vote on all Articles. However, the Moderator plans to vote in only two instances:
- a. To break a tie.
  - b. To make a vote a tie if a motion the Moderator opposes would otherwise be carried by one vote.
20. The Moderator may adjourn the Meeting to a future date at a time certain if the Meeting runs past 11:00 p.m.
21. The Moderator may order the police to remove anyone who violates the rules of the Meeting (RSA 40:8).

Submitted by Quentin Blaine  
Plymouth School District Moderator  
February 5, 2004



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## PLYMOUTH SCHOOL DISTRICT MEETING

### Minutes

State of New Hampshire

March 3, 2003

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A legal Annual Meeting of the inhabitants of the School District in the Town of Plymouth, in said County and State, qualified to vote in District affairs, was held in the Plymouth Elementary School gymnasium on the third day of March, 2003, at 7:00 o'clock in the evening. Moderator, Quentin Blaine, led those present in the Pledge of Allegiance to the flag.

A motion was made to waive the reading of the warrant in its entirety and to take each Article one at a time. It was voted, by affirmative voice vote, to do so.

#### ARTICLE 1: ACCEPTANCE OF REPORTS - PASSED

To see what action the District will take relative to the reports of agents, auditors, committees and officers.

Voted, by affirmative voice vote, to accept said reports.

#### ARTICLE 2: CONTINGENCY FUND: UNANTICIPATED EXPENSES - PASSED

To see if the District will vote to establish a contingency fund in accordance with Revised Statutes Annotated 198:4-b, such contingency fund to meet the cost of unanticipated expenses that may arise during the school year and, further, to see if the District will raise and appropriate the sum of five thousand dollars (\$5,000) for such contingency fund. (The School Board recommends this Appropriation.) ( Majority vote required.).

Voted, by affirmative voice vote, to establish such a contingency fund and to so raise and appropriate said sum of five thousand dollars.

#### ARTICLE 3: BUILDING MAINTENANCE - CAPITAL RESERVE WITHDRAWAL - PASSED

To see if the District will vote to raise and appropriate the sum of thirty thousand dollars (\$30,000) for building maintenance and authorize the withdrawal of thirty thousand dollars (\$30,000) from the capital reserve fund created for that purpose. The School Board recommends this appropriation. (Majority vote required.)

Voted, by affirmative voice vote, to so raise and appropriate, and withdraw, said sum of \$30,000 from Capital Reserve.

#### ARTICLE 4: FUNDING FOR SUPPORT OF SCHOOLS - PASSED

To see if the District will vote to raise and appropriate the sum of five million one hundred ninety-two thousand five hundred twenty-four dollars (\$5,192,524) for the

support of schools, for the payment of salaries for the school district officials, employees and agents and for the payment of statutory obligations of the District which also includes the sums found in Articles 2 and 3. (The School Board recommends this appropriation.) (Majority vote required.).

School Board Chairwoman, Barbara Boyle, explained that teacher raises were not included in the sum of this article as the Board had reached an impasse with the Union due to fiscal and philosophical disagreements. These differences included the establishment of a retirement fund, salary increases and health insurance costs. She added that the Board has great respect and admiration for the teachers but that it owes the citizens consideration of the tax burden as well.

Former Selectman, Steve Panagoulis, proposed an amendment which would increase the amount of this article to include a 3 and 1/2 % teacher raise.

Assistant Superintendent, Mark Halloran, cautioned voters that in a similar situation last year, the town of Wentworth voted in additional money while negotiations were still underway and the Department of Revenue Administration disallowed it because voters had not been properly warned.

The discussion that followed included those voters who feel that teacher salaries are less than equitable and others who expressed concern that people in this community can not afford more increases. Michael Weaver said he understood the motivation behind the proposed amendment but suggested that it might be better to let the negotiating team follow through with the bargaining process.

Voters were told that no matter which way they voted on the amendment, the town would come back to vote on the negotiated contract.

In response to a request from Moderator Blaine, Mr. Panagoulis rephrased his amendment to specify that the figure in Article 4 be increased to \$5,300,140 to fund teacher raises.

Failed, by a negative voice vote, to so amend Article 4.

Voted, by affirmative voice vote, to so raise and appropriate \$5,192,524 for above stated purposes.

## ARTICLE 5: OPPOSITION TO UNDER-FUNDED FEDERAL EDUCATION MANDATES - PASSED

Whereas NH School Districts face ever tightening budgets; and Whereas NH School Districts are finding it increasingly difficult to raise and appropriate sufficient dollars on the local level to provide their students a quality education; and Whereas newly enacted and existing federal mandates have placed an undue and heavy financial burden on local school district budgets:

Be it Therefore Resolved: That the voters of the District oppose any and all unfunded and under-funded federal educational mandates, including but not limited to, those contained in the recently enacted No Child Left Behind Law as well as those mandates historically unfunded within the IDEA/Special Education Laws. (The Board recommends this article.)

Mr. Panagoulis proposed an amendment that would add a sentence notifying the state congressional delegates that they should support full funding of special education services, up to the 40 % promised. School Board member, Patrice Scott, stat-

ed that she believed the NH School Board Association would like to keep the wording uniform across the state, but suggested that such notification could be proposed separately. Mr. Panagoulis withdrew his motion.

Voted, by affirmative voice vote, to support this resolution.

#### Article 6: NEW BUSINESS

To transact any further business which may legally come before this meeting.

Mr. Panagoulis again proposed that this community notify its congressional delegates in Concord to support full funding of special education services to the 40% promised by the federal government.

Voted, by affirmative voice vote, to so notify congressional delegates.

Outgoing board member, Barbara Boyle, was presented a gift in appreciation for her six years of service on behalf of the school district.

The meeting was adjourned at 8:00 PM.

Respectfully submitted

Kathleen Latuch,  
Plymouth School District Clerk

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**PLYMOUTH SCHOOL DISTRICT**  
**SPECIAL EDUCATION ACTUAL EXPENDITURES REPORT**  
**per RSA 32:11-A**

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	<b>Fiscal Year</b> <b><u>2001/2002</u></b>	<b>Fiscal Year</b> <b><u>2002/2003</u></b>
Expenditures	\$1,247,126	\$1,354,839
Revenues	<u>\$861,893</u>	<u>\$677,936</u>
Net Expenditures	<u><u>\$385,233</u></u>	<u><u>\$676,903</u></u>
 \$ increase/decrease		\$291,670
% increase/decrease		75.71%

# GRZELAK & COMPANY, PC, CPA's

P.O. Box 8 - Laconia, NH 03247

Tel 524-6734 Fax 524-6071

American Institute of CPA's (AICPA)

NH Society of CPA's (NHS CPA)



## INDEPENDENT AUDITOR'S REPORT

To the School Board  
Plymouth School District  
Plymouth, New Hampshire 03264

We have audited the accompanying general purpose financial statements of the Plymouth School District as of and for the year ended June 30, 2003, as listed in the table of contents. These general purpose financial statements are the responsibility of the Plymouth School District's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The general purpose financial statements referred to above do not include the General Fixed Assets Account Group, which should be included in order to conform with accounting principles generally accepted in the United States of America. The amounts that should be recorded in the General Fixed Assets Account Group are not known.

In our opinion, except for the effect on the general purpose financial statements of the omission described in the preceding paragraph, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Plymouth School District as of June 30, 2003, and the results of its operations for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Our audit was conducted for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The individual and combining fund financial statements and schedules listed in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Plymouth School District. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly stated in all material respects in relation to the general purpose financial statements taken as a whole.

A handwritten signature in dark ink that reads "GRZELAK &amp; Company, P.C." in a cursive, stylized script.

GRZELAK AND COMPANY, P.C., CPA's  
Laconia, New Hampshire  
October 24, 2003



# **Plymouth School District**

## **Warrant and Budget**

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## THE STATE OF NEW HAMPSHIRE

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To the inhabitants of the School District in the Town of Plymouth, in the County of Grafton, State of New Hampshire, qualified to vote upon District Affairs:

You are hereby notified to meet at the Plymouth Elementary School on Monday, the first (1st) day of March, 2004 at 7:00 o'clock in the evening to act upon the following subjects:

Article 1: To see what action the District will take relative to the reports of agents, auditors, committees and officers.

Article 2: To see if the District will vote to establish a contingency fund in accordance with Revised Statutes Annotated 198:4-b, such contingency fund to meet the cost of unanticipated expenses that may arise during the year and, further, to see if the District will raise and appropriate the sum of five thousand dollars (\$5,000) for such contingency fund. (The School Board recommends this Appropriation.) (Majority vote required.)

Article 3: To see if the District will vote to raise and appropriate the sum of two hundred nine thousand and seventy-five dollars (\$209,075) to replace the roof on the majority of the school building. (The School Board recommends this appropriation.) (Majority vote required.)

Article 4: To see if the District will authorize the withdrawal of eighty-five thousand dollars (\$85,000) for the above mentioned roof repair from the capital reserve fund created for the purpose of building maintenance. (The School Board recommends this appropriation.) (Majority vote required.)

Article 5: To see if the District will vote to raise and appropriate the sum of five million six hundred eighteen thousand nine hundred ninety-six dollars (\$5,618,996) for the support of schools, for the payment of salaries for the school district officials, employees and agents and for the payment of statutory obligations of the District which also includes the sums found in Articles 2 and 3. (The School Board recommends this appropriation.) (Majority vote required.)

Article 6: To transact any further business which may legally come before this meeting.

Given under our hands this 15th day of February in the year of our Lord two thousand and four.

Jaye Olmstead  
Wilma A. Hyde  
Susan A. Morrison  
Michael D. Bullek  
Patrice M. Scott

Budget School District of Plymouth			FY2005	MS26		
Acct. No.	Purpose of Appropriations (RSA 32:3, V)	Warr Art. #	Expenditures for Year 7/1/2002 to 6/30/2003	Appropriations Prior Year as Approved by DRA	Appropriations Ensuing Fiscal Year (Recommended)	Appropriations Ensuing Fiscal Year (Not Recommended)
<b>INSTRUCTION (1000-1999)</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
1100-1199	Regular Programs		2,115,716.00	2,189,392.00	2,315,093.00	
1200-1299	Special Programs		1,082,267.00	1,149,509.00	1,172,979.00	
1300-1399	Vocational Programs					
1400-1499	Other Programs		117,894.00	100,232.00	119,071.00	
1500-1599	Non-Public Programs					
1600-1899	Adult & Community Programs					
<b>SUPPORT SERVICES (2000-2999)</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
2000-2199	Student Support Services		294,907.00	305,807.00	347,107.00	
2200-2299	Instructional Staff Services		109,358.00	119,980.00	142,276.00	
<b>GENERAL ADMINISTRATION</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
2310-840	School Board Contingency		0.00	5,000.00	5,000.00	
2310-2399	Other School Board		32,510.00	29,336.00	31,811.00	
<b>EXECUTIVE ADMINISTRATION</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
2320-310	SAU Management Services		144,295.00	158,230.00	162,501.00	
2320-2399	All Other Administrative					
2400-2499	School Administration Service		243,695.00	261,305.00	274,717.00	
2500-2599	Business		600.00		600.00	
2600-2699	Operation & Maintenance of Plant		410,307.00	447,691.00	432,696.00	
2700-2799	Student Transportation		123,358.00	104,508.00	106,051.00	
2800-2999	Support Service, Central & Other					
3000-3999	<b>NON-INSTRUCTIONAL SERVICES</b>					
4000-4999	FACILITIES ACQUISITIONS & CONSTRUCT		0.00	30,000.00	209,076.00	
<b>OTHER OUTLAYS (5000-5999)</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
5110	Debt Service - Principal		8,007.00	8,008.00	8,008.00	
5120	Debt Service - Interest					
<b>FUND TRANSFERS</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
5220-5221	To Food Service		252,432.00	243,950.00	252,434.00	
5222-5229	To Other Special Revenue		74,260.00	39,576.00	39,576.00	
5230-5239	To Capital Projects					
5251	To Capital Reserves		0.00	0.00	0.00	
5252	To Expendable Trust (*see pg.3)					
5253	To Non-Expendable Trusts					
5254	To Agency Funds					
5300-5399	Intergovernmental Agency Alloc.					
	SUPPLEMENTAL					
	DEFICIT					
SUBTOTAL 1			5,009,606.00	5,192,524.00	5,618,996.00	

PLEASE PROVIDE FURTHER DETAIL:

\* Amount of line 5252 which is for Health Maintenance Trust \$ (see RSA 198:20-c,V)  
 Help! We ask your assistance in the following: If you have a line item of appropriations from more than one warrant article, use the space below to identify the make-up of the line total for the ensuing year.

Acct. #	Warr. Art. #	Amount	Acct. #	Warr. Art. #	Amount

**\*\*\* SPECIAL WARRANT ARTICLES\*\***

Special warrant articles are defined in RSA 32:3, VI, as appropriations 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriations to a separate fund created pursuant to law, such as capital reserve funds or trust funds; 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

1	2	3	4	5	6	7
Acct. No.	Purpose of Appropriations (RSA 32:3, V)	Warr Art. #	Expenditures for Year 7/1/2002 to 6/30/2003	Appropriations Prior Year as Approved by DRA	Appropriations Ensuing Fiscal Year (Recommended)	Appropriations Ensuing Fiscal Year (Not Recommended)
SUBTOTAL 2 RECOMMENDED			XXXXXXXXXX	XXXXXXXXXX	0.00	XXXXXXXXXX

**\*\*\* INDIVIDUAL WARRANT ARTICLES\*\***

"Individual" warrant articles are not necessarily the same as "special warrant articles". Examples of individual warrant articles might be negotiated cost items for labor agreements or items of a one time nature you wish to address individually.

1	2	3	4	5	6	7
Acct. No.	Purpose of Appropriations (RSA 31:4)	Warr Art. #	Expenditures for Year 7/1/2002 to 6/30/2003	Appropriations Prior Year as Approved by DRA	Appropriations Ensuing Fiscal Year (Recommended)	Appropriations Ensuing Fiscal Year (Not Recommended)
	Contingency Fund	2			5,000.00	
	Roof Replacement	3			209,075.00	
SUBTOTAL 3 RECOMMENDED			XXXXXXXXXX	XXXXXXXXXX	214,075.00	XXXXXXXXXX

Budget		School District of Plymouth		FY2005		MS26	
1	2	3	4	5	6		
Acct. No.	SOURCE OF REVENUE	Warr Art. #	Actual Revenues Prior Year	Revised Revenue Current Year	ESTIMATED REVENUE For Ensuing Fiscal Year		
<b>REVENUE FROM LOCAL SOURCES</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX		
1300-1349	Tuition		371,500.00	357,000.00	477,000.00		
1400-1449	Transportation Fees						
1500-1599	Earnings on Investments		2,500.00	2,500.00	2,500.00		
1600-1699	Food Service Sales						
1700-1799	Student Activities						
1800-1899	Community Services Activities						
1900-1999	Other Local Sources		69,076.00	58,576.00	58,576.00		
<b>REVENUE FROM STATE SOURCES</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX		
3210	School Building Aid						
3220	Kindergarten Aid						
3230	Catastrophic Aid		665.00	50,000.00	6,000.00		
3240-3249	Vocational Aid						
3250	Adult Education						
3260	Child Nutrition						
3270	Driver Education						
3290-3299	Other State Sources		1,590,396.00	1,782,131.00	0.00		
<b>REVENUE FROM FEDERAL SOURCES</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX		
4100-4539	Federal Program Grants		7,060.00	7,060.00	7,060.00		
4540	Vocational Education						
4550	Adult Education						
4560	Child Nutrition		222,948.00	222,948.00	231,432.00		
4570	Disabilities Programs						
4580	Medicaid Distribution		40,000.00	40,000.00	45,000.00		
4590-4999	Other Federal Sources (except 4810)		8,940.00	8,940.00	8,940.00		
4810	Federal Forest Reserve						
<b>OTHER FINANCING SOURCES</b>							
5110-5139	Sale of Bonds or Notes						
5221	Transfer from Food Service Special Rev Fund						
5222	Transfer from Other Special Revenue Funds						
5230	Transfer from Capital Project Funds						
5251	Transfer from Capital Reserve Funds			30,000.00	85,000.00		



Budget	School District of Plymouth	FY2005	MS26		
1	2	3	4	5	6
Acct. No.	SOURCE OF REVENUE	Warr Art. #	Actual Revenues Prior Year	Revised Revenue Current Year	ESTIMATED REVENUE For Ensuing Fiscal Year

**OTHER FINANCING SOURCES (Cont'd)**

5252	Transfer from Expendable Trust Funds				
5253	Transfer from Non-Expendable Trust Funds				
5300-5699	Other Financing Sources				
	<b>Unreserved Fund Balance</b>		8,628.00	2,030.00	30,000.00
5140	This Section for Calculation of RAN's (Reimbursement Anticipation Notes) Per RSA 198:20-D for Catastrophic Aid Borrowing RAN, Revenue This FY _____ less RAN, Revenue Last FY _____ = NET RAN				
	Supplemental Appropriation (Contra)				
	Voted from Fund Balance				
	Fund Balance to Reduce Taxes				
<b>TOTAL ESTIMATED REVENUE &amp; CREDITS</b>			2,321,713.00	2,561,185.00	951,508.00

**\*\* BUDGET SUMMARY \*\***

SUBTOTAL 1 Appropriations Recommended (from page 2)	5,618,996.00
SUBTOTAL 2 Special Warrant Articles Recommended (from page 3)	included in subtotal 1
SUBTOTAL 3 "Individual" Warrant Articles Recommended (from page 3)	included in subtotal 1
<b>TOTAL Appropriations Recommended</b>	5,618,996.00
<b>Less: Amount of Estimated Revenues &amp; Credits (from above)</b>	951,508.00
<b>Less: Amount of Cost of Adequate Education (State Tax/Grant)*</b>	1,862,843.00
<b>Estimated Amount of Local Taxes to be Raised For Education</b>	2,804,645.00

\* Note: You will also be required to pay a State Education Tax RSA 76:3 and you may be required to pay an additional excess education tax in the amount \$ \_\_\_\_\_

# NOTES

## DATES TO REMEMBER

- February 24: Annual Town-Center High School District Meeting -  
Town-Center High School - 7:00 PM - 9:00 PM - 10:00 PM  
Town-Center High School - 7:00 PM - 9:00 PM - 10:00 PM  
Town-Center High School - 7:00 PM - 9:00 PM - 10:00 PM
- March 1: Town-Center High School - 7:00 PM - 9:00 PM - 10:00 PM  
Town-Center High School - 7:00 PM - 9:00 PM - 10:00 PM
- March 8: Annual Plymouth Elementary School District Meeting -  
Plymouth Elementary School - 7:00 PM - 9:00 PM - 10:00 PM  
Plymouth Elementary School - 7:00 PM - 9:00 PM - 10:00 PM  
Plymouth Elementary School - 7:00 PM - 9:00 PM - 10:00 PM
- March 15: Annual Town Meeting - 7:00 PM - 9:00 PM - 10:00 PM  
Annual Town Meeting - 7:00 PM - 9:00 PM - 10:00 PM
- March 22: Voting on Town Hall - 7:00 PM - 9:00 PM - 10:00 PM  
Voting on Town Hall - 7:00 PM - 9:00 PM - 10:00 PM
- March 29: Annual Town Meeting - 7:00 PM - 9:00 PM - 10:00 PM  
Annual Town Meeting - 7:00 PM - 9:00 PM - 10:00 PM
- March 31: Annual Plymouth Village Town and School District Meeting -  
Plymouth Village Town - 7:00 PM - 9:00 PM - 10:00 PM  
Plymouth Village Town - 7:00 PM - 9:00 PM - 10:00 PM
- April 5: Annual Town Meeting - 7:00 PM - 9:00 PM - 10:00 PM  
Annual Town Meeting - 7:00 PM - 9:00 PM - 10:00 PM
- April 12: Annual Town Meeting - 7:00 PM - 9:00 PM - 10:00 PM  
Annual Town Meeting - 7:00 PM - 9:00 PM - 10:00 PM
- April 19: Annual Town Meeting - 7:00 PM - 9:00 PM - 10:00 PM  
Annual Town Meeting - 7:00 PM - 9:00 PM - 10:00 PM
- April 26: Annual Town Meeting - 7:00 PM - 9:00 PM - 10:00 PM  
Annual Town Meeting - 7:00 PM - 9:00 PM - 10:00 PM
- May 3: Annual Town Meeting - 7:00 PM - 9:00 PM - 10:00 PM  
Annual Town Meeting - 7:00 PM - 9:00 PM - 10:00 PM

# NOTES

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**2003**  
**DATES TO REMEMBER**

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- February 4:** **Annual Pemi-Baker Regional School District Meeting —**  
Deliberative session only – 6:30 PM at Plymouth Regional High School (Voting on budget will take place on March 11<sup>th</sup> – Election Day at the Plymouth Elementary School (RSA 40:13)
- March 1:** Last day for veterans to file for permanent tax credit with the Selectmen's Office.
- March 1:** Last day for eligible residents to file for permanent elderly exemption and/or blind exemption with the Selectmen's Office.
- March 1:** **Annual Plymouth Elementary School District Meeting – Deliberative Session** The annual meeting to vote on the Plymouth Elementary School District 2002-2003 budget. Plymouth Elementary School - 7:00 PM
- March 9:** Annual Town Meeting - **Election Day** – at Plymouth Elementary School - 8:00 AM - 7:00 PM
- March 9:** **Voting on Pemi-Baker School District Budget** – RSA 40:13 – Plymouth Elementary School – 8:00 AM – 7:00 PM
- March 10:** **Annual Town Meeting - Deliberative Session**  
Plymouth Elementary School - 7:00 PM
- March 11:** **Annual Plymouth Village Water and Sewer District Meeting**  
Pease Public Library – lower level meeting room - 7:00 PM
- April 1:** All real property assessed to owner this date.
- April 15:** Last day for property owners to file Inventory with the Selectmen. Mandatory requirement under RSA 74-7.
- April 15:** Last day to file Current Use application with Selectmen's Office.
- April 30:** Dog tax due. Licenses available from the Town Clerk with proof of rabies vaccination.
- July 1:** Fiscal year begins.



New Hampshire State Library



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